



## Nipissing University Faculty Association

### LEARNING OPPORTUNITY AWARD APPLICATION

*The Nipissing University Faculty Association (NUFA) Learning Opportunity Awards are designed to encourage the continuation of learning experiences and projects outside of the classroom.*

*Name of Applicant:  
(please print)*

*Student #:*

*Telephone:*

*Degree and Major:*

*Nipissing E-mail:*

#### AWARD CRITERIA

- Upper year, full-time or part-time, Nipissing University undergraduate or graduate university students may apply
- Involved in (or intend to become involved in) a project/learning experience/research that is self-initiated and not related to course work
- Maximum funding of \$800.00 within an academic year
- N.b.: costs incurred due to virtual attendance as a registered participant can also be covered.

#### APPLICATION REQUIREMENTS

- Completed form including:
  - 1) student's level of involvement in the learning opportunity,
  - 2) details of the learning opportunity,
  - 3) estimated expenses, and
  - 4) faculty support
- Proof of activity (e.g. conference pamphlet or poster) and proof of substantial financial commitment (e.g. registration or travel payment)

#### DEADLINES

The Nipissing University Faculty Association Scholarship Committee meets four times per year to determine funding eligibility. The annual deadlines for application are:

- September 15, December 15, April 15, June 15

Funding is limited and paid upon confirmation of participation and proof of expenses incurred.

**APPLICATIONS MUST BE SUBMITTED TO THE**  
**Nipissing University Faculty Association, 100 College Drive, Office A244, North Bay, ON**  
**P1B 8L7**  
**[nufaoffice@gmail.com](mailto:nufaoffice@gmail.com)**

#### THIS BOX FOR OFFICE USE ONLY

Date Received	Committee Decision	Application Request	Amount Awarded

# LEARNING OPPORTUNITY AWARD APPLICATION

## 1) LEVEL OF INVOLVEMENT

**Choose one of:**

I will present as an author at an academic conference outside of Ontario (maximum award of \$800.00).

I will present as an author at an academic conference within Ontario (maximum award of \$500.00).

I will attend an academic conference or other learning opportunity outside of Canada (maximum award of \$500.00).

I will attend an academic conference or other learning opportunity within Canada (maximum award of \$300.00).

Other, please specify, e.g. will be presenting/attending at a virtual event:

## 2) DETAILS OF THE LEARNING OPPORTUNITY

**Please describe in detail, including the date, of your intended project/learning experience/research and the significance for your overall scholarly/creative/professional experience as a student.**

If presenting, please give the title of your work and indicate whether you will be presenting a poster, session, etc. (Please attach a separate sheet and copy of abstract and conference program, if applicable.)

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## 3) ESTIMATED EXPENSES FOR THE LEARNING OPPORTUNITY

Registration Fee			\$ _____
Transportation	Shared expenses <u>Yes/No</u>	With whom?	\$ _____
Accommodation	Shared expenses <u>Yes/No</u>	With whom?	\$ _____
Meals	\$40 per diem x ____ days		\$ _____
Subtract any costs covered by another source of funding			- \$ _____
<b>TOTAL ESTIMATED EXPENSE</b>			<b>\$ _____</b>

Are there any exceptional costs or circumstances that you feel should be taken into consideration? Please provide details.

If there are others students participating in the same learning opportunity, please compare your costs with them and explain any discrepancies.

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*I certify that the information presented within this application is true and fairly represents my situation. I also agree to allow the publication of my name in association with this award and NUFA.*

*Applicant's Signature:*

*Date:*

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If you have any questions or concerns about your application, please contact Angela Fera, NUFA Executive Assistant at 705.474.3450, ext. 4499 or [nufaoffice@gmail.com](mailto:nufaoffice@gmail.com)

# LEARNING OPPORTUNITY AWARD APPLICATION

## 4) LETTER OF SUPPORT FROM A FACULTY MEMBER

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*Name of Applicant:*

*Student #:*

*Degree and Major:*

*Faculty Member:  
(please print)*

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## LEVEL OF STUDENT INVOLVEMENT IN THE LEARNING OPPORTUNITY

### Choose one of:

The student will present as an author at an academic conference outside of Ontario.

The student will present as an author at an academic conference within Ontario.

The student will attend an academic conference or other learning opportunity outside of Canada.

The student will attend an academic conference or other learning opportunity within Canada.

Other, please specify, e.g. will be presenting/attending at a virtual event:

## DETAILS OF THE LEARNING OPPORTUNITY

Please provide details of the student's learning opportunity and explain why this opportunity is beneficial to the student.

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*I wish to support the above student's application for a Nipissing University Faculty Association Learning Opportunity Award.*

*Faculty Member's  
Signature:*

*Date:*

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Please return this completed form to the student to be included with his/her application or forward it directly to the Nipissing University Faculty Association, 100 College Drive, Office A244, North Bay, ON P1B 8L7  
[nufaoffice@gmail.com](mailto:nufaoffice@gmail.com)