Nipissing University Student Union

Auditors' Report and Financial Statements

April 30, 2010





Collins Barrow, Sudbury - Nipissing LLP/s.r.l. 630 Cassells North Bay, Ontario P1B 4A2 Canada

Tél. 705.494.9336 Téléc. 705.494.8783

www.collinsbarrow.com

Auditors' Report

To the Members of Nipissing University Student Union

We have audited the statement of financial position of Nipissing University Student Union (NUSU) as at April 30, 2010 and the statements of operations and changes in net assets for the year then ended. These financial statements are the responsibility of NUSU's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with other similar organizations, NUSU derives part of its revenues from social events and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of NUSU and we were not able to determine whether any adjustments might be necessary to social events and fundraising revenues, excess of revenues over expenditures, assets and net assets.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the social events and fundraising revenues referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of NUSU as at April 30, 2010 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Calhis Barrow, Sudbury-Nipising LLP

North Bay, Ontario July 13, 2010 CHARTERED ACCOUNTANTS, LICENSED PUBLIC ACCOUNTANTS



Nipissing University Student Union

Financial Statements April 30, 2010

Statement of Financial Position	1
Statement of Changes in Net Assets	2
Statement of Operations	3
Notes to the Financial Statements	4-1



Nipissing University Student Union Statement of Financial Position April 30, 2010

	2010			2009
	Operating Fund	Building Fund	Total	Total
Assets				
Current Assets Cash Accounts receivable Receivable from Canadore Students Representative Council Receivable from Nipissing University Prepaid expenses	\$ 115,497 330 100,000 - 160,861 376,688	\$ - 2,089,637 - 2,089,637	\$ 115,497 330 100,000 2,089,637 160,861 2,466,325	\$ 514,269 5,830 2,006,466 112,018 2,638,583
Capital Assets (note 3) Investment in Joint Venture (note 4)	273,390 55,154 \$ 705,232	\$ 2,089,637	273,390 55,154 \$ 2,794,869	213,689 (13,642) \$ 2,838,630
Liabilities				
Current Liabilities Accounts payable and accrued charges Current portion of long-term debt	\$ 66,251 6,540 72,791	\$ <u>-</u>	\$ 66,251 6,540 72,791	\$ 211,125 6,218 217,343
Long-Term Debt (note 5)	284,249		284,249	290,789
Net Assets	357,040		357,040	508,132
Invested in Capital Assets Unrestricted Externally Restricted	(17,399) 365,591 - 348,192 \$ 705,232	2,089,637 2,089,637 \$ 2,089,637	(17,399) 365,591 2,089,637 2,437,829 \$ 2,794,869	(3,997) 407,350 1,927,145 2,330,498 \$ 2,838,630

Commitments (note 5) Contingencies (note 6)

Approved by the Board:

Nipissing University Student Union Statement of Changes in Net Assets For The Year Ended April 30, 2010

	2010							2009		
		nvested in pital Assets	_	perating Fund		Building Fund		Total	_	Total
Balance, beginning of year	\$	(3,997)	\$	407,350	S	1,927,145	\$	2,330,498	\$	1,887,121
Excess of Revenues Over Expenditures (Expenditures Over Revenues)		(26,383)		(50,752)		184,466		107,331		443,377
Investment in Capital Assets		6,763		(6,106)		(657)		-		-
Interfund transfer	<u>\$</u>	6,218	<u>\$</u>	15,099	\$	(21,317)	<u>\$</u>	•	\$	•
Balance, end of year	<u>s</u>	(17,399)	<u>\$</u>	365,591	<u>\$</u>	2,089,637	\$	2,437,829	\$	2,330,498

Nipissing University Student Union Statement of Operations For The Year Ended April 30, 2010

		2010	2010	
	Operating Fund	Building Fund	Total	Total
Revenues				
Student fees	\$ 805,661	\$1,071,977	\$ 1,877,638	\$ 1,512,794
Clubs and social events	25,307	-	25,307	30,125
Interest	-	16,567	16,567	50,474
Student health plan				
administration fee (note 7)	47,848	-	47,848	14,338
Equity in earnings of joint				
venture (note 4)	68,796	-	68,796	(27,480)
Other	<u>750</u>	-	<u>750</u>	500
	948,362	1,088,544	2,036,906	<u>1,580,751</u>
Expenditures				
Administration (note 8)	48,081	-	48,081	60,195
Amortization	26,383	-	26,383	11,653
Clubs and social events	209,036	-	209,036	182,817
Contributions to the capital building expansion and renovation project -	,		,	,
The Student Centre	-	515,094	515,094	203,872
Donations	8,905	-	8,905	13,755
Interest and commitment retirement -	,		, -	,
Bracebridge Student Centre	-	109,189	109,189	104,798
Interest on long-term debt	15,099	-	15,099	7,665
Operating and capital contributions to				
JSEC - The Student Centre	428,203	279,795	707,998	377,401
Professional fees	103,842	-	103,842	19,056
Salaries and benefits	116,241	-	116,241	82,813
Student federation fees	49,001	-	49,001	57,000
Travel and conferences	20,706	-	<u>20,706</u>	16,349
	1,025,497	904,078	1,929,575	1,137,374
Excess of Revenues Over Expenditures				
(Expenditures Over Revenues)	\$ (77,135)	\$ 184,466	<u>\$ 107,331</u>	\$ 443,377

1. Type of Corporation and Nature of Activities

Nipissing University Student Union (NUSU) is incorporated under the laws of the Province of Ontario as a not-for-profit organization without share capital and under the provisions of the Income Tax Act, is exempt from income tax. NUSU's primary activity is to provide special social activities and a voice for students enrolled at Nipissing University.

2. Significant Accounting Policies

Capital Assets

Capital assets are recorded at cost. Amortization is calculated by the diminishing balance method at the rates of 10% and 20%.

Revenue Recognition

Student fees and other revenues are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Building Fund

The building fund is a restricted fund which includes contributions from the students of Nipissing University. The building fund is being used for the repayment of the loan for the Bracebridge Student Centre, towards the interest and the retirement of the commitment for the Bracebridge Student Centre, for The Student Centre capital building expansion and renovation project, and for The Student Centre other capital projects and purchases.

The capital building expansion and renovation project costs are not capitalized in NUSU and are not transferred to JSEC - The Student Centre since the ownership of the Student Centre building remains with Nipissing University and Canadore College of Applied Arts and Technology. Other Student Centre capital project costs and purchases are transferred to JSEC - The Student Centre and are recorded as capital assets since JSEC - The Student Centre retains ownership over these assets.

Investment in Joint Venture

The investment in joint venture represents a 50% interest in the Joint Student Executive Council (JSEC) - The Student Centre, which has been established by Nipissing University Student Union (NUSU) and Canadore Students Representative Council Inc. (CSRC), to operate The Student Centre and to provide administrative services to NUSU and CSRC. The agreement guiding this contractual arrangement expires on April 30, 2012. The interest in this joint venture is accounted for using the equity method. There are no significant differences in the accounting policies of NUSU and JSEC - The Student Centre.



2. Significant Accounting Policies (Continued)

The Bracebridge Student Centre

NUSU and Nipissing University sanctioned an operating agreement to allow NUSU to have an exclusive license to use a designated space at the Bracebridge campus to manage and operate The Bracebridge Student Centre. The operation of The Bracebridge Student Centre is administered by the Joint Student Executive Council (JSEC) - The Student Centre, with all revenues and expenditures accounted for in their records. All rights and obligations of The Bracebridge Student Centre remain with NUSU. Operational surpluses or losses are the responsibility of NUSU. JSEC - The Student Centre remits surpluses or receives reimbursements for losses by adjusting NUSU's contributions to JSEC - The Student Centre.

Financial Instruments

Financial assets and financial liabilities are initially recognized at fair value and their subsequent measurements are dependent on their classification. Financial assets are classified as held-for-trading, held-to-maturity, loans and receivables or available-for-sale. Financial liabilities are classified as held-for-trading or other liabilities. Classification depends on the purpose for which they were acquired or issued, their characteristics or NUSU's designation. The accounting standards require that all financial assets be measured at fair value with the exception of loans and receivables, assets classified as held-to-maturity and available-for-sale financial assets that do not have quoted market prices in an active market. All financial liabilities classified as held-for-trading must also be measured at fair value.

Classification and Measurement of Financial Instruments

The following summarizes NUSU's classification and measurement of its significant categories of financial instruments outstanding as of April 30, 2010:

Cash Held-for-trading, measured at fair value

Accounts receivable Loans and receivable, measured at amortized cost

Receivable from Canadore
Students Representative

Council Loans and receivable, measured at amortized cost

Receivable from

Nipissing University Loans and receivable, measured at amortized cost

Accounts payable and

accrued charges Other liabilities, measured at amortized cost

Long -Term Debt Other liabilities, measured at amortized cost



2. Significant Accounting Policies (Continued)

Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. These estimates are based on management's best knowledge of current events and actions that NUSU may undertake in the future. Actual results could differ from management's best estimates as additional information becomes available in the future.

3. Capital Assets

		2010					 2009
	_	Cost		umulated ortization		Net	 Net
Furniture and equipment: -North Bay Campus -Bracebridge Campus	\$ 	15,137 300,658	\$	6,408 35,997	s	8,729 264,661	\$ 213,689
42)	<u>\$</u>	315,795	<u>s</u>	42,405	\$	273,390	\$ 213,689

During the year, furniture and equipment were acquired at an aggregate cost of \$86,083 (2009 - \$222,791), which was financed by long-term debt in the amount of \$79,320 (2009 - \$220,679) and cash payments of \$6,763 (2009 - \$2,112).



4. Investment in Joint Venture

The following table provides the condensed proportionate reporting share of the financial information for JSEC - The Student Centre for the year ended April 30, 2010:

	2010	2009
Financial Position		
Current Assets Capital Assets Intangible Assets Total Assets	\$ 338,513 367,831 	\$ 148,934 178,012 6,770 333,716
Liabilities	656,456	347,358
Net Assets	\$ 55,154	<u>\$ (13,642)</u>
Results of Operation:		
Revenues	\$ 1,535,602	\$ 1,420,350
Expenses	1,466,806	1,447,830
Excess of Revenues Over Expenditures (Expenditures Over Revenues)	\$ 68,796	<u>\$ (27,480)</u>

5. Long-Term Debt and Commitments

The Bracebridge Student Centre - Financing Agreement

On January 7, 2008, NUSU and the University approved an operating agreement to allow NUSU to have an exclusive license to use a designated space to manage and operate The Bracebridge Student Centre for a term of 25 years, with an option to renew for a term of 10 years. In return, NUSU approved a financing agreement with Nipissing University totalling \$2,300,000. This financing agreement is comprised of a commitment to reimburse \$2,000,000 to Nipissing University for a portion of the cost of the expansion of the Bracebridge campus, and a loan, in the amount of \$300,000 repayable to Nipissing University, for furniture, equipment, and start up costs for The Bracebridge Student Centre. An approved student levy is used to fund the commitment and the loan payable.

The commitment and the loan payable are repayable in semi-annual instalments totalling \$81,987, including interest at the fixed rate of 5.11% and due July 15, 2034. As at April 30, 2010, the remaining commitment is \$1,937,749 (2009 - \$1,979,771) and the unpaid loan balance is \$290,789 (2009 - \$297,007).

The principal repayments required on the commitment and the loan payable over the next five years, and thereafter, are as follows:

	Cor	Commitment		Loan		Total	
2011	\$	44,196	\$	6,540	\$	50,736	
2012		46,484		6,878		53,362	
2013		48,889		7,234		56,123	
2014		51,419		7,609		59,028	
2015		54,081		8,002		62,083	
Thereafter	1	,692,680		254,526	_	1,947,206	
	<u>\$ 1</u>	,937,749	\$	290,789	\$ 2	2,228,538	

The Student Centre Renovations

NUSU has committed to contribute \$1,500,000 for the renovation of The Student Centre. This commitment is funded by the Building Fund. The remaining commitment as at April 30, 2010 is \$1,100,000.

World University Services of Canada

On May 7, 2007, NUSU approved a four year contract with World University Services of Canada, in support of a refugee student, at a cost not to exceed \$10,000 per year, and expiring April 2011.



6. Contingencies

JSEC - The Student Centre

NUSU is responsible for 50% of any operating losses incurred by the Joint Student Executive Council (JSEC) - The Student Centre. For the year ended April 30, 2010, JSEC - The Student Centre incurred an operating income of \$ 137,592 (2009 - (\$54,960)).

Building Fund Dispute

In November 2009, NUSU commenced a legal action against Nipissing University related to the management, the access, and the use of the Building Fund which is held in trust by the University on behalf of NUSU. Subsequently Nipissing University along with Canadore College of Applied Arts and Technology commenced a legal action against NUSU, Canadore Student Representative Council, and JSEC - The Student Centre for the release of funds related to a portion of the cost of the parking lot and infrastructure projects commenced by the University and the College. The outcome of these disputes is unknown, and as a result, the contingent gain or liability has not been reflected in the records of NUSU. Should any amount become receivable or payable, the receipt or payment would be recognized or charged to the building fund in the period in which the amount is determined to be receivable or payable.

7. Student Health Plan Administration Fee

NUSU administers the student health plan and has recognized its portion of the administration fee as follows:

			2009
	Fees collected from students Less: Health insurance provider fee	\$ 236,609 (188,761)	\$ 203,948 (189,610)
	Health plan administration fee	<u>\$ 47,848</u>	\$ 14,338
8.	Administration		
		2010	2009
	Insurance Office and general	\$ 19,366 28,715	\$ 21,206 38,989
		<u>\$ 48,081</u>	\$ 60,195



9. Related Party Transactions

JSEC - The Student Centre:

During the year, NUSU incurred the following related party transactions with JSEC - The Student Centre:

	2010	2009
Contributions: Operations - North Bay Campus - Bracebridge Campus The Student Centre maintenance fund expenditures The Student Centre employee benefits reserve Capital Contributions - building fund	\$ 150,000 78,203 100,000 100,000 279,795 707,998	\$ 100,000 112,628 100,000 - 64,773 377,401
Other Expenditures Administrative and operational expenses Clubs and social events expenses	64,867 175,279 \$ 948,144	60,415 155,867 \$ 593,683

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Remuneration of Directors:

During the year NUSU paid a total of \$98,800 to directors for services performed. It is management's opinion that these charges are in the normal course of operations and that the amounts paid are on similar terms as those with unrelated parties.

10. Statement of Cash Flows

The statement of cash flows has not been prepared because NUSU has no significant investing or financing activities and the cash flows information is readily apparent from other information contained in the financial statements.



11. Financial Instruments

NUSU's financial instruments consist of cash, accounts receivable, receivable from Canadore Students Representative Council, receivable from Nipissing University, accounts payable and accrued charges and long-term debt. It is management's opinion that NUSU is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values due to their short-term nature and interest rates comparable to the market rates.

12. Capital Disclosure

Capital disclosure establishes standards for the disclosure of information related to an entity's objectives, policies and processes for managing capital.

NUSU's capital is comprised of its net assets invested in capital assets, its unrestricted and externally restricted net assets.

NUSU's objectives when managing its capital are to maintain flexibility between enabling it to operate efficiently, generating predictable cash flows for continuing operations and having funds for unexpected increases in expenditures or decreases in revenues.

13. Comparative Figures

The presentation of certain accounts of the previous year has been changed to conform with the presentation adopted for the current year.



Nipissing University Student Union Comparative Income Statement

Printed On: 11/29/2010

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	Actual 05/01/2010 to 11/26/2010	Actual 05/01/2009 to 11/26/2009	Difference
REVENUE		4	
FEES & MISC REVENUES		400,400,00	45.25
Incidental Fees F.T.	511,850.00	496,498.00	15,35
Health Ins Fee	191,609.41	247,123.00	-55,51
Maintenance Fund Fee	129,810.00	123,370.00	6,440 160.00
Hibou Fees	2,940.00	2,780.00	
Fax Sales Satellite	0.00	0.00	0.00
Photo Sales Satellite	0.00	0.00	0.00
Bank Interest	14.98	0.00	14.98
Misc. Revenue	0.00	750.00	-750.00
Booksale Revenue	0.00	0.00	0.00
TOTAL FEES & MISC REVEN	836,224.39	870,521.00	-34,29
ADMINISTRATIVE REVENUES			
Equity in Earnings of Joi	0.00	0.00	0.00
Sponsorship/Advertising	0.00	0.00	0.00
TOTAL ADMINISTRATIVE RE	0.00	0.00	0.00
BUILDING FUND REVENUES		0.00	0.00
Building Fund - Student	0.00	0.00	0.00
Building Fund - Interest	0.00	0.00	0.00
TOTAL BUILDING FUND REV	0.00	0.00	0.00
TOTAL REVENUE	836,224.39	870,521.00	-34,29
EXPENSE			
PAYROLL EXPENSES			
Admin Other	0.00	0.00	0,00
Regular Wages	52,114.95	55,030.56	-2,915
Overtime Wages	0.00	0.00	0.00
Reg Vacation Pay	2,249.35	2,206.57	42.78
El Expense	1,416.32	1,409.76	6.56
CPP Expense	2,455.63	2,448.66	6.97
WSIB Expense	391.99	390.17	1.82
NUSU Misc Deduction	0.00	0.00	0.00
TOTAL PAYROLL EXPENSE	58,628.24	61,485.72	-2,857
ADMIN EXPENSES CFS	0.00	0.00	0.00

Nipissing University Student Union Comparative Income Statement

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	Actual 05/01/2010 to 11/26/2010	Actual 05/01/2009 to 11/26/2009	Difference
Hibou/ Bracebridge Exp	18,782.32	35,024.13	-16,24
Health Plan Expense	568.39	143,028.85	-142,4
Muskoka	841.93	0.00	841.93
Awards/Bursaries	0.00	0.00	0.00
Bacchus	43.10	190.61	-147.51
Catering	0.00	1,353.19	-1,353
Clothing Council	0.00	0.00	0.00
Clothing Executive	1,098.30	1,746.08	-647.78
Start Up Club Expense	0.00	0.00	0.00
Elections	155.04	0.00	155.04
Graduation	0.00	0.00	0.00
Student Campaign Expe	457.65	563.87	-106.22
Student Life Activities	1,011.01	1,168.40	-157.39
Student Trip Expenses	0.00	2,208.00	-2,208
Student Academic Activit	0.00	0.00	0.00
Winter Formal	0.00	0.00	0.00
Stud Ctr ATM Contributi	150,000.00	0.00	150,0
Std Ctr Advance Operat	0.00	0.00	0.00
tud Ctr Cont Expense	50,000.00	150,000.00	-100,0
tud Ctr Capital/Maint Exp	100,000.00	100,000.00	0.00
Stud Ctr Frosh Expense	135,318.60	113,429.67	21,88
Stud Ctr Expenses	16,976.17	25,764.75	-8,788
Advance Fees Expense	0.00	0.00	0.00
Audit Fees	9,266.00	9,187.50	78.50
Amort Expense	0.00	0.00	0.00
Bad Debts	0.00	0.00	0.00
Bank Charges	46.02	0,00	46.02
Interest on Long term Debt	0.00	0.00	0.00
Conferences	3,856.64	1,101.88	2,754
Contingency	0.00	0.00	0.00
Donations	1,355.00	264.59	1,090
Entertainment	322.32	98.74	223.58
Furniture & Equipment	0.00	0,00	0.00
Insurance	11,152.37	11,524.27	-371.90
Postage/Courier	869.63	1,152.06	-282.43
Printing/Advertising	342.28	921.57	-579.29
Retreats	8,869.38	8,374.28	495.10
Services	1,079.53	6,262.39	-5,182
elephone/Fax/ATM Lines	2,920.58	2,337.40	583.18
avel	1,151.04	3,283.03	-2,131
Web Site	0.00	0.00	0.00

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Actual Actual 05/01/2010 to 05/01/2009 to 11/26/2010 11/26/2009		Difference
Misc. Admin. Exp 34.66	-223,25	257.91
TOTAL ADMIN EXPENSES 516,517.96 618	,762.01	-102,2
BUILDING FUND EXPENSE	0.00	0.00
Building Fund - Cont to J 0.00	0.00	0.00
Building Fund - Cont to 0.00	0.00	0.00
Building Fund - Interest/ 0,00	0.00	0.00
TOTAL BUILDING FUND EXP 0.00	0.00	0.00
TOTAL EXPENSE 575,146.20 680	,247.73	-105,1
NET INCOME 261,078.19 190	,273.27	70,80





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