

NIPISSING UNIVERSITY STUDENT UNION



Board of Directors Meeting Minutes – Nipissing University Student Union
Monday, August 17th, 2020 – 6 PM – Online

Notice: Meeting may be recorded for the benefit of the secretary. The recording secretary shall keep a record of the recording for conflict resolution and organizational



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purposes.

Board of Directors Meeting Minutes – Nipissing University Student Union
 Monday, August 17th, 2020 – 6 PM – Online

Attendance:

President:	Hannah Mackie	Present
VP Finance & Administration:	Ward Loveday	Regrets
VP Student Life:	Shannon MacCarthy	Present
VP Advocacy & Awareness:	Mykayla King	Present
Director-at-Large:	Patrick Bethune	Present
Director-at-Large:	Hannah Brown-Thiesen	Regrets
Director-at-Large:	Charlotte Foster	Present
Director-at-Large:	Sarah Pecoskie-Schweir	Present
CHAIR / SPEAKER:	Sammi Pritchard	CFS Representative
RECORDED BY:	Rebecca Dubeau	Office Administrator
STUDENT MEMBERS:		

1. Call to Order

The Board of Directors meeting is called to order at 6:07 PM. *BETHUNE* offered a traditional land acknowledgement.

2. Declaration of Conflict of Interest

There was none.

3. Adoption of Agenda

MOTION #1: That the Board of Directors Meeting Agenda for Monday, August 10th be adopted as presented.

*Moved by MACKIE;
 seconded by BETHUNE.*

Discussion:

PRITCHARD made a note to change the date of the motion from “Monday, August 10th, 2020”



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to “Monday, August 17th, 2020.”

FOSTER made the amendment

MOTION #2: Be it resolved that the motion reads August 17th, 2020 instead of August 10th, 2020.

*Moved by FOSTER;
seconded by MACKIE.*

Discussion:

There was none.

*No noted abstentions.
No noted opposition.
Motion carried.*

There was no further discussion on the main motion as amended.

*No noted abstentions.
No noted opposition.
Motion carried.*

4. Approval of Minutes from the June 30th, 2020 Meeting.

MOTION #3: To approve the minutes from the June 30th, 2020 meeting as circulated.

*Moved by PECOSKIE-SCHWEIR;
seconded by BETHUNE.*

Discussion:

BETHUNE noted that towards motion 9 (Audit & Finance Committee) in the minutes, it mentions that *BETHUNE* was elected to the Elections Committee. *BETHUNE* proposed to amend the minutes to say *BETHUNE* is elected to the Audit and Finance Committee instead.

PRTICHARD noted that while minutes cannot be motioned to be amended, the minutes can be tabled until they are accepted at the next board meeting.

MOTION #4: Motion to table the approval of the June 30th, 2020 meeting minutes.

Moved by BETHUNE,



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Seconded by MACKIE.

No noted abstentions.

No noted opposition.

Motion carried.

There was no further discussion on the main motion.

No noted abstentions.

No noted opposition.

Motion carried.

5. Business Arising from the Minutes

There was none.

6. Executive Reports

a. Report From the President

MOTION #5: That the report from the President dated August 10th, 2020 be received.

*Moved by MACKIE;
seconded by PECOSKIE-SCHWEIR.*

Discussion:

There was none.

No noted abstentions.

No noted opposition.

Motion carried.

b. Report from the Vice-President Advocacy and Awareness

MOTION #6: That the Report from the Vice-President Advocacy and Awareness dated August 10th, 2020 be received.

*Moved by KING;
seconded by PECOSKIE-SCHWEIR.*



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Discussion:

There was none.

No noted abstentions.

No noted opposition.

Motion carried.

c. Report from the Vice-President Finance and Administration

MOTION #7: That the Report from the Vice-President Finance and Administration dated August 10th, 2020 be received.

*Moved by PECOSKIE-SCHWEIR;
seconded by KING.*

Discussion:

MACKIE stated that although *LOVEDAY* is absent, she can attempt to answer any questions anyone may have.

BETHUNE asked if there was any other reason from the university had any other reason why they were unable to change the fees this year. In *LOVEDAY*'s report, it says "Because of COVID-19" which is a bit vague.

MACKIE had NUSU and Nipissing had to weigh some of the options. Changing fees would not create a large difference. NUSU felt it was more realistic to change how it allocates funds. Nipissing's Finance Office said this entire year that the fee process has been bumped back significantly. Additionally, both parties talked about impacts it has on the students this late like impacts to OSAP assessments and delays in students billing. Overall, there was no reduction of fees, but instead it was more reallocation and changing fees wouldn't be worth potential confusion or delays for students. The committee will likely meet in January and would discuss changes to fees then.

FOSTER asked if students who are on campus can access the Student Centre when it opens even without an official grand opening.

MACKIE said it will entirely depend on what the university is doing and so NUSU has no idea what that will look like presently. NUSU will have to take guidance with what they are doing. The earliest students would be allowed into the Student Centre is January and NUSU will focus on how to get students into the building safely. *MACKIE* could potentially see students in the building before the grand opening but nothing is confirmed yet.

FOSTER sought clarification about why students can still opt out of ancillary fees as there was a



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government and lawsuit that went through.

MACKIE stated NUSU significantly reduced and flipped the number of fees that students can opt out of, only keeping 3-4 of them. The university does not want to make any decisions about optional fees until the appeal is complete. At the end of the day it was NUSU's choice with a bit of a push from the university. Overall NUSU is happy with the decision.

BETHUNE asked questions about fees.

1. Describe some of the fees and what they are used for:

Society fee:

MACKIE said NUSU doesn't have access to that fee. hold money for different departments and acts as their banks. Clothing orders, formals, used with fees students pay from their societies. The funding societies get is per student in that program, meaning some societies will receive more money than others (E.g. nursing has a larger budget because of their larger population.) NUSU's oversight of societies keeps societies in check and help them out wherever possible. NUSU is liable for them as well.

BETHUNE asked if it depended on which courses are taken.

MACKIE stated that it is per course (e.g. 50 cents per course); how many students and how many courses but the amount stays the same.

World University Support fee:

MACKIE funding for one refugee student to study at Nipissing.

BETHUNE asked for clarification if NUSU cut funding for programming and events to reflect that students would not be on campus in the Fall.

MACKIE stated funding used to come from the NUSU membership fee that was significantly larger and so it has been reduced because it was too ambiguous. The NUSU Membership fee has been kept because it fills in some of the gaps in funding where NUSU sees opportunities come up. NUSU has now created a Programming and Services fee but overall, it is not a reduction but more of a reallocation of fees. Although NUSU cannot hold on-campus events, some of the funds from that fee are potentially being used for online event expenses (e.g. joining with campaigns, investing in virtual platforms for students).

BETHUNE asked about the Clubs and Group Support fee.

MACKIE said that Shannon can speak more to it in her report.

No noted abstentions.

No noted opposition.

Motion carried.



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d. Report from the Vice-President Student Life

MOTION #8: That the Report from the Vice-President Student Life dated August 10th, 2020 be received.

*Moved by MACCARTHY;
seconded by BETHUNE.*

Discussion:

MACCARTHY spoke to *BETHUNE*'s question about the Clubs and Group Support fee. Clubs are still expected to have planning meetings and plans for events next year; club inactivity will result in their disbandment. Rebecca worked on a document for online active & passive events, fundraising ideas for online. Zoom accounts coming from that budget line and even though this semester is online.

FOSTER noted that moving to Zoom over Google was a smart move as Nipissing has moved from their Google accounts to Microsoft.

FOSTER noticed on the residence training schedule for Frosh week where the VPSL comes into residence to speak about what is going on. Did Residence ask if the VPSL wanted to talk about things like First Year Orientation and getting involved with NUSU?

MACCARTHY stated that nobody from Residence reached out this year but assumes it is because Residence would like to limit the number of people entering their buildings during the pandemic.

FOSTER mentioned that all training is online and some other external groups (e.g. the Equity Centre) have provided training.

MACCARTHY mentioned that she would reach out to Courtney (from Residence) and ask if they would like to have someone from NUSU speak.

FOSTER mentioned that residence gave a presentation to the academic dons about academic advocacy provided by NUSU. All of the information was correct but it did not come from a NUSU representative.

PECOSKIE-SCHWEIR noted that there was a typo in the report; in the section regarding the Zoom accounts, instead of "clubs are able to use for online events," it says to "clubs can sue for online events."

MACCARTHY noted that she will make that change.

FOSTER noted that *BETHUNE* sent an email regarding the late VPSL report and was wondering what was happening with that.

MACCARTHY noted that she will send out her report to the Board before Warren and Xander's



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and send theirs as a follow-up if need be.

BETHUNE noted that *MACCARTHY* answered all of his concerns the first time but wanted confirmation that *MACCARTHY* received the follow-up email.

No noted abstentions.

No noted opposition.

Motion carried.

7. Committee Reports

a. Audit and Finance Committee

MACKIE noted that although *LOVEDAY* is absent, she can answer questions to the best of her ability or the report can be tabled to the next meeting as they were sent out late.

The committee will be meeting monthly to review any big purchasing, credit card expenses, and to ensure that things are running smoothly. This means the committee will be more active this year than they were in previous years.

MOTION #9: That the report from the Audit and Finance Committee dated August 10th, 2020 be received.

Moved by PECOSKIE-SCHWEIR;
seconded by MACKIE.

Discussion:

There was none.

BETHUNE abstained.

No noted opposition.

Motion carried.

MOTION #10: That the 2020/2021 revised budget presented to the Board of Directors be approved.

Moved by PECOSKIE-SCHWEIR;
seconded by BETHUNE.

Discussion:

MACKIE noted that the only change from the last budget to this one is on the revenue side; the expense side has stated completely the same. In the initial budget, it was planned that NUSU was



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going to be able to make changes to the fees but that did not end up happening. The funding itself isn't changing and NUSU is pretty confident in being able to deliver the budget as presented. This budget is essentially just the change in projections in terms of where NUSU will see revenue.

No noted abstentions.

No noted opposition.

Motion carried.

b. Elections Committee

MACKIE noted that the committee has not yet met but will want to meet soon as there is a Director/Senator by-election coming in the next few weeks. *SARAH MCGOWAN* is working on the elections packages. *REBECCA DUBEAU* is working on the graphics.

Discussion points:

- packages are to go out September 1
- voting happening within the campaign period
- any policy changes need to go through Governance Committee
- signatures for packages will have to be electronic

BETHUNE asked if directors are allowed to observe committee meetings as non-voting members.

MACKIE stated that there are no governing documents to confirm or deny. Directors are to email one of the executives for the invite.

c. Governance Committee

MOTION #11: That the report from the Governance Committee dated August 10th, 2020 be received.

Moved by MACKIE;

seconded by PECOSKIE-SCHWEIR.

Discussion:

MACKIE stated the committee was not able to get full attendance but are rescheduling soon. Each of the members were assigned different terms of reference to review and bring back to the group to make sure they're relevant and to formally get them approved. *KING* is working on combining the Green Initiatives and Campaigns committees.

MACKIE stated the Safer Spaces Committee taking a backseat as the Elections policy takes precedence right now as there is a by-election soon. There have been very positive conversations



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with Dr. Casey Phillips in how the committee can have a relationship with the Sexual Violence Taskforce; want to make sure there is no duplication of work and representation. Ideally, the new committee will get everything done instead of having two separate committees.

MOTION #12: That the revised Governance Committee terms of reference be approved by the Board of Directors.

*Moved by MACKIE;
seconded by KING.*

Discussion:

There was none.

*No noted abstentions.
No noted opposition.
Motion carried.*

MOTION #13: That the revised Audit and Finance Committee terms of reference be approved by the Board of Directors.

*Moved by MACKIE;
seconded by KING.*

Discussion:

BETHUNE asked how the committee came up with the \$200 point for whether the expense has to be reviewed and approved or not by the committee for purchasing.

MACKIE stated it was previously an internal unspoken rule. As an executive, she has discretion to spend how she wants outside of anything unjustifiable. \$200 is where approval has to be sought from other executives and that's where the Audit & Finance committee will come in.

LOVEDAY made a great spending document that staff and executives all have access to to provide more transparency around spending.

MACKIE noted that something NUSU did at the Governance Committee was come up with a bit of template for the terms of reference to make sure they are structured the same and uniform.

*No noted abstentions.
No noted opposition.*



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Motion carried.

No noted abstentions.

No noted opposition.

Motion carried.

f. Shine Committee

KING stated that there will be some graphics going out next week regarding a Zumba night during O-Weekend Friday, September 5th. Although nothing is confirmed yet, it will likely be on the Lakers Field; if not, there is a backup plan. One of the campaigns is having October dedicated to Shine called Shinetober. Meeting with Charlotte every month with campaigns advisor (Charlotte). All members of the Board in addition to NUSU staff are encouraged to join NUSU's Shinerama team online; *KING* will provide the link to register via email.

g. Social Committee

MACCARTHY noted the committee met once and talked about potential fall events.

The second meeting is happening soon hopefully and a report will be given at the next board meeting.

8. New Business

A. That the next meeting date is selected.

MACKIE noted auditors will not attend next meeting but meeting after that. The next meeting will take place Tuesday, September 8th from 1PM-3PM. There will likely be a meeting the evening of the 23rd/24th of September for a meeting prior to the AGM). There is the option to bump out September 8th date to mid-September to do the board presentation then to have one meeting instead of two.

B. That schedules are provided to the recording secretary.

MACKIE asked the Board for any scheduling they have (e.g. synchronous classes, a work schedule) to send to *REBECCA DUBEAU* to not include those dates/times in the polls sent out to schedule board and committee meetings.

9. Question Period

BETHUNE asked if anyone else noticed that President's Scholarship awards were not yet applied to their tuition.

MACKIE noted there were more questions about the President's Scholarship specifically and she will email the Finance Office for more information.

BETHUNE asked if is there a delay?



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PECOSKIE-SCHWEIR mentioned it was applied in the Winter semester only and was the same this year. That is in regards to at least the Colonel Sanders Scholarship though and may not apply to other scholarships.

BETHUNE noted the President's Scholarship was distributed half each semester in the past.

MACKIE to look into any scholarships as a whole for more information and will send the Board any updates.

BETHUNE asked if anyone knew if NUFA will be doing their book reimbursement scholarship this year.

MACKIE was unsure advised *BETHUNE* to reach out to them directly for an answer.

FOSTER asked if Board of Director reports will be implemented this year.

MACKIE stated that with everything with COVID, executives don't want to put any expectation on directors. That concern would be open to it in the Fall semester. After the director election, *MACKIE* is looking into a "meet your director" campaign on social media to highlight who the directors are and what they do.

FOSTER asked if there were any updates regarding the new NUSU website.

KING mentioned that we are waiting for SOFA Communications to reach back with an update. They emailed NUSU with a preview of what they had a few weeks but *SARAH MCGOWAN* has just followed up with them again. SOFA gave NUSU a pdf of everything last week. The goal is to have parts of it done for the end of August.

MACKIE stated most parts to be done by the end of August. The events calendar might take a bit more time past September to add in board meetings, events, club events, etc.

FOSTER asked if that calendar on the website came from the Student Calendar fee.

MACKIE stated that that fee is gone and there is a line for the website in the budget and it was coming out of one of the Administrative fees.

10. Adjournment

MOTION #14: That the Board of Directors meeting dated August 10th, 2020 be adjourned.

Moved by PECOSKIE-SCHWEIR;
seconded by BETHUNE.

Discussion:

PRITCHARD noted that there must be a motion to amend the date.

MACKIE motioned to make the amendment.

MOTION #17: Be it resolved that the motion reads August 17th, 2020 instead of August 10th,



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2020.

*Moved by MACKIE;
seconded by BETHUNE*

*No noted abstentions.
No noted opposition.
Motion carried.*

*No noted abstentions.
No noted opposition.
Motion carried.*

7:17 PM – Meeting adjourned.

Sami Pritchard, CHAIR

Rebecca Dubeau, SECRETARY



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President's Report to the Board of Directors

Prepared by: Hannah Mackie
Monday, August 10th, 2020

In this Report:

- Building
- Advocacy
- ORC Committee
- Other Committees
- Meetings
- Miscellaneous

Building

The building project has been moving quickly, and so have we! Internal discussions have been surrounding a new timeline for the project and opening date. Many of us have turned to signage and licensing for the various operations of the building. There are a few developments that I cannot quite mention yet, but am looking forward to bringing to the board.

Advocacy

Mykayla and I have been working with the Equity Centre and Dr. Phillips to discuss policy issues regarding harassment and discrimination, and come up with some objectives that NUSU and the Equity Centre will be looking to work the university to implement to reduce barriers on our campus.

ORC Committee

The university will be moving into Phase One of the framework they have created for our community soon. As of right now, I am working on a staged return to work plan with the guidelines that have been provided to us. Phase one has limited impact on our operations, and we will be more likely to see some movement of our staff in phase two and three.

Other Committees

This month the Governance and Audit and Finance Committee met, and the reports with updates are included with the materials. The Ancillary Fee Committee met as well to discuss any needed changes to fees and descriptions. No immediate fee changes were made, as changes at this point would complicate student billing, cause delays and potentially have



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impacts on reporting to OSAP. What was decided was that both Nipissing and NUSU needed to refresh the fee descriptions to be more transparent, and provide contact information, and links associated with collected fees, for ease of understanding for students.

I also sat on the Associate Dean of Arts and Science search committee as well this month. I filled in for Charlotte on the Teaching and Learning Committee as well, where we discussed the most appropriate way to continue with Student Opinion Surveys online.

Meetings

For CFS, I attended the Ontario Executive meeting this month, and also the National Graduate Caucus meeting, where I participated as the representative from Nipissing. There have also been a variety of internal meetings where we have been discussing all sorts of options for the coming academic year.

Miscellaneous

I sat on two Lakers to Lakers committees for the New Student Orientation where we answer questions from incoming students about student life and a variety of other things. I also participated in the NU Conversations round table, where the university community was invited to provide thoughts and concerns about the winter semester.

To Come

The by-elections are right around the corner to fill some more Board positions. If any of you know of someone who would enjoy, or could benefit from the experience of being a director of a non-profit organization such as ours, encourage them to join! On that note, the elections committee will convene soon to review the elections policy and prepare for the next slate of elections.



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Vice-President Advocacy and Awareness' Report to the Board of Directors

Prepared by: Mykayla King

Wednesday, August 5th, 2020

July was an incredibly fast-paced month with planning out campaigns and Shinerama, as well as working on student advocacy. This report will outline what both Sarah and I have done this month, as well as things that are to come in the next month.

In this Report:

- Campaigns
- Student Advocacy
- Shinerama
- Things to Come
- Sarah's Report

Campaigns

The campaign I had planned for in July was *Internet Safety*. Rebecca was a huge help in executing the campaign and creating the graphics. The graphics were posted during the final week of July. The analytics show that the online campaign was well received, many sharing and saving our posts. A lot of the information shared was cited from LinkedIn Learning; Sarah has been working diligently on making accessible to our membership.

July was a planning month in preparation for the school year. All the campaigns for the school year have been planned, and we have been in communication with respective departments in regards to collaboration.

Student Advocacy

I am currently working with a student on an advocacy issue. I will be working on their case in their particular condition. I have also been attending the AAAPC meetings to review petitions as well as some appeals. Attending these meetings has helped me



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understand how the policies work and how to better advocate for the students.

Similar to last month, I have been in many meetings with various Nipissing University departments to advocate for students.

Shinerama

July has been a planning month for finding a replacement event for Shine Day for this year's O-Weekend. NUSU is partnering with The Studio to host a Zumba night on Saturday, September 5th, during O-Weekend. This will be offered both in person, as well as virtually, as it will be live-streamed. We are also looking at other ways to fundraise online.

I am currently planning some awareness pieces for O-Weekend, as well as the remainder of the year. Ensuring that the awareness is made for CF is essential, especially if we aren't able to get as many donations this year.

Things to Come

In August, one of my goals includes finishing the graphics for the fall semester for the campaigns. This goal is to lighten up the load of work for when school starts.

Another goal is to have everything set for Shine Day, but also the awareness pieces for Shinerama. With Covid, raising funds will not be as feasible, but raising awareness will be, so ensuring the awareness piece is set is essential.

Sarah's Report

Committees: *Young Professionals:* I have been working with the Business Centre on Lemonade Day (as part of the Young Professionals Committee). It will take place on August 20th and will be city-wide. There will be over 70 lemonade stands being run by



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children who have been a part of a program for the summer pushing entrepreneurship and financial literacy. I have also been working with Maggie (Chair of YP) on governance documents.

Clean, Green, Beautiful North Bay: I have been working on items with CGB North Bay including their planting of the trees at our Student Centre. Due to our connection with them they were able to help get us trees for our property from North Bay Hydro. This is a great addition to our building and something we are excited about.

Chamber of Commerce: We had our Board meeting this past month and will not be hosting a Golf Tournament in August due to COVID; however, they are continuing to work on other projects with other Chambers.

Labour Market Group: I have been working with them on currently providing Virtual Job Fairs. They have been showing this on their Facebook page and we have been sharing it to the NUSU Facebook page. These job fairs have had attendance from our students.

LinkedIn We have free LinkedIn Learning for our students until September 20th. We are hoping that LinkedIn will continue to provide it for free depending on current discussions with the provincial government.

FundQI We are currently working with FundQI on providing scholarship and bursary matches with students for free for the month of August.

Survey We were able to have over 450 students respond to our survey regarding the Fall semester. Unfortunately, right after we received all of the results the Bachelor of Education program found out that all of their courses will be online in the Winter Semester also.

Contact with Students A lot of my contact with students has been helping them understand who to contact as they have been uncertain about which department to email. I have also been helping students and recent graduates find jobs in their respective areas. So far I have helped 23 students get hired in the past month which is exciting. LinkedIn has been a huge help in this.

Graduation Week Students were sent their graduation illustrations and were very happy with them. We sent them a copy of the illustration from Angele and then 5 with backgrounds of different places around the campus (inside the library, outside the front of Nipissing, crooked stairs, outside the library and by the pond). They shared these graphics on their social media channels and seemed extremely grateful for the added



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graphics.

NUSUTalks Instagram Live Series Xander has been doing a great job on the NUSUTalks Instagram Series and so far he has interviewed: Dan Goulard, Dr. Casey Phillips, Warren Lindsay, Mayor Al McDonald, Vito

Castiglione and Marley Martyn, and Rebecca Dubeau. He will be interviewing Cameron Branch next week followed by Charlotte Foster and Shannon MacCarthy.

Athletic Skills Video We shared various teams and their skills videos for a week in July to promote the athletics program and also change up our social media channel a bit. It was well received and from that Lakers Athletics have started to do their own series.

NUSU Website We are currently working on updating our website and Sofa Communications, who created our website, is currently working on this. We are hoping this will be done by the end of August.

Careers Position At Nipissing There will be a Careers person hired at the university in the coming weeks. This is a new position and will fill a huge void at the university. We are looking to work with this person to help students as they graduate



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VP Finance and Administration Report to the Board of Directors

Prepared By: Ward Loveday
Monday, August 10, 2020.

This Report:

- Credit card expense line
- Budget reversion
- Building Update
- Health Plan
- Compromised Credit Card

Credit Card Expense Line

The Audit and Finance committee has approved a Credit Card Expense line for the purpose of increasing clarity, organization and transparency regarding transactions made by NUSU representatives. The expense line is documented in a spreadsheet format, which requires NUSU representatives to provide a receipt, description, purpose, and department for every purchase made on a company credit card. The spreadsheet will be reviewed by the Audit and Finance Committee on a monthly basis to determine if the spending of NUSU funds has been appropriate and purposeful.

Budget Reversion

As a result of Covid-19, NUSU recommended that the revenue collection streams be modified to reflect the service changes associated with online delivery. However, Nipissing University has indicated that this is not a feasible solution due to time limitations as a result of Covid-19. Although the revenue streams have changed, the total amount of fees collected will remain the same for students and NUSU's expense lines will remain the same as well. Although we've reallocated the fees back to what was initially approved and we see changes on the revenue side of the budget, there are no changes to the expense side, as we will still receive the same overall fees from students. Furthermore, we have



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updated the ancillary fee descriptions to be more comprehensive and inclusive of the services that each fee is used for.

Building Update

Construction has been moving along quite well since Covid restrictions have been lifted. The following are some updates provided by Warren during the first week of August; 80% of Trees are planted, shrubs and grasses will be going in next week, parking lot asphalt being laid today, kitchen and bar equipment have been installed, and the bar stone top has been installed.

Health Plan

The opt-out deadline has been determined and is as follows: for September start students - Friday, October 9th at 4pm, for January start students - Friday, February 5th at 4pm.

Compromised Credit Card

An executive had a credit card compromised, and had unexplained charges on their card. The card was cancelled by said executive on July 28th, and was informed that an investigation by TD would insure and typically takes 2 weeks. The operator at TD also mentioned that on July 11th, TD declined multiple transactions due to "suspicious activity". More updates will be provided at the next BOD meeting.



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Nipissing University Student Union

Vice-President Student Life's Report to the Board of Directors

Prepared By: Shannon MacCarthy
Tuesday, June 30th, 2020

This Report:

- O-Weekend
- COCA Conference
- Clubs & Societies
- Warren's Report
- Xander's Report
- Things to Come

O-Weekend

Over the last month, there have been several updates to our orientation plans for incoming first year students. We are calling it O-Weekend as opposed to the popularly known Frosh Week, we have O-Leaders instead of Frosh Leaders, and the weekend is running Thursday, September 3rd to Sunday, September 6th. The weekend is packed full with a combination of online and in-person events. All events are optional and up to the discretion of leaders and first year students participating in O-Weekend if they would like to attend or not. We have an agreement with the university to host in person events, following public health guidelines and guidelines set out by the university, and we are offering PPE to our leaders and participants. We are really excited to see the week unfold.

COCA Conference

The COCA Conference is happening this week from Monday right through to the end of Thursday. There will be education sessions around Clubs, Events, Marketing, and Professional Development, and talent showcases through the evenings. I am the only delegate registered from NUSU to be attending the conference.



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Clubs & Societies

With O-Weekend planning in effect, we are also planning for the fall in regard to clubs and societies and how they will be operating. Rebecca has been working on a document that includes resources for online fundraising, passive and active events, etc. that we will be providing to all groups through NUSU. We are currently working on updating the policy to update the election process, executive members, year representatives, club summit training, applications, etc. We are also updating all online forms for the year 2020-2021. We are going to be purchasing Zoom accounts for our clubs and societies to book through NUSU to sue for their online events, study groups, etc.

Warren's Report

- Frequency of on site building visits has increased - at the building on average 3 times per week
- Ward and New Ont Brewing on site for walkthrough.
- Will need to coordinate furniture delivery over next month, campus connection line a go for Wifi and phone systems \$46K
- Construction going great, floor tiling ongoing, lighting being installed, painting ongoing, wood finished being installed, curbs and sidewalks installed, exterior landscaping starting, stair treads installed, kitchen equipment arrived, and stone bar tops being installed.
- Instagram updates are going well, will continue until build is complete
- Uploaded 360 images to social media
- Did online interview with Xander - it went well
- Attended weekly Staff and Services meetings - See minutes for more details.
- FOOD BANK - 56 students in person took 64 bags of groceries this month
- ONLINE GIFT CARDS - Sent out gift cards to 69 students totalling \$690 this month. Have been running the program for 13 weeks and sent \$1700 worth of cards as of 7/31.
- Xander and I met with Dave from we got game! Online gaming platform for about 700/



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month.

- Met with Residence to chat about O-weekend and how we can work together, Shannon had a meeting with Casey to find out if we can book spaces on campus to run physical events.

Xander's Report

NUSU Talks has been going well, I have had Casey Phillips, Warren Lindsay, Mayor Al McDonald, Vito Castiglione, Marley Martyn, and Rebecca Dubeau all over the past weeks. They have answered pertinent questions for our students and were lovely to chat with.

- Throughout this month I have been in contact with Graduate student Cameron Branch to discuss tips for healthy eating for students. He will be my guest on NUSU Talks on August 11th
- The 2K Tournament was held this month, it had 12 participants and has received good feedback from those involved
- We hosted a Trivia Night on July 3rd
- We hosted a Bingo Night on July 10th
- The House Cup was unfortunately cancelled due to lack of registration
- I participated in two Lakers to Lakers panels
- There has been a lot of work for O-Weekend this month;
 - Creating the schedule
 - Meeting with Coordinators
 - Creating Event Safety plans
 - Working on the waiver for first year students and O-Leaders to sign
 - Making plans for teams and number of people needed to keep 12 teams rather than dropping to 6

Things to Come

- O-Weekend
- Clubs and Society Updates



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- Fall Event Planning



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- O-Weekend
- Clubs and Society Updates
- Fall Event Planning