

NIPISSING UNIVERSITY STUDENT UNION



**Board of Directors Meeting Minutes – Nipissing University Student Union**  
April 27, 2022 - 7PM - Zoom

**Notice: Meeting may be recorded for the benefit of the secretary. The recording secretary shall keep a record of the recording for conflict resolution and organizational purposes.**

**Board of Directors Meeting Minutes – Nipissing University Student Union**  
 April 27, 2022 - 7PM - Zoom

**Attendance:**

President:	Joseph McIntosh	Present
VP Finance & Administration:	Montana Taylor	Present
VP Student Life:	Emily Wilson	Present
VP Advocacy & Awareness:	Sarah Pecoskie-Schweir	Present
Director-at-Large:	Patrick Bethune	Resigned
Director-at-Large:	Shannon MacCarthy	Present
Director-at-Large:	Ethan Houghton	Absent
Director-at-Large:	Mercedes Parsons	Regrets
Director-at-Large:	Anna Brownlee	Present
Director-at-Large:	Riley McEntee	Present
Director-at-Large:	Harikesh Panchal	Present
 CHAIR / SPEAKER:	 Sami Pritchard	 Chair
RECORDED BY:	Jillian Aelick	Office Administrator
STUDENT MEMBERS:		

**1. Formal Opening – Call to Order**

The Board of Directors meeting is called to order at 7:09PM.

**2. Land Acknowledgement**

Montana Taylor offers a traditional land acknowledgement.

**3. Declaration of Conflict of Interest**

There is none.

**4. Adoption of Agenda**

MOTION: To adopt the agenda for the Board of Directors Meeting dated April 27, 2022, as circulated.

*Moved by MACCARTHY;*

*seconded by BROWNLEE.*

**Discussion:**  
There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

## **5. Approval of Minutes**

MOTION: To approve the minutes from the March 24, 2022 meeting as circulated.

*Moved by MACCARTHY;  
seconded by BROWNLEE.*

**Discussion:**  
There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

MOTION: To approve the minutes from the April 11, 2022 meeting as circulated.

*Moved by MACCARTHY;  
seconded by BROWNLEE.*

**Discussion:**  
There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

## **6. Executive Reports**

### **a. Report from the President**

**MOTION:** That the report from the President dated April 27, 2022 be received.

*Moved by MACCARTHY;  
seconded by BROWNLEE.*

**Discussion:**  
There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

**b. Report from the Vice President Finance and Administration**

**MOTION:** That the report from the Vice-President Finance and Administration dated April 27, 2022 be received.

*Moved by MACCARTHY;  
seconded by BROWNLEE.*

**Discussion:**  
There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

**c. Report from the Vice President Advocacy and Awareness**

**MOTION:** That the report from the Vice-President Advocacy and Awareness dated April 27, 2022 be received.

*Moved by MACCARTHY;  
seconded by BROWNLEE.*

**Discussion:**  
There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

**d. Report from the Vice President Student Life**

**MOTION:** That the report from the Vice President Student Life dated April 27, 2022 be received.

*Moved by MACARTHY;  
seconded by PANCHAL.*

**Discussion:**

WILSON notes an error in her report that will be fixed before uploaded. MACCARTHY asks how many leaders have been chosen and how many more need to be. WILSON does not wish to disclose the details as to the amount of students who have been selected and those that have interviewed, however, notes that there are about a quarter of the regular amount of interviews this year compared to last. MACCARTHY asks if there is a back up plan in case there aren't enough leaders to run O-Week. WILSON explains that this is a continuous conversation, they will continue to reopen the applications to allow more students to apply and interview. NUSU is posting on social media and reaching out to students.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

**7. Committee Reports**  
**a. Governance Committee**

**MOTION:** That the report from the Governance Committee dated April 11, 2022 be received.

*Moved by MACCARTHY;  
seconded by PANCHAL.*

**Discussion:**

There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

**8. Question Period**

**9. New Business**

**a. Next land acknowledgement will be from Riley McEntee**

**b. Student Groups Policy Approval**

MOTION: BIRT the Board of Directors approve the Student Groups Policy. BIFR that the Clubs Policy be dissolved.

*Moved by MCINTOSH;  
seconded by BROWNLEE.*

**Discussion:**

There is none.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

**c. Summer Strategy Student**

TAYLOR informs the board that Sarah Pecoskie-Schweir has been hired in a summer position as the Strategy and Infrastructure Assistant.

**d. Sales and Merchandise**

MCINTOSH explains that the sales and merchandise committee went over the \$5000 budget for the first order of product, this is to help to have a budget end in deficit per the suggestion from the auditor.

## 10. Adjournment

MOTION: That the meeting of the Board of Directors dated April 27, 2022 be adjourned.

*Moved by MACCARTHY;  
seconded by TAYLOR.*

### **Discussion:**

BROWNLEE expresses her thanks to the board of directors for such a great year at NUSU.

*No noted abstentions.  
No noted opposition.  
Motion carries.*

7:35 PM – Meeting adjourned.

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Sami Pritchard, CHAIR

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Jill Aelick, SECRETARY



## **President's Executive Report to the Board of Directors**

Prepared by: Joe McIntosh

April 26, 2022

### Table of Contents:

- Day-to-Day
- Meetings

### **Day-to-Day**

Still helping to answer student questions and concerns in regard to the health plan has been being done since September. Again, thanks to Jill Aelick for her help with the inquiries.

Since the beginning of April I have along with the rest of the team been preparing for and working on ensuring a smooth transition from the 2021-2022 executive team to the incoming 2022-2023 executive team. This has included preparing and having training with the incoming executive members, to starting changeover work that has to be done such as signing authority.

I have continued having my monthly meetings with Dr. Kevin Wamsley with my last meeting being on April 19th and incoming President Riley McEntee being present to again ensure a smooth transition. Other regular meetings have included my by-weekly meetings with Dr. Casey Phillips. I have also had meetings with different committees over the month with ones for Nipissing University's Board of Governors and Senate, as well as committee meetings such as the Action Against Gender Based Violence and the Operational Readiness Committee.

### **Meetings**

We have continued to work with the university regarding operations and the process of hosting events on campus carried on. Along with those meetings, we have also continued in talks with the university regarding services such as maintenance, snow removal, security and safety. These meetings will continue with the next executive team and if the Board or students have any concerns, please bring them to the executive team and we will make them a priority in our meetings with the university



## **VPFA's Executive Report to the Board of Directors**

Prepared by: Montana Taylor  
Date: Monday April 25, 2022

### Table of Contents:

- Meetings and Committee Updates
  - This Year/End of Term Highlights
  - To come
- 

### *MERCHANDISE AND SALES COMMITTEE*

- Approved which items and brands to purchase for merchandise to sell

### *BOG AUDIT AND FINANCE COMMITTEE*

- Ancillary Fees for the 2022/2023 Academic Year were approved
- Tuition Update; Still in a tuition freeze unsure of when it is expected to end.

### *INTEROFFICE:*

- Hired 4 Canada Summer Job students who will be starting May 16, 2022
    - Marketing Assistant
    - Student Centre Assistant
    - Events Coordinator
    - Education Planning Assistant
- 

### This Year:

This year has been absolutely incredible and I am beyond grateful for the opportunity to work with such amazing individuals. I have had the opportunity to learn from the other executives and had the opportunity to learn so much from the amazing staff that work at NUSU. Being able to work with the 2021/2022 Board of Directors has been amazing, and I want to thank each and everyone of you for your amazing and hard work

throughout this year and for those not returning goodluck on your future endeavors! Some of my personal highlights from the year were being able to attend committee meetings at the University and be a voice for students. Collaborating with the Vice-President of Student Life to ensure Clubs and Societies Finances are in order and

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to ensure we are ensuring they get the money they need in a timely manner. Coordinating with the President with ensuring the monthly financials are rectified and receipts are uploaded and contracts are made. Working and collaborating with Vice President Advocacy and Awareness to ensure they received the funding they needed for campaigns and other events they needed. My biggest goals for this year were to help the other executives however they needed me to, to help if they had any stress and to be able to not take on too many things because they were short an executive before I started. I feel as though I succeeded in doing so. My goal for next term is to get things in a more organized setup/filing system now that we are at our new building. Goodluck to my fellow executives in their future endeavors and congratulations to Sarah P.S and Joe on graduating this year. Everyone worked so hard and wish you all the best.

***TO COME...***

- Transition for start of the next term

## **VPAA's Executive Report to the Board of Directors**

Prepared by: Sarah Pecoskie-Schweir

Date: April 27th, 2022

### Table of Contents:

- Advocacy
  - Wellness Week
  - Transition
  - Thank you
- 

### *ADVOCACY*

As the semester and the academic year ends I have been assisting students with academic issues and concerns as they arise. In addition to this at the last meeting of Nipissing University's Academic Senate, I presented an idea that was curated by our placement student, Kayla Huzji, who was working with our food bank. Kayla proposed that the best way to increase engagement with students and debunk myths about our student food bank was to have professors distribute forms at the start of the semester that educate students on the food bank and how any student can access it. This idea was greatly welcomed by Nipissing Faculty and Administration and after meeting with Interim Provost, Dr. Carole Richardson, I am currently working on draft proposals for how this information sheet will be formatted. Thank you again Kayla for your hard work in our food bank and your innovative ideas!

### *WELLNESS WEEK*

Wellness Week occurred from March 21st-25th, 2022. Events included Donuts that were donated by Good Glaze that were sold and funds donated to the Dreamcatcher Foundation which provides temporary water filtration to locations under boil water advisories for World Water Day on March 22nd, as well as Sexy Bingo later that day. We have a Wellness Wednesday Giveaway, and provided Tea, Coffee and Hot Chocolate to students on Wednesday March 23rd, 2022. On that same day Hoss Notarkesh hosted a talk titled, "Turn Your Passion Into Action" and NUListens hosted Daniel Carcillo to give a talk as a part of their MENTAL Strength panel. We planned on offering a free curling night on Friday March 25th, 2022 for students and faculty; however, due to a rise in COVID cases at the time that event was cancelled. Thank you to Sarah McGowan, Jill Aelick, Emily Wilson and our SCAs for all their hard work during this week!

### *TRANSITION*

Throughout this past month I have been meeting with incoming VP Advocacy &

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Awareness, Harikesh Panchal, to help transition him into the role. As well, myself, the other executives, Sarah McGowan and Jill Aelick have been working on and delivering transition sessions for the incoming executive team and the incoming Board of Directors. In addition to this I have also been assisting with paperwork in ensuring that the future executives are set up for a smooth start to their term. .

***THANK YOU***

I would like to take this opportunity to thank everyone who has helped to make this year a success. I have truly enjoyed working at NUSU and have grown as an individual during my year as an executive. Thank you to our Directors for their hard work in ensuring operational excellence, thank you to Sarah, Jill and Warren for their support and dedication to NUSU, thank you to our SCA's and Media Assistant for their eagerness to contribute and kindness, and thank you to my fellow executive for being such a great support system as we navigated this past year. I wish everyone the best in their future endeavors.



## **VPSL's Executive Report to the Board of Directors**

Prepared by: Emily Wilson

Date: April 27, 2022

### Table of Contents:

- General Updates
- Transition
- O-Week
- COCA
- Student Groups Updates
- To come

### **General Updates**

- Updated Student Groups Policy
- Met with Kate DeVuono, Sarah Clermont and Sarah McGowan
- Sales and Merchandise Committee
- Developing Student Groups Handbook
- Met with BUSU and Mohawk College to discuss student group elections
- Met with Genevieve, Emily Gibson and Sarah McGowan
- Attended Nipissing University Athletic Banquet
- Thank you to all the directors for their hard work throughout this year. Thank you to Sarah McGowan, Jill Aelick and Warren Lindsay for your support and dedication to the corporation. Thank you to all the student groups and to the student body for your ongoing positivity, for attending events and for adding to the Lakers community.

### **Transition**

- Prepping google drive for the incoming vice-president student life
- Created an O-week event document including past events, materials needed and rules for each game.
- Created a document of theme suggestions for orientation week
- Worked with the current executive team transitioning the incoming executive team regarding internal operations, committees, board meetings, annual general meetings, reports, etc.

### **O-Week**

- Due to lack of interest and minimal applications, orientation week leader applications will reopen in the month of May. This is an issue several groups in Ontario are facing due to COVID, work and other reasons.



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- The application deadline as of right now is Friday, May 6, 2022 and interviews will
- take place from May 9th to 13th
- All orientation leader candidates will be informed following the end of the
- interview process whether they are successful or not and what position they will
- have.
- O-Week will tentatively occur from August 30-September 3, 2022

**COCA**

- Attended COCA clubs roundtable. Discussed student group policies and
- amendments
- COCA will take place in Ottawa on June 8-12, 2022

**Student Groups Update**

- All student group elections have been completed
- Student groups have been asked to provide their final budget and expense
- review from the academic year
- Account balances have been shared with

**To Come...**

- Preston will begin his term on May 1, 2022