



Board of Directors Meeting Minutes
 Monday, April 23rd, 2018 – 6:30pm
 F303

ATTENDANCE

Voting:

| | | |
|-------------------------|------------------|---------------------|
| President: | Sydney Lamorea | Present |
| Vice-President Finance: | Shane Dunstall | Present |
| VP Services: | J'aime Brunet | Present |
| VP Communications: | Tyrel Somerville | Present (called in) |
| Director-at-Large: | Daniel Goulard | Present |
| Director-at-Large: | Jasmin Beal | Regrets |
| Director-at-Large: | Courtney Ivany | Present |
| Director-at-Large: | Allison MacNeil | Regrets |
| Director-at-Large: | Eric Marrast | Present |

Non-Voting

| | | |
|--------------------------|-------------------|---------|
| VP Finance Elect: | Andrew Wood | Present |
| VP Services Elect: | Nicolai MacKenzie | Regrets |
| VP Communications Elect: | Xander Winter | Present |
| Director-at-Large Elect: | Lauren Beatty | Regrets |
| Director-at-Large Elect: | Sean Menzie | Present |
| Director-at-Large Elect: | Taylor Muller | Regrets |
| Director-at-Large Elect: | Cooper Allen | Present |
| Director-at-Large Elect: | Brando Gasparin | Present |
| Director-at-Large Elect: | Charlotte Foster | Regrets |
| Director-at-Large Elect: | Parker Anderson | Regrets |
| Director-at-Large Elect: | Hannah Mackie | Regrets |
| Director-at-Large Elect: | Daniel Miller | Regrets |

CHAIR/SPEAKER: Sydney Lamorea – President

RECORDED BY: Courtney Ivany – Director-at-Large

Chair said that quorum has been reached.

1. Formal Opening – Call to Order

6:37 p.m. – Chairperson Sydney Lamorea, President called the Board of Directors meeting to order.

2. Declaration of Conflict of Interest

If any Board members foresee a personal conflict of interest with anything in the agenda, please make it known now. - Declaration of conflict of interest was called and no one declared any.

3. Adoption of Agenda

MOTION: To adopt the agenda for the Board of Directors Meeting dated April 23rd, 2018, as circulated.

Moved by: Goulard

Seconded by: Brunet

All in favour

MOTION CARRIED

4. Approval of Minutes from the March 19th, 2018 Meeting.

MOTION: To approve the minutes from the March 19th, 2018 meeting, as circulated.

Moved by: Marrast

Seconded by: Goulard

All in favour with the exception of Brunet who abstained

MOTION CARRIED.

Friendly amendment made to move the agenda out of order so Somerville is able to be present for important motions.

Committees

a. Audit and finance committee

MOTION: The Board of Directors receive the four proposed ‘Scenario A’ and ‘Scenario B’ budgets from the NUSU Audit & Finance Committee.

Moved by: Marrast

Seconded by: Brunet

Friendly amendment: Brunet points out that there are actually four options, so the motion should reflect this

Discussion: Somerville is personally leading towards option four. Dunstall is leaning towards option 3. Brunet is seeking clarification on what the 200\$ budget for graphic design is used for. Dunstall does not know. Brunet points out the club's budget went down \$1,000. Dunstall says that he tried to lower everything by an equal amount. Brunet is concerned since we already had a lowered budget for clubs compared to other schools. Goulard replies that this is because we aren't like other schools, and don't have the same population/revenue stream. Somerville would like to know what clubs actually use the money for. Brunet says that they get funds when they start of clubs because they often have no money to start off on. Sarah and Jaime went to a conference that says they should invest in their clubs. Brunet does not believe that \$200 per club is enough. Goulard points out that we don't know how many clubs we will have next year. Dunstall says we only used \$1,200 of the budget this year. Brunet believes this could be an issue with how clubs are being run and it could be a barrier. Student activity money could be moved around with clubs. Goulard would like to point out this is all recommendations at this point. Somerville points out the budget is a recommendation and while it is not good financial process they can go over the budget line if need be. Allen agrees that taking money from clubs would be a tough sell considering the rise is student ancillary fees. Brunet has concerns about lowering the concert budget by \$5,000 in case the new VP services wanted to bring in a bigger artist. Green Initiatives revenue line: Allen and Brunet would like to know where this comes from. It was determined that NUSU does not bring in revenue from this initiative, therefore the budget was adjusted. Goulard asks why the \$140,000 maintenance and license fees were taken away. Dunstall explains that this is the \$4 student centre maintenance fee that NUSU has collected from students. During the transition from having the Wall to functioning without the Wall this money was misallocated so we rectified the problem and properly directed the money. The adjustment will be made for the next term and the funds will now be placed annually in trust. Allen asks what attributes to the depreciation expenses being reduced. Dunstall says that we barely have any assets left this year. Lamorea points out that the budget from the previous term included items from the Wall that were being cataloged that weren't supposed to be. Allen would just like to know that the number is accurate. Jaime sees an opportunity to save money. Rides home went up \$1000. Jamie believes we don't use adobe. Somerville disagrees saying Mira uses it, and they plan to use it more next year. The comms assistant will be using it a lot more. Somerville suggest putting a new line that is marketing. Allen seeks rationale about the decrease to the maintenance repairs and auto expenses line, noting that the Tahoe needs to be repaired rather frequently and is only getting older. Dunstall says that this reduction was not done by him and was done by Mira. Allens says it makes sense if we were getting a new vehicle since it

wouldn't have needed to be repaired as much. Brunet agrees and says that this is a good point. Allen asks if an input/output calculation was completed for graduate students given that a decrease is being proposed in the budget line for these students. Lamorea says that she looked at it last year which is why there was talks of a bursary but does not believe we have actually done much for grad students this year. Allen notes that while it often necessary to make budget cuts, there needs to been calculations and rationale provided for each decision. out that this is an area that if we had to make cuts, we could justify it to the students with the proper calculations. Brunet says that there is a grad student club in the process of being made but is not yet confirmed. Somerville would like to remind everyone he has to step out shortly and while discussions are good, if we need his vote it will have to be fast. Goulard says we have quorum and don't need Somerville to vote. Dunstall explains that Somerville will probably want to add to the discussion. Somerville says that there is a ton of work that happens during the school year such as scheduling posts and hiring a CA for the summer would help that department get ahead for the school year. This could potentially save as a comms assistant during the school year. Previous office assistant did most of the comm's work. Rationale being that it makes more sense to have a comms assistant that can step in to help with office assistant duties than an office assistant that does mostly the comms assistant duties. Somerville says that the jobs are different and while there may be a bit of overlap, their duties will be different. Winter would like to know who the student was that were hired. Jaime says the students are Courtney Ivany for OA and Zoe Zettel for CA. Allen asks about the \$2,700 decrease in student activity revenues. Dunstall states that next year's projection is based off of this year's revenue. There were numbers that were overstated and understated. Allen would like to ask one more question about student activity revenues. They went down by \$27, he would like to know if those numbers are based of this year. Dunstall says it's confusing but there were certain numbers that were overstated. Dunstall believes that Markus overstated the numbers, but the new numbers should better reflect their term.

MOTION: To enter closed session

Moved by: Goulard

Seconded by: Marrast

Discussion: The board would like to enter closed session since the rest of the discussion for this topic is regarding employees and their salaries.

All in favour

MOTION CARRIED.

—

Board reenters open session at

MOTION: That the Board make the recommendation of the proposed ‘Scenario 3’ budget for the 2018-2019 fiscal year to the 2018-2019 NUSU Board of Directors for consideration.

Moved by: Brunet

Seconded by: Goulard

Discussion: In the original version that Dunstall sent there was numbers difference it allowance for budgets and others. Dunstall said this changes because of factors. Brunet asked if this is why Mira had to update the numbers. Dunstall admits that payroll options are not his forte and that Mira likely helped him fix these numbers.

All in favour with the exception of Brunet who abstained.

MOTION CARRIED.

5. Business Arising from the Minutes

- None

6. Executive Reports

a. Report from the President

MOTION: That the report from the President dated April 23rd, 2018 be received.

Moved by: Marrast

Seconded by: Goulard

Discussion: Lamorea had a discussion with a student surrounding the language used in program requirements. Some students take more than four years to complete a degree, and therefore they are looking at changing the wording from 4 years to “approximately 4 years” to reduce the pressure placed on students. Lamorea would like to meet with recruitment to discuss changing the way we advertise degree programs to students. They should be letting students know that many people take longer than the advertised four years to complete them. Gasparin notes that in volunteering with recruitment, they are not told to say programs have to be completed in 4 years, so we might be wasting valuable time. If most students require 5 years than they most know its an option. Lamorea says the recruitment has been very open with working with her, and she also wants to focus with current students. Lamorea does not believe the conversation with requirement would actually take that long. Marrast says we should change the language to approximately four years. Gasparin says there might be financial reasons behind why students not be able to completely their program in four years, might not be able to afford 5 years. While Brunet believes it is a lot of effort for a small change, but it is an important change she thinks it

could be a great change for students. She notes that while it's a subtle change, it could help eliminate the stigma / societal expectation that surrounds the length of degree completion. With small working but it could be very helpful with students who have stigma about taking longer to finish their degree. Marrast has heard that people say anything past their fourth year is still their fourth year. There is no such thing as 'fifth year or sixth year'. Allen believes that it might be more of an age thing, and mature students at the school take a beating. Allen believes it's a much larger discussion. The pressure comes from government to, the indigenous population cant come back for a 5th years because they only receive funding past 4 years. This often causes them not to graduate since they believe they can't take an extra year. Lamorea believed this would be a positive step forward. She believes it's great that a student leader brought this forwards. Brunet mentions that as much as the report is thorough, goes into detail and is well written, she hopes that Lamorea has been doing more than what's shown in the report, such as the building project. Lamorea said that things regarding building project is external thing from executive reports. Brunet says there's a lot of things that don't even need to be in the report such as the good neighbour project, and severe weather since they was no real updates in these areas , and more important information such as the transition work, was left out. Brunet would like to believe that there was more substantial work done within the past month. Work that Lamorea did with history and transition should be included. Brunet says it looks like she had a lot of free time. Lamorea understands and says that she is working with Sarah to create a better template with reports. Lamorea brings up that she was involved in other areas such as robotics this month that caused her to take time away from the office. Lamorea appreciates her bringing it up. Allen would like to know if Goulard plans on continuing with the good neighbour project. Menzie would like to clarify what the good neighbour project actually is. Lamorea clarifies that its about partnering with the community, and working with the police to create programs such as the party pack program, which enables student to get a heads up if they get a noise complaint, so they have a chance to shut it down before they get charged. The main focus is helping to facilitate conversation between Nipissing, Canadore, and the rest of the committee. Goulard says Lamorea and him are still talking about it and he will get back to him. Allen believes a lot of work can be done with this during the summer, and proactive concerstations.

All in favour

MOTION CARRIED

b. Report from the Vice President Finance

MOTION: That the report from the Vice President Finance dated April 23rd, 2018 be Received.

Moved by: Brunet

Seconded by: Goulard

Discussion: Dunstall wishes everyone goodbye. Marrast would like to know if this was the first year that there was iLead internships. Dunstall confirms that yes this is the first year, it was a project the Allen started. Marrast would like to know if they plan on continuing the internship program next year. Brunet said that Sarah was on the phone today with the School of Business talking about all the positions. Allen asked if the Board believes it would be valuable to have another marketing and sponsorship intern to expand on the work that was done this term or if they think a new intern position should be created. Dunstall says that filling the same roles completed by AJ Lacarte and Hailey Martin it would be a little redundant since they would be completing similar work

Goulard would like to know if Dunstall and Wood plan to have a conversation about humanica before the end of the term, as he believes this is important. Goulard also mentions he would love to be there too if he can. Dunstall says that it will happen. Brunet would like to know where the discussion ended during this and she doesn't remember. Dunstall does also not remember. Brunet would like to know if Dunstall is prepared to talk about the CFS payment plan. Goulard would like to confirm the motion they went with this in the meeting, and if they had to bring it to the exec-elects first. Allen thinks it would be interesting to have Somerville present for this conversation. Goulard says that there would need to have a conversation of who the point person would be, as well as the delegates. Dunstall mentions that he thought the vote was supposed to be made at this meeting. Lamorea says that they talked about it, but agreed it could be done through email since they've already had it put through at the executive level. Allen asked going back to the I-lead subject, if it would be valuable to have another marketing and sponsorship intern to expand on the work that was done this term or if they think a new intern position should be created. Dunstall says that filling the same roles completed by AJ Lacarte and Hailey Martin would be a little redundant since they would be completing similar work.

Allen inquires about exactly how much student ancillary fees are increasing to get the budget back on track. Dunstall confirms that the increase is \$1.50 per student per three credit course.

All in favour

MOTION CARRIED.

c. Report from the Vice President Services

MOTION: That the report from the Vice President Services dated April 23rd, 2018 be Received.

Moved by: Marrast

Seconded by: Ivany

Discussion: Jaime doesn't have any other updates. Winter would like Jaime to elaborate on the student artist position description. Brunet clarifies that this is not an actual position yet but is a recommendation for the incoming execs to take on and bring to life in September. The main idea is to have the student in this position to use the chalkboard in the student lounge as an advertising tool. The artist position can take an hour a week to do this. They would also create artwork for the chalkboard in the student lounge or office. Brunet says the required time would only be an hour or two per week and could potentially give them an interesting RSD approved activity. Gives student cool volunteer opportunity which everyone benefits for them. Gasparin asks if this position is limited to one student. Jaime says no, there could be multiple positions if the interest is there. Jaime envisions the structure as being under Warren and he can sign off on the hours, etc. Marrast confirms that it's a volunteer position and not a 'job'. Allen likes the idea and that it gives the elects to have more creativity with the position if they wish.

Winter points out a mix up of wording in the beer yoga section. Winter asks how much money was spent on Beer Yoga. Jaime said it cost NUSU nothing, and we made nothing. Students paid less, so we meet even. Winter asked if the students bought tickets. Brunet says yes but the cost was to cover the cost of the location. Dunstall said it wasn't about making money, it was a thank you to Grounded Studios for being a NUSU sponsor. Jaime said it was to showcase grounded and make a better relationship for them. Allen asked if Brunet would recommend running it again. Jaime says probably not unless it's possible to move it to the school. Brunet says the turnout wasn't that great, possibly because of the date, or lack of understanding about the event. Brunet mentions that in a perfect world it would be in September and at Founders Field, but they wouldn't be able to since they're serving alcohol. Menzie would like to know the limitations with athletics about what we are allowed to do at the new turf field. Brunet says the conversation still needs to happen with them. Goulard says that we should focus on the feedback about what has been done this year, and save thoughts about things for next year for the next meeting or send them through email. Winter wonders about the beer yoga event being advertised as student only. Since the students ended up being moved to the community event, maybe we should just have the two of them (community and student events) combined. Brunet agrees that this would be a great idea. Dunstall thinks the event can be successful and that the problem was that it was held on St. Patrick's Day. Lamorea says the reviews about the event will be passed on to Nicolai.

Marrast wants to know about contacts for comedy night. Jaime says that Warren ran the event, and it's not too hard to find or book comedians, so Nicolai would be able to run it again easily. Gasparin would like to quickly go back to beer yoga and say that we will never be allowed to run beer yoga at the school. Without this option it limits the students who will attend since it's kind of out of the way. Gasparin is curious about the groups that showed up to the comedy night. Brunet says they partnered with the stand up comedy club. There were students that were not frosh leaders there. Brunet mentions that there was about a dozen students that showed up, which is good since it was during exam season. Gasparin thinks the comedy club should take the lead

next year since that is the purpose of their club. Jaime says they can talk about it after, but it took very little effort on their part. Gasparin wants to know whose budget it was under. Jaime says it was under NUSU's budget since the comedy club would not have the funds to do it, and this was NUSU's way of supporting it. Allen asks if Brunet believes Raven was a good spot for it. Brunet says she would be open to trying other ones, it was just the one she thought of since it has a homey feel to it. Gasparin says we should consider charging students in order to make profits. Brunet says they advertised the event as being free for students but did not specify a cost for the community. They could definitely do this in the future but they would need to coordinate with the Raven to make this happen.

All in favour

Goulard abstained.

MOTION CARRIED.

d. Report from the Vice President Communications

MOTION: That the report from the Vice President Communications dated April 23rd, 2018 be received.

Moved by: Goulard

Seconded by: Marrast

Discussion took place around the lack of content within the report. The board requests that Somerville add to the report and submit with additional information.

Discussion involving information not privy to the public was moved into closed session.

Session opened back into open session.

Friendly amendment to the motion to be received upon amendments made

Opposed: Dunstall, Abstained: Goulard

Everyone else in favour

MOTION CARRIED

7. Question Period

- No questions

Chair of meeting called for a five minute break. Break lasted between 9:24-9:30pm

8. Committees

a. Audit and finance committee

MOTION: That the NUSU Board of Directors receive the report of the NU

Ancillary Fees proposed for the 2018-2019 year.

Moved by: Brunet

Seconded by: Goulard

Discussion: Document was not sent out with materials. Dunstall will send everyone the document right now. There is a 9% increase in athletic fees, and minor decreases in other areas. The only other major change is the bus pass that goes up every year. Allen is confused as to why Nipissing was allowed to lock in a three year deal with North Bay transit to increase fees every year for the next three years without running it through the NUSU and Nipissing Board and says there needs to be a better protocol for approving fees year to year. Dunstall agrees and thinks we should ask this question so we know the answers. Allen mentions that we should consider the fact the NUSU has been accused of working too closely with athletics in the past so we should be careful about voting in favour of the ancillary fee increase is the athletics fee is the only one to increase. If voting in favour, the executives should have a rationale prepared for students explaining why they were okay with this increase.

All in favour with Brunet abstaining.

MOTION CARRIED

MOTION: That the NUSU Board of Directors receive the report of the NUSU

Ancillary Fees proposed for the 2018-2019 year.

Moved by: Brunet

Seconded by: Goulard

Discussion: Dunstall sent another email for all of us to go over. Dunstall included the student lifeline fee under NUSU but they ended up putting it under Nipissing instead. Student activity fees are increasing by 9% from \$16.50 to \$18. This cost had to be raised in order to offset our maintenance fees no longer being allocated in the operational budget. This increase being the same as the athletics increase was a coincidence, and by no means planned by the ancillary fees

committee. This is why there was a lot of cuts in the budget next year, since they had to raise student fees, NUSU wants to lower the amount as much as possible. Dunstall doesn't think any cuts were to significant, but if anyone disagrees the ancillary fee is open to talking with them.

Dunstall explains that typically CFS gives us a little sheet of paper that tells us how much to charge our students. This is a fixed amount, however, CFS came to us this year and said this is wrong and that it should be done on a course to course basis. NUSU then worked with these calculations to determine what the actual amount should be and discovered the CFS has actually been overcharging students for years. CFS has never said it should be a variable fee, this is not NUSU's fault. NUSU should be charging students the current amount from here on out.

Allen mentions that the student lifeline fee that is no longer being charged to students is still listed under the NUSU document, but should have been taken out. Dunstall agrees it shouldn't be there.

Allen understand why we have to raise the student activity fee, but thinks it will be a tough sell to propose an increase in ancillary fees and then give the Board of Governors a hard time about proposing to increase tuition prices. Both faculty and administration are always saying how they are for the students, but as the cost of running a university increases, the first to suffer are students with an increase in tuition fees. While other departmental cuts are made, the first place that is looked at when trying to balance the budget is taking money from students. While this is a major issue, NUSU is now essentially doing the same thing. Allen believes that previous executives could have been more proactive financially in order to save money for students. While the norm is spending money to pay for trips to COCA, etc, we should work to not make this the norm. We shouldn't look at The attitude of spending money "because it's in the budget" needs to change. NUSU should be able to justify every penny they spend and provide rationale as to how it benefits Nipissing students. Allen further mentions that finances should be discussed more thoroughly at the Board level, and that spending needs to be more thoughtful and transparent. Goulard agrees but doesn't think it's something we can implement this year; he believes it is something to work towards it in future years. Allen mentions that finances are rarely discussed at the board level, and would like the executives to be more thoughtful of where the money is going and work on being more transparent.

Dunstall says Wood can work with Mira to make monthly budgets so we have a better idea on spending. Allen is appreciative of that, but also believes that finance is not only up to one position and it is everyone's responsibility. Allen thinks it would be a good idea for Wood to meet with the other execs at the beginning of their terms to review each of their budget lines and discuss ways in which they can save money. Dunstall believes that the timing is good, since Mira will now be working more hours. Brunet says we have a lot of good ideas and feedback, especially from the director elects. Brings up that the retreat was meant to have a time for this type of discussion and would still like to have a time to sit down and have these discussions. Brunet would like them to save all these suggestions for this meeting in order to get the meeting

moving along. Goulard 100% agrees but says this is the last meeting of the old exec team so if the new exects bring up things it's nice to hear some insights from the old team. Brunet points out the most of the new board isn't here and members of the current team will still be here next year.

All in favour

MOTION CARRIED

b. Building Committee

- Lamorea said the email sent out to students is the official update. The final decision regarding the contractor will go to next year's board. She says that NUSU is working on finalizing a letter to send the city about development charges. Would like to enforce argument that student centre is more than just a bar, and for educational purposes. Brunet points out that we had to sign three leases due to wrong dates.

c. Elections Committee

- Lamorea saids we finished valedictorian elections and the winners have been contacted. Recommendations have been made to Nipissing that they deal with the election next year instead of NUSU since NUSU does not have access to a lot of the necessary information. Allen would like to know how we will fill the empty senate spots. Lamorea confirms that this will be Somerville's decision but will likely run similar to last year.

d. Governance Committee

- No report

e. Green Initiative Committee

- No report

f. NUSUCares

- No report

g. Social Committee

- No report

9. New Business

COCA Conference Student Bursary Program

- Brunet says that COCA is holding a contest where they will be providing a bursary for a student to attend COCA. One student per region. Application is due on Wednesday. Brunet proposes that someone we already have going applies so we can get that money

back or that another Board member submits an application. Jaime says there's no limit to the amount of students that can apply, so everyone can. Jaime will forward the application to everyone.

North Bay Job Fair

- Lamorea notes that Sarah has done a great job involving NUSU with the upcoming North Bay job fair.. NUSU's logo has been included in the supporter section. Lamorea points out that Sarah has done a great job with this.

11. Adjournment

MOTION: That the final meeting of the 2017-2018 Board of Directors Term, dated April 23rd, 2018 be adjourned.

Moved by: Lamorea

Seconded by: Marrast

All in favour

MOTION CARRIED.

Time of adjournment: 10:03 pm

DANIEL GOULARD, CHAIR

COURTNEY IVANY, RECORDING SECRETARY