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Nipissing University Student Union

Vice-President of Governance and Legal Affairs' Report to the Board of Directors

Prepared By: Hannah Mackie

Friday, October 26th, 2018

This last month has been very busy, but such a great transition into being an executive. I have had the ability to meet with a variety of people throughout the university. I have been able to touch base with all of the departments and get a good feel for my position and gotten into the flow of a myriad of projects.

This Report:

- Meetings
- Training
- Miscellaneous
- Projects
- Things to come

MEETINGS

In the last month I have dived right in with Board of Governors and Senate committees/meetings. It has been busy getting caught up with all that is going on, however I feel that the transition has been smooth so far. The committees I have been involved with as of writing this report are as follows;

- BoG Audit and Finance
- BoG Governance
- Senate Budget Advisory Committee
- Bylaws and Elections Committee (Senate)
- Joint BoG and Senate Governance Committee

Upcoming Committees and Meetings;

- Standings and Petitions



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- Library Sub-committee

TRAINING

Since the last board meeting I have had all executives and staff complete health and safety training. Currently I am working on training for the Board of Directors collaboratively with Lauren Beatty and Erin, which has a date set for November 2nd at 2 pm.

Also, other training in the works is harassment and discrimination, and disclosure training for the executives and staff. I have been working on this with Katie Sills the SVEPC.

MISCELLANEOUS

Some updates include a little more on my transition. Erin our Administrative Assistant and Allie our Office Assistant will now be reporting back to the Governance and Legal Affairs position.

I attended Senate on Friday October 19th. The restructuring was passed and any information regarding how that looks, we can provide. However, if you would like in depth information, the entire presentation is in the senate minutes.

Also, as an update, I have replaced Daniel on the building committee and attended a communications meeting for that last week.

PROJECTS

March of Dimes: We were reached out to by the stated employment success program to have an individual come and work with us for about 14 weeks at 100% reimbursed pay. In collaboration with others in the office a job description has been created. The individual will report to myself and assist me with the various projects on the go, as well as the other executives. I have a meeting with the individual on Wednesday the 24th to see if it is a good fit, and if so square away paperwork. I can provide further information during the board meeting.



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Policies: I have been working closely with Erin and Mira on reviewing, creating and updating policies for NUSU and for board review. This is an overall project to have the board and NUSU on the same page about where all of our policies stand, and have it reflected appropriately on the NUSU website. Hopefully with the new individual we will work towards inching NUSU up the scale towards better practices.

Performance Evaluation: With the other executives we have been working on creating a template to use for performance evaluations.

THINGS TO COME

- Fall Open house is Saturday, October 27th, and we look forward to representing NUSU and Nipissing there.
- The Board of Governors Retreat is November 9th, 2018. Daniel and I have been asked to lead a roundtable discussion/presentation on the student experience.
- There is a Remembrance Day ceremony happening on November 11th at Memorial Gardens. We have purchased a wreath for the ceremony and a few of us executives will be attending.