

NIPISSING UNIVERSITY STUDENT UNION



Board of Directors Meeting Minutes – Nipissing University Student Union
Tuesday, May 26th, 2020 – 5:00 PM – Zoom

Notice: Meeting may be recorded for the benefit of the secretary. The recording secretary shall keep a record of the recording for conflict resolution and organizational



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purposes.

Board of Directors Meeting Minutes – Nipissing University Student Union
 Tuesday, May 26th, 2020 – 2:00 PM – Zoom

Attendance:

President:	Hannah Mackie	Present
VP Finance & Administration:	Ward Loveday	Present
VP Student Life:	Shannon MacCarthy	Present
VP Advocacy & Awareness:	Mykayla King	Present
Director-at-Large:	Patrick Bethune	Regrets
Director-at-Large:	Hannah Brown-Thiesen	Present
Director-at-Large:	Charlotte Foster	Present
Director-at-Large:	Sarah Pecoskie-Schweir	Present
CHAIR / SPEAKER:	Sami Pritchard	CFS Representative
RECORDED BY:	Rebecca Dubeau	Office Administrator
STUDENT MEMBERS:	N/A	

1. Call to Order

The Board of Directors meeting is called to order at 2:07 PM. *MACKIE* offered a traditional land acknowledgement.

2. Declaration of Conflict of Interest

FOSTER declared that due to her contract with Cystic Fibrosis Canada, she will be unable to sit on the Shine Committee.

3. Adoption of Agenda

MOTION #1: That the Board of Directors Meeting Agenda for May 26th, 2020 be adopted as presented.

*Moved by MACKIE;
 seconded by PECOSKIE-SCHWEIR.*



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Discussion:

FOSTER asked to add her questions from the Teaching and Learning Committee (TLC) meeting to be added into New Business.

*No noted abstentions.
No noted opposition.
Motion carried.*

MOTION #2: Motion to amend the agenda to include *FOSTER*'s questions from the Teaching and Learning Committee into New Business.

Moved by *FOSTER*;
Seconded by *MACCARTHY*;

Discussion:

There was none.

*No noted abstentions.
No noted opposition.
Motion carried.*

4. Approval of Minutes from the April 20th, 2020 Meeting.

MOTION #3: To approve the minutes from the April 20th, 2020 meeting as circulated.

*Moved by MACCARTHY;
seconded by PECOSKIE-SCHWEIR.*

Discussion:

There was none.

*No noted abstentions.
No noted opposition.
Motion carried.*

5. Approval of Minutes from the April 27th, 2020 Meeting.

MOTION #3: To approve the minutes from the April 27th, 2020 meeting as circulated.



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*Moved by MACCARTHY;
seconded by LOVEDAY.*

Discussion:

There was none.

*No noted abstentions.
No noted opposition.
Motion carried.*

6. Business Arising from the Minutes

There was none.

7. Executive Reports

a. Report From the President

MOTION #4: That the report from the President dated May 26th, 2020 be received.

*Moved by MACKIE;
seconded by MACCARTHY.*

Discussion:

MACKIE stated that one update not included in the report is that in Senate last Friday, Professors were told they were to teach with asynchronous learning in the Fall. Faculty was ultimately not happy with the decision. For students, both synchronous and asynchronous learning can be problematic and having both options will pose different challenges; synchronous learning can hinder students learning if they have poor internet connection while students feel asynchronous learning will be mostly them just learning from a textbook on their own despite still paying the same amount for classes. *MACKIE* is currently working on a proposal to get different sections of a class available so that students will be able to choose between synchronous and asynchronous learning depending on their learning preferences and situations.

FOSTER asked that when NUSU talks to the university about online courses, many professors use Microsoft Word templates for students to fill out. The university does not offer students a free subscription to this word processor and students do not all have access to it. One example



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she faced was that one of her exams was on a Word document and had to submit it as a Word document. She was unable to write anything in her exam but was eventually able to work it out. This could be another problem students might have.

MACKIE asked for clarification if faculty are sending out assignments as Word documents and asked if some faculty members require students to write in the document.

FOSTER stated that some faculty are requiring a Word document submission. Others said that students can copy and paste into a Google Doc but the format is off, making it difficult for a timed exam if time is spent reformatting the page in order for the questions to be legible. During a timed exam, it is another barrier for students to do their assignments.

MACKIE stated that she and *FOSTER* will discuss it sometime after the meeting.

No noted abstentions.

No noted opposition.

Motion carried.

b. Report from the Vice-President Advocacy and Awareness

MOTION #5: That the Report from the Vice-President Advocacy and Awareness dated May 26th, 2020 be received.

Moved by KING;

seconded by MACCARTHY.

Discussion:

KING added that in the Shinerama online conference, there was an online fundraising session. In the session, it was recommended that all members of the organization sign up and register to be on their Shinerama team, including executives, staff members, and board members.

FOSTER stated that she could not sign up for NUSU's team because she is already part of the national team.

MACKIE asked for *KING* to provide the information to her about how to register with the team and that she will distribute it after the meeting to NUSU staff, executives, and board members.

No noted abstentions.

No noted opposition.

Motion carried.

c. Report from the Vice-President Finance and Administration



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MOTION #7: That the Report from the Vice-President Finance and Administration dated May 26th, 2020 be received.

*Moved by MACCARTHY;
seconded by MACKIE.*

Discussion:

LOVEDAY added that the two proposed budgets are working with a 25% student reduction in Fall enrollment.

PECOSKIE-SCHWEIR noted that the wording at the end of the document regarding the services NUSU is able to provide is “up in the air” is not very reassuring.

LOVEDAY said that he worded it that way because NUSU will be in a major deficit if enrollment is significantly lower and NUSU is not sure how it will offer all of its services online. Nothing is set in stone yet.

FOSTER asked that if those services cannot be online, will NUSU still be charging students for those fees that go towards those services and asked if that was still in the budgeting plan..

LOVEDAY said that in the coming weeks, the executives will reconsider NUSU’s fees. However, NUSU’s fees in the grand scheme of ancillary fees are not substantial.

MACKIE clarified that NUSU will be taking a holistic approach to. What can we change? How can we adapt? NUSU is meeting with Casey and the ancillary fee committee once more this summer. Ultimately NUSU will charge students fees that are appropriate. The ancillary fee committee at the university is meeting one more time over the summer to confirm fees.

*No noted abstentions.
No noted opposition.
Motion carried.*

d. Report from the Vice-President Student Life

MOTION #6: That the Report from the Vice-President Student Life dated May 26th, 2020 be received.

*Moved by MACCARTHY;
seconded by KING.*

Discussion:

FOSTER asked in Sarah’s report in the VPAA, there were communication issues between the NUSU and COCA. However, this was not mentioned in *MACCARTHY’s* report and asked for



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clarification.

MACCARTHY stated that it mostly ran smoothly except for some communication issues with both COCA and NUSU. NUSU is considering partnering with COCA again for another similar event in the future.

FOSTER stated that she received a lot of positive feedback from students who participated in the event.

FOSTER asked for an amendment to the report to add that Xander Winter has been heavily engaged in the Shine conference sessions and asked for it to be included in his report.

No noted abstentions.

No noted opposition.

Motion carried.

8. Committee Reports

PRITCHARD noted that she and *MACKIE* had a conversation beforehand about the possibility of some of these committees being condensed and suggested striking only three of the committees; Audit and Finance, Governance, and Social committees. *PRITCHARD* called for any opposition. *MACKIE* stated that she is flexible on this; *MACKIE* stated *FOSTER* noted that there could be a heavier workload for the VPAA with the creation of the Safer Spaces Committee and how a lot of work in different committees overlaps. Oftentimes, many of the same board members are in these overlapping committees. It might be beneficial to condense some committees and make room for some new committees as well.

FOSTER voiced concern over not electing anyone to the Shine Committee.

MACKIE stated that there was discussion around combining the Shine Committee into the Campaigns and Green Initiative committees. With the size of NUSU's board, *MACKIE* would like to bring this to the Governance committee for consideration.

FOSTER stated that the Shinerama National Conference ends this week and *FOSTER* feels *KING* may need committee support with alternative programming this summer. The next board meeting will be in June and the event usually takes place in July and so electing members to the committee a month before the event may cause stress. *FOSTER* noted that if *KING*, however, feels confident, then the choice not to elect anyone to the Shine Committee is good with her.

MACKIE raised the point that *XANDER WINTER* has been hired as the Summer Events Coordinator and he is able to help, especially having organized Shine events in the past when he was an executive of NUSU.



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KING agreed with *MACKIE*. There have already been meetings with the services department to alternate programming for Shinerama fundraising this summer.

a. Audit and Finance Committee

MACKIE nominated herself for vice-chair of the Audit and Finance Committee.

PECOSKIE-SCHWEIR nominated herself for one of the board positions on this committee

MACKIE noted that it is not a big deal if the committee isn't filled at this meeting as *PATRICK BETHUNE* (director) is not present and that there will be a by-election for directors in the fall.

MOTION #7: Motion to appoint *MACKIE* as the vice-chair and *PECOSKIE-SCHWEIR* as one of three board members on the Audit and Finance Committee.

*Moved by MACCARTHY;
seconded by KING.*

Discussion:

There was none.

*No noted abstentions.
No noted opposition.
Motion carried.*

c. Governance Committee

MACCARTHY nominated *KING* to the committee. *KING* accepted the nomination.

MACKIE nominated *FOSTER* to the committee. *FOSTER* accepted the nomination.

PECOSKIE-SCHWEIR nominated herself for one of the board positions on this committee.

MACKIE appointed *DUBEAU*. *DUBEAU* accepted the appointment.

MOTION #8: Motion to appoint *KING* as a third elected executive to the committee, *PECOSKIE-SCHWEIR* and *FOSTER* as the two of directors, and *DUBEAU* as the appointed staff member to the Governance Committee.



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*Moved by MACCARTHY;
seconded by MACKIE.*

Discussion:

MACCARTHY asked if partway through the year when there are more directors elected if there would be a re-election for the committee.

PRITCHARD said only if one of the board members sitting on the committee has to step down and a space opens.

MACKIE stated that any committee is open to directors but they would not be eligible to vote.

*No noted abstentions.
No noted opposition.
Motion carried.*

h. Social Committee

MACKIE nominated *BROWN-THIESEN* to the committee. *BROWN-THIESEN* accepted the nomination.

MACCARTHY nominated *PECOSKIE-SCHWEIR* to the committee. *PECOSKIE-SCHWEIR* accepted the nomination.

MOTION #9: Motion to appoint *KING* as a third elected executive to the committee, *BROWN-THIESEN* and *PECOSKIE-SCHWEIR* as the two of directors to the Social Committee.

*Moved by MACCARTHY;
seconded by KING.*

Discussion:

There was none.

*No noted abstentions.
No noted opposition.
Motion carried.*

9. New Business



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Teaching and Learning Committee

FOSTER stated that one professor asked why students are upset when they receive a relatively high grade when it is not as high as they wanted (e.g. scholarships, graduate school acceptance). *FOSTER* has asked if other students noticed this and is there consistency throughout their respective programs. *FOSTER* asked the board if they have noticed grade inflation between programs/schools as this professor does not want to put high expectations into the minds of students who may receive relatively lower grades in graduate school.

PECOSKIE-SCHWEIR stated that in History, the marks are relatively low. One professor stated that a 70 is an 90, an 80 is 100, and anything above 80 does not happen. It depends on the professor sometimes.

MACKIE advised board members that they can answer *FOSTER*'s question later one on one via email. *MACKIE* stated that it depends on the professor.

KING stated that a few of her colleagues are upset with lower grades as it affects their scholarships.

FOSTER stated that another question was what constitutes a red flag for a grade (e.g. if it is lower than other grades).

MACKIE stated that a red flag is that students know what kind of work they produce and have an internal scale of their capabilities. However, a lot of students are intimidated to talk to faculty while most faculty members are open to have those discussions.

FOSTER stated that when the student improvement surveys are sent online, they are not approved by the Senate. Would students rather uphold the survey? Would they be satisfied with completing either the metric or the suggestion section? What are students comfortable giving their professors?

MACKIE stated NUSU just learned about that in the executive's meeting with NUFA. The issue is that what upsets students is that the comments section only goes back to the faculty member. There is no one holding faculty to any constructive criticism except for the professor themselves.

BROWN-THIESEN exited the meeting at 2:58 PM.

The bubble sheet goes to the Dean's office but does not give students an opportunity to express grievances or joy. Student opinion surveys have no bearing on tenure and promotions for faculty which poses an issue because there is no opportunity for students to give feedback. There needs to be more accountability and an impact to affect tenure and promotion.

FOSTER stated that if they were to continue the scale, they would include an asterisk saying that this feedback was given during COVID as the ratings may be lower. The issue with that is there is no option for students to get that relief on their grades (e.g. if their grades were lower one year due to COVID, graduate schools would not take that into consideration).



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KING stated that a large number of students in her program do not complete the forms as they know it has no bearing on holding professors accountable. Some of the students also consider the bubble sheet to be a “waste of time.”

MACKIE stated that we need a better system to give appropriate feedback.

FOSTER stated that they were thinking of sending out a general student survey asking how classes and grades were going.

MACKIE and *MACCARTHY* both stated it was not a good idea.

PECOSKIE-SCHWEIR noted that professors often do things that are helpful and it would be constructive for them to know what they are doing well, especially now with online classes in the fall. Some professors are teaching online for the first time and will require feedback.

MACCARTHY stated that a possibility could be on the same sheet that gets sent to the Dean, there is a small comment box on things they want noted and that students have the option to also fill out another comment box that goes only to the professors.

10. Question Period

PECOSKIE-SCHWEIR asked what the protocol is for returning books to the library that were signed out pre-COVID.

MACKIE stated that she can look into it and update the directors via email.

MACCARTHY stated that students were able to return books into the slot outside the library but noted that this option is not as accessible to some students.

11. Adjournment

MOTION #9: That the Board of Directors meeting dated May 26th, 2020 be adjourned at 3:08 PM.

Moved by MACCARTHY;
seconded by KING.

Discussion:

There was none.

No noted abstentions.
No noted opposition.
Motion carried.



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3:08 PM – Meeting adjourned.

Sammi Pritchard, CHAIR

Rebecca Dubeau, SECRETARY



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President's Report to the Board of Directors

Prepared by: Hannah Mackie

Tuesday, May 26th, 2020

In this Report:

- Transition
- Projects
- Ancillary Fees
- Committees
- Strategic Planning
- Meetings
- To come

Transition

The last few weeks have been great working with the new team. Ward and Mykayla are catching on quickly, and I'm looking forward to a successful year. Mykayla and Sarah had an idea to do an instagram live with each of the executives so that students could get to know us better. This has gone really well so far, and the last one will be on Wednesday, May 27th at noon with myself and Ward.

Projects

I want to give hats off to Rebecca and Warren for getting the e-gift card program running for our food bank. This is a great way to expand our services geographically to our students outside of North Bay.

Ancillary Fees



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We are still waiting for approval from the University on our final ancillary fees. Typically we would have information already and be able to clearly structure our budget around the fees. However, in light of COVID-19, this has delayed the sign-offs happening as both our team and the university would like to do one last review of the fees this summer, to ensure that they are all still appropriate for the fall.

Committees

Committees have continued to meet virtually and frequently. Most groups are trying to wrap their heads around the fall. A new committee I have been asked to sit on is the Operational Readiness Committee. This committee is composed of various stakeholders across the university, and is tasked with making recommendations on the safest way to return to campus.

Strategic Planning

During the first week of the new term, we as a group engaged in some strategic planning activities. This went well, and everyone provided great feedback. Once I have a strategic statement ready to share, I will bring it to the board for approval. This will be what we are looking to place openly on our website, and materials.

Meetings

We have had a variety of meetings with people across the university for introductions for Mykayla and Ward, but also as a way to discuss what the new year might hold for each department and NUSU's relationship with that.

To Come

The next few weeks are going to be about evaluating our current operations, and how those can adapt to ensure that we are meeting the needs of our membership in the best way possible. For myself specifically, I will be keeping in touch with CFS in regard to provincial and



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federal initiatives and continuing to advocate for our students through those channels. I will also be assisting the rest of the team in enacting programming and plans over the next month.



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Vice-President Advocacy and Awareness' Report to the Board of Directors

Prepared by: Mykayla King
Tuesday, May 26th, 2020

In the first three weeks, I have been busy learning about my new role as VP Advocacy and Awareness. I have been busy meeting with different departments and attending seminars and conferences. This report will outline what I have done in the past few weeks within these topics.

In this Report:

- Transition
- Academic Advocacy
- Campaigns
- Shinerama Conference
- Social Media
- Things to come
- Sarah's Report

Transition

Transitioning into my role has been good. It is difficult starting a new job, but doing it remotely adds a new challenge. Charlotte did such a great job transitioning me and making me feel prepared before stepping into my role. The staff and other execs have also supported me through my transition, making everything much easier.

Academic Advocacy

While I haven't had any students contact me regarding academic advocacy, I have attended two petition executive meetings. These both went great, and I have a better



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understanding of petitions now. I also attended my first Academic Senate, as an executive. This was a great experience.

I have been reviewing all the policies, to ensure that I have a greater understanding of the policies for Petitions and Appeals, as well as other policies on the Nipissing University website.

Campaign

I have been researching national fun holidays, and awareness days and been putting it into a list. This will not only help with planning campaigns but also creating social media content. Some of these holidays may not be a campaign but a way to interact with our followers on social media.

I have also attended two DrinkSmart student focus groups. These focus groups were beneficial as this was an opportunity to talk with students from other universities. During these conversations, we talked about what types of campaigns are run at their schools, what worked/didn't work, and even gave suggestions of what they would do next time.

Shinerama Conference

I am currently attending the Shinerama National Leadership Conference. In years past, this conference was held in person, but due to Covid-19, the conference was moved online. The conference is held in the evenings, from 6 pm-8 pm for a week. I am learning a lot, not only about Cystic Fibrosis but also about the different aspects of running events.

Social Media

I have been reviewing other student unions social media accounts to see if there is anything that we could incorporate into our social media accounts. Some items that we have already used were the spinning wheel to announce the VIP winners for the COCA concert, as well as our Instagram live streams.



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The Instagram live streams are a conversation between Hannah and an exec with the opportunity for the viewers to ask questions. These took place for 3 weeks on Wednesdays. May 13th was Shannon and Hannah, and they provided a Frosh and clubs update as well discussed on some things Shannon is working on. May 20th was myself and Hannah, and we talked about Academic Advocacy, social media, Shinerama and campaigns. The final live stream is happening on May 27th with Hannah and Ward. In this session, they will be discussing the new student centre as well as the health plan.

Things to Come

Once the Shinerama conference is over I am hoping to have some alternative campaign/event for Shineball and to begin planning. I would like to also have a plan for Shine Day, whether it is online or in person.

I would also like to have a plan set for campaigns for this upcoming year, as well as have a better understanding of the academic advocacy system.

Sarah's Report

NUSU AGM

The NUSU Annual General Meeting took place on April 29th virtually. It went well despite it being our first time. We are looking to use this experience to help us with items such as the AGM, Board Meetings etc. in the future.

COCA Concert

NUSU partnered with the Canadian Organization of Campus Activities (COCA) and fourteen other schools to host an online concert on Thursday, May 14th. This concert featured Scott Helman, Junaid, Tim Hicks, Sarah and Gianna (from Walk Off The Earth) and Josh Ramsey (from Marianas Trench). All in all it went well and we were happy with the results; however, there were some communication issues on the back end. We are hoping that



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participation in any future events will be a bit smoother now that we have some experience.

National Award - Cystic Fibrosis Canada

We received exciting news on May 14th that Charlotte Foster, our previous VP Advocacy & Awareness, and her team of volunteers were recognized by Cystic Fibrosis Canada for “Most Improved Campaign”. Congratulations to all the volunteers who participated including Froshies and Frosh Leaders.

Instagram Live

Instagram Live has been going really well and it seems to be working that Hannah is “hosting” them. We are looking for ideas from the Board of how we can engage with students via social media/ live stream in future communication.

Cystic Fibrosis

I have also been attending the Cystic Fibrosis/ Shinerama conference within the evenings. There have been great ideas and discussions and it has sparked good conversation between myself and Mykayla. We are currently raising awareness about Cystic Fibrosis on our social media for the remainder of the month.

Committees

In the last month or so I have stepped down from a couple of committees due to being overwhelmed by work and needing to focus on the student centre. In March 2020 I stepped down from the Community Drug Strategy Committee and as of June 2020 I will no longer be on the Business Women’s Network Executive team. I continue to sit on the Labour Market Group Board, North Bay & District Chamber of Commerce Board, Young Professionals Committee, and Clean Green Beautiful Committee.



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Communication With Students

I have received a high volume of emails from students who were concerned about returning home to complete the academic year and who are now concerned about courses being moved primarily online. We are working with the university to ensure students are provided with updated information.



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VP Finance and Administration Report to the Board of Directors

Prepared By: Ward Loveday
Tuesday, May 26th, 2020

Over the past few weeks the finance department has been working hard in an attempt to make sense of the future NUSU financials. During these unprecedented times, we have begun to develop budgets for all scenarios regarding student enrollment and the way in which students will function on campus. In this report I outline a few important items that will determine how NUSU operates for the upcoming year. This report has been conducted accounting for various possibilities and will continue to evolve throughout the term.

This Report:

- Term plan
- Budget changes
- Ancillary fees
- Building Update
- Health Plan

Term Plan

Despite the potential financial threat of a “primarily online” fall semester, we hope to find the necessary financial support for our team members to offer the same quality of student services as previous years. Over the next few weeks, we will be in constant dialogue with our various NUSU departments to determine how we will go about offering our traditional campus services in an online era. At this time, all budgets will be privy to change until the University determines how students will operate in the fall.

Budget Changes

As mentioned above, our budgets are still extremely ‘loose’ and subject to change. However, in preparation for a mainly online semester, we have drafted a second budget for the



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2020-2021 term on the basis of 75% returning students. After reviewing the necessity of each budget line, we have determined there are several areas in which we can reduce spending and make cuts if necessary. However, we will still be facing a large deficit due to the projected revenue losses. Despite this, NUSU is still in a strong financial standing, with appropriate reserves to cover our losses if necessary. Please see the attached proposed budgets for further clarification as to which items are subject to change for a 'primarily online' fall semester.

Ancillary Fees

Over the coming weeks, we will be meeting with Casey Phillips to discuss how we will proceed with ancillary fees. As many of our fees are described, and used for "on-campus" activities, we will be re-evaluating the fee descriptions to ensure that the students are still aware of where and how their fees are being used to benefit them while being "off-campus".

Building Update

Warren has provided us with a construction update: We are currently 7 weeks behind the original completion date. We are expecting to open October 9th if construction continues without any more issues. Given the potential nature of the fall semester, we are brainstorming the best ways in which we can hold our grand opening, which may include a virtual tour of the building rather than an in-person celebration.

Health Plan

Currently there are no new updates regarding the health plan. We have opened up our health plan services to all who may be in need during COVID, but have no plans to make any changes at this time.

Things to Come

The future of NUSU is largely up in the air in terms of what services we will be providing in the fall, what funds we will have to operate these services, and how we can provide a better student experience while being "primarily online". The various topics which I have covered in this report will continue to evolve throughout the summer until we are able to have our enrollment numbers determined in the fall.



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Nipissing University Student Union

Vice-President Student Life's Report to the Board of Directors

Prepared By: Shannon MacCarthy

Tuesday, May 26th, 2020

This Report:

- Meetings
- COCA Virtual Concert
- Instagram Livestream
- Frosh Week
- Warren's Report
- Summer Events Coordinator
- Things to Come

Meetings

This month has been jam-packed with introductory meetings, meetings with different university staff to plan, inner-office meetings, etc. Below is a brief overview of some of the meetings that I attended this month.

Strategic Planning

The first week in office, we had three strategic planning meetings with NUSU Executives, Staff and Board of Directors (who were available). We reviewed NUSU as an organization, the mission and vision statements, performed a SWOT (strengths, weaknesses, opportunities and threats), and began creating goals for NUSU with strategies, tactics and execution points.

Introductory Meetings

There were a number of meetings that the NUSU Executive committee attended this month to introduce the new team to departments within the university. We met with the executives of the university, NUFA, External Relations, SLT/SDS, and The Equity Centre.

Orientation



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I have had lots of meetings within and outside of the office to discuss orientation plans for the fall semester. I met with Residence, Casey Phillips, and the Lakers Orientation Committee to talk about plans moving forward, and while a lot of things are still uncertain and up in the air, we are continuing planning orientation for the incoming students in the fall.

Webinars/Conferences

This month I've attended a few Webinars and an online conference. We went to a two-part webinar about Student Registration and Advising in a World of Social Distancing, as well as a few Shinerama conference sessions such as "Budgeting, Monday Handling & SMART Priorities", "Building Meaningful Partnerships: Sponsorship Acquisition & Development", "Fundraising 101: Event Planning, Logistics & Safety", and "Volunteer Recruitment, Engagement & Retention".

COCA Virtual Concert

On May 14th, COCA hosted a live virtual concert on Facebook featuring Tim Hicks, Scott Helman, Sarah & Gianni from Walk Off The Earth, Josh Ramsay of Marianas Trench and an after show by DJ Junaid. Several student unions collaborated on this event to ensure its success. Approximately one thousand viewers tuned into the concert. There was a VIP Meet N Greet after the concert, where 5 Nipissing students were able to join a Zoom video call with all performers.

Instagram Livestream

Hannah and I had a livestream on the NUSU Instagram on May 13th to talk about NUSU, our job roles, updates we both had, plans for the year, etc. It was pretty successful, with approximately 50 students tuning into the livestream.

Frosh Week

As information regarding COVID-19 is constantly updated, we are frequently changing our plans for Frosh Week 2020. Currently, we are planning towards a fully online orientation given the updates of courses in the fall semester being online.



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Warren's Report

Below is a list of the things that Warren has been working on for the month of May;

- May 4th Construction resumed on our Student Centre project
- Building walkthroughs are bi-weekly now due to COVID
- Purchased new 10x10 NUSU tent and tablecloth
- Purchased new 5x10 Utility trailer for NUSU
- Took part in strategic planning as an organization
- Completed virtual Naloxone and Safe Food Handling courses
- Met with Residence and Lakers Orientation to discuss plans for the fall
- Completed an updated draft of the Food Bank Policy
- Stock, reorganize and operate the food bank every Wednesday

Summer Events Coordinator

Xander Winter successfully started his term as the Summer Events Coordinator, and he has been doing exceptional work, proving to be a valuable asset to the Services department. For the summer months while Xander is working with us, he will be providing a quick paragraph explaining the things he has been working on for the month, similarly to Warren. Below is Xander's report.

This month has been fun reintroducing myself to the NUSU team in yet another different capacity. Through this month I have worked on many different things, these include:

- Reviewing and revising the Clubs Policy
- Reviewing club end of year reports, and making a year end report template for the future
- Compiling ideas for the upcoming bar, including theme nights, menu, activities
- Compiling ideas for how to utilize the space available at the upcoming Student Centre - Coming up with ideas for club engagement for 2020
- Researching how to increase student engagement on campus
- Planning summer events to run online
- Initial Frosh planning



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Obviously the email sent out by the university a few weeks ago changed a lot of our plans in the services department, which means that we are in a constant state of revision. I look forward to running some of the events that we have begun to plan, and can't wait until we have a better idea of what the 2020/21 school year will look like so we can start to make more concrete plans for the fall and winter semesters.

Things to Come

- Movie Monday's
- COCA Conference
- Orientation Planning
- Clubs & Societies