

NIPISSING UNIVERSITY STUDENT UNION



Board of Directors Meeting Minutes – Nipissing University Student Union

Monday, July 29th, 2019 – 5:00 p.m. – F214, Nipissing University

Notice: Meeting may be recorded for the benefit of the secretary. The recording secretary shall keep a record of the recording for conflict resolution and organizational purposes.



100 College Drive, PO Box 5002
 North Bay, ON P1B 8L7
 Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
 Web: www.nusu.com

Nipissing University Student Union

Board of Directors Meeting Minutes – Nipissing University Student Union

Monday, July 29th, 2019 – 5:00 p.m. – F204, Nipissing University

Call to Order – Monday, July 29th, 2019

5:06 p.m. – Vice Chairperson Shannon McCarthy called the meeting to order.

1. Attendance/Land Acknowledgement

President:	Hannah Mackie	Present
VP Finance:	Tayler Sullivan	Present
VP Services:	Shannon MacCarthy	Present
VP Advocacy and Awareness:	Charlotte Foster	Present
Director-at-Large:	Cherisee DaCosta	Present 5:17 pm
Director-at-Large:	Kirsten Cartwright	Present
Director-at-Large:	Natalie Muylaert	Present
Director-at-Large:	Patrick Bethune	Present
Director-at-Large:	Xander Winter	Regrets
Director-at-Large:	Zachary Cooper	Present

CHAIR / SPEAKER: Shannon MacCarthy – VP Student Life
 RECORDED BY: Charlotte Foster – VP Advocacy and Awareness

The chair said that quorum has been reached.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Land Acknowledgement:

“Nipissing University is located in the territory of Nipissing First Nation and within the Robinson- Huron Treaty of 1850. We acknowledge the territory to honour the land we are on today, and the continued presence of the Anishinaabeg peoples of Nipissing First Nation and to recognize our ongoing relationship with the community. We are honoured to live and work alongside the Anishinaabeg people of Nipissing First Nation”

2. Declaration of Conflict of Interest

If any Board members foresee a personal conflict of interest with anything in the agenda, please make it known now.

3. Adoption of Agenda

MOTION: To adopt the agenda for the Board of Directors Meeting dated July 29th, 2019, as circulated.

*Moved by Hannah Mackie;
seconded by Tayler Sullivan.
Carried.*

4. Approval of Minutes from the June 27th, 2019 Meeting.

MOTION: To approve the minutes from the June 27th, 2019 meeting as circulated.

Amendments:

Correct spelling of Kristen Cartwright’s first name.

*Moved by Hannah Mackie;
seconded by Natalie Muylaert.
Carried.*

5. Business Arising from the Minutes

6. Executive Committee Term Reports



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

a. Report From the President

MOTION #3: That the report from the President dated July 29th, 2019 be received.

*Moved by Hannah Mackie;
seconded by Tayler Sullivan.
No noted abstentions.
No noted opposition.
Carried.*

b. Report from the Vice-President Advocacy & Awareness

MOTION #4: That the report from the Vice-President Advocacy and Awareness dated July 29th, 2019 be received.

*Moved by Charlotte Foster;
seconded by Hannah Mackie.
No noted abstentions.
No noted opposition.
Carried.*

c. Report from the Vice-President Finance & Administration

MOTION #5: That the report from the Vice President Finance and Administration dated July 29th, 2019 be received.

*Moved by Tayler Sullivan;
seconded by Hannah Mackie.
No noted abstentions.
No noted opposition.
Carried.*

d. Report from the Vice-President Student Life

MOTION #6: That the report from the Vice President Student Life dated July 29th, 2019 be received.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Shannon MacCarthy announced that the community portion is called fun fair, and the student part is called the block party.

Shannon MacCarthy further said it is a good opportunity for directors to volunteer for the community fun fair portion and if people still want to volunteer for the student block party you can but otherwise you're encouraged to come as students.

Zachary Cooper asked Shannon MacCarthy, is there an official volunteer sign up page somewhere?

Shannon MacCarthy replied saying yes, I will send that out for you all once it is made.

Kirsten Cartwright then asked how long would you like us to volunteer for? Shannon MacCarthy replied with ideally the full six hour day, but if there is a conflict that arises I can deal with those too. For sure I would like you there for set up and during the day which could be running a game, food, tickets, or prizes.

Zachary Cooper then asked Shannon MacCarthy we do not have to volunteer for the night portion? Shannon MacCarthy replied saying no, I strongly encourage you all to come as a student.

*Moved by Shannon MacCarthy;
seconded by Hannah Mackie.
No noted abstentions.
No noted oppositions.
Carried.*

Cherisee DaCosta joined the Board of Directors dated July 29th, 2019 at 5:17 pm.

7. Committee Reports

a. Audit & Finance Committee

No report.

b. Elections Committee

No report. Hannah Mackie stated there will be an update in the governance committee as they are intertwined at the moment.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

c. Executive Committee

Hannah Mackie stated that it has been a busy month, the auditors and NSO have happened this month, and lots of community outreach while it's summer and we have the time to go and build those community relationships.

d. Governance Committee

There is a report. Hannah Mackie would like people to go over their terms of reference for their committees and highlight what does not make sense or needs to be added. Hannah Mackie would like the suggestions emailed to her, and then the governance committee will review the requested changes and updates. The governance committee went over their terms of reference and now have a clearer direction.

Hannah Mackie further said the main topic in the meeting was about the election policy. Hannah Mackie provided the board background information about the policy and stated the traditionally, although looking over the terms of reference it is not how it was supposed to work, the election policy should fall to the governance committee but traditional it has been in the elections committee to make the changes. For this year, Hannah Mackie states that we are going to stick with what the terms of reference say and keep within the governance committee.

Hannah Mackie stated that within the office, there was a conversation about issues in the past for elections, that conversation and last year's suggestions will be brought to the governance committee.

Hannah Mackie then said that Nicole, our policy intern, has been looking over the policies and made suggestions. There will be a few amendments presented to the committee and the board for new policies.

Hannah Mackie also stated a new change in regards to policies. Traditionally, it was all policies have to have board approval. The governance committee has looked into potentially looking to change so operational/ internal policies do not have to be board approved such as the technology sign out procedure.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Hannah Mackie then stated the final topic discussed was the code of conduct policy, there is a first draft ready for the next board meeting for board approval.

e. Green Initiative Committee

No report.

f. Campaigns Committee

There is a report. Charlotte Foster stated that the committee will meet soon to discuss events for the topics chosen.

g. Shine Committee

No report.

h. Social Committee

No report. Shannon MacCarthy stated there will be no meeting in August, there will potentially be a social committee meeting in early September.

8. New Business

a. Amending the budget

MOTION #7: That the board approves the amended budget 2019/ 2020 year

Taylor Sullivan stated that the budget was made before the ancillary fees had been finalized, we have added a new budget line called Campaigns and Awareness. Students are not going to be charged more, it is still based off of the original fee all together, it has just been re-divided.

Patrick Bethune asked Taylor Sullivan to confirm that we are not spending any more than we said originally. Taylor responded saying that we will not be spending anymore than originally stated.

Cherisee DaCosta asked the board why is the CFS in revenue and expenses? Hannah Mackie replied saying it is because it is through fee, meaning that we charge students thus creating revenue, but we pay CFS directly, making it an expense.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Patrick Bethune asked the board what is the settlements line for out of Operation Expenses? Tayler Sullivan replied saying in case anything was to happen legally at work, but hopefully that will not happen.

Patrick Bethune asked the board if the audit fee was for the people doing our audit? Tayler Sullivan replied saying yes.

Cherisee DaCosta asked the board if we were getting money from the government for the Canada Summer Jobs or from us? Tayler Sullivan replied saying yes, we are getting covered by the Government for the interns.

Cherisee DaCosta asked the board if it is not exactly an expense from us, if it is still in our expenses?

Patrick Bethune asked if it would it not considered revenue? Tayler Sullivan replied saying no, as the Government is not directly paying us. It would be considered another through fee. Hannah Mackie then added that we are still responsible for overtime pay etc, but it would be a small amount taken out of the salary budget line, but would be borderline insignificant.

*Moved by Hannah Mackie;
seconded by Tayler Sullivan.
Carried.*

b. Class schedules

Hannah Mackie stated that she would like to have consistent board meetings, and do not want the meetings to be scheduled last minute. To ensure this, please send Hannah Mackie your schedules, and any other important times such as work. Hannah Mackie would like to schedule for the next four months, and will ask in November for the Winter schedules. Can subject to change depending on the director and senator elections in September. A heads up that last year the meetings were on a Friday afternoon as that was when most people were free.

Zachary Cooper stated that he will not get my schedule until the middle of August because I am at Canadore this year.

Hannah Mackie replied saying that is okay.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Hannah Mackie stated that the September Board meeting will be in the last week of September. For the August board meeting, if it is okay with everyone, I will schedule it for the first week of September because of Frosh Week and the evening events will interfere.

Patrick Bethune stated that he might have to wait until September for his final schedule as he might be adding more classes.

c. Conflict of interest

Hannah Mackie states that anyone on the governance committee who wants to run again, for either executive or director, needs to declare this as soon as possible as it is a conflict of interest. You can state the conflict and still be apart of the governance committee, but will have to leave while the committee is working on the elections policy. You can still be apart of the election committee if thinking of running again, as you will not benefit from an election that is not your own. However, there will need to be notice if you are planning to run in the election.

9. Question Period

Patrick Bethune asked the Board if the things in the committee report public knowledge?

Hannah Mackie replied saying yes, but if there is anything within the committee who does not want it public, the chair should know not to put it in the report. If there is a discussion not final, the chair should declare it to the committee.

Patrick Bethune then asked the Board if anything that has changed with CFS or the CFS lawsuit?

Hannah Mackie replied saying that NUSU had met with Sami and Cody, there was an update on the lawsuit and the Skills Symposium. Due to the budget cuts, the Skills Symposium events will be hosted geographically, and CFS will come to the campus and is open to all students. The execs will work to see what topics are important to our region. Hannah Mackie further said there are no expectations from NUSU for the legal challenge, and should be a court date for October. They were interested in our federal debate, and will hopefully provide materials to encourage first time voters.

Natalie Muylaert asked the Board if there is an update about the opt-out process for ancillary fees? Tayler Sullivan replied saying there has been nothing new from Casey. It should hopefully look like a page on Webadvisor, and every time you opt-out of an ancillary fee a little window will pop out to make sure you want to opt-out with a description of the fee. Cherisee DaCosta then asked is it on Webadvisor for the opt-out option? Tayler Sullivan replied saying yes and if



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

you do not opt-out then you are automatically opted- in. Natalie Muylaert asked if there is a deadline to opt-out yet? Tayler Sullivan replied saying nothing has been said.

10. **Adjournment**

MOTION #8: That the meeting of the Board of Directors dated July 29th, 2019 be adjourned.

5:41 pm – Meeting adjourned.

*Moved by Natalie Muylaert;
seconded by Patrick Bethune.
Carried.*

Shannon MacCarthy, Vice CHAIR

Charlotte Foster, Recording Secretary



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

President's Report to the Board of Directors

Prepared By: Hannah Mackie

Monday, July 29th, 2019

This Report:

- Meetings
- Events
- Other
- To come

Meetings

Our executive team had a great retreat on July 4th. We had a good day of discussing our individual goals and how they build to group goals. We then broke them down into actionable items and plans. The day also included professional development for the executives that looked at a variety of topics, such as communication, and self-assessments.

We had a great meeting with SGA from Laurentian as well to share some of the successes and barriers we face and what are plans are for the year. This was a great contact to make, and we really look forward to collaborating with their group this year.

There are still some final bumps to iron out with the University regarding ancillary fees. We had another meeting with the administration about a communication plan for students. We have been working with Casey and UTS to finalize, and everything should be ready to go.

We met with our CFS reps Sami and Cody. We had a great meeting about training opportunities and ways for them to be more engaged on campus. We had a good conversation about ancillary fees and the legal challenge as well.

Shannon, Warren and I had a great meeting with Vito Castiglioni, Director of Athletics. We discussed potential collaboration throughout the year and what our Frosh



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

collaboration will look like.

Events

Sarah and I were on a phone call with an individual from the Retired Teachers Association. We are looking to collaborate again on hosting a debate for the federal candidates. This was quite successful the last time NUSU hosted four years ago, and we look forward to making political issues accessible to students. We will also be partnering with Canadore Student Council on this event.

New Student Orientation was a big week for us here at NUSU. We had many of our executives, staff and interns volunteer all week. From driving golf carts, assisting with check in, participating in the resource fair, being panelists in the lakers to lakers session, and selling frosh tickets, we had a great week of getting facetime with the incoming students. Also, I was fortunate enough to speak at the welcoming session each morning alongside Dr. DeGagne.

The group went attended World Hepatitis Day at City Hall where we learned more about the disease, how to be safe when dealing with hepatitis, and got trained in administering Naloxone. It was a great experience, and very educational.

Other

The hiring committee has been working on replacing the Administrative Assistant. The new title for the position is Office Administrator, and we have interviews scheduled in the coming weeks.

Make sure you check out the new art in the Owls Nest, where there is art displayed from Nipissing Alumni. Our group got to see all of the pieces at the Nipissing University Alumni Art Showcase.

For the most part there have been a lot of smaller things going on, and other projects I've been assisting on that you will hear about in the other reports.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

To Come

Frosh Week is around the corner and it will be all hands on deck. I am so excited for all of the new students to come in and experience the campus NUSU style!!'m looking forward to having our new Office Administrator start and getting them trained as well. My focus for the next while will be finalizing policies for the governance committee, getting ready for the September by-election, collaborating with CFS on the Skills seminar, and looking to collaborate with community partners, and other student unions.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Vice-President Advocacy and Awareness Report to the Board of Directors

Prepared by: Charlotte Foster
Monday, July 29th, 2019

This Report:

- Shine Ball
- Campaigns
- Shine Day
- Bike Share Program
- Student Advocacy
- Sarah's Report
- Monthly Goals

This month has been fast paced, but also successful. We ran a great Shine Ball tournament thanks to our amazing interns, staff, and volunteers. I have also been busy planning campaigns, student advocacy, and Shine Day. This report will outline what I have done in the past month within these topics.

Shine Ball

We ran our annual Shine Ball Slo- pitch tournament on July 20th, 2019. The tournament raised a total of \$2, 818.72! The tournament ran smoothly, and hopefully there will be more teams next year to make the tournament a two day event. For next year, I would also suggest focusing on raising awareness about CF. Further suggestions are:

Overall, it was a great day and I sincerely thank the volunteers for all their hard work before and during the day.

Campaigns



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

The last campaigns committee meeting was on July 9, 2019. As a committee, we decided on topics we will run throughout the year, and their respective dates. I am currently working with other departments for events ideas and collaborations. For our Wellness Week in November, we have reached out to a company called “Live Life Unfiltered.” They are a company that promotes body positivity and addresses the stigma of mental health. They are wanting to hold a talk, photo booth, and would like to speak to student leaders on campus. They are hoping to gather a group of student leaders to share their message throughout the school year. This was a major success in Bishop’s University and the company already has a large following in our student population. Casey, Assistant Vice President of Students, has agreed to split the cost of the event.

We have also signed an MOU with a company called “DrinkSmart.” They are an organization that provides free materials to post-secondary institutions to promote safe drinking. I am hoping to have some of their materials available to students throughout the month of September and again during events where drinking is promoted.

Shine Day

As Shine Ball is now over, I am solely focusing my attention on Shine Day. As of now, we have planned out opening ceremonies, our guest speaker, have finished making Shine bead keychains, and have finalized nine locations. Our opening ceremonies will start at 10 am, and breakfast will not be served. This is in hopes that more students will attend as the event is later in the morning. Our guest speaker for this year is my younger sibling, Vicky. They are excited to share their story again with new students. Also in an effort to get more students to Shine Day, I have finished making the Shine Beads. They have been made into a keychain, which the frosh leaders will attach to their backpacks. Throughout the week, froshies will notice the beads, and the leaders will be able to explain the significance.

As for the locations, we have confirmed the following locations:

- No Frills (Mike and Lori’s)- Packing Bags



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

- Kia- Car wash
- Independent- Packing Bags
- Sobeys- BBQ, Packing Bags
- Hands- Car wash
- North Bay Mall (Sleep Country)- Car Wash
- G2GO- Car wash
- Capitol Centre- Car Wash
- Truck Stop- Car wash

We are currently reaching out to other locations to have twelve final locations, and reaching out to different locations to supply lunch.

Bike Share Program

The Bike Share Program was originally started by Nicolai Mackenzie, the VP Student Life last year. He had set up the groundwork for having the program in residence and a sign in/out system in place. Nicolai had left with me the task to have the liability waivers and the system up and running. Currently, I am working with Tayler and Warren to make sure the bikes are in good condition, and making sure the liability waivers meet legal standards. We are waiting for Casey's final approval, and then the program can officially start.

Student Advocacy

I have also been busy with student academic advocacy. I will be working on their cases in their respective conditions. I will also continue to work to make our office feel safer and more welcoming for students to come and voice their concerns.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Sarah's Report

NSO

The office participated in New Student Orientation (NSO). We were able to sell Frosh tickets, interact with incoming students and meet parents. Nipissing University decided not to make social media posts to welcome students and so our goal became to engage students on our Facebook, Instagram and Twitter. We ended up taking photos mostly of different groups that week to highlight the connections the students were making, as well as the importance of the week in helping students get prepared for the upcoming year. We received great feedback from students who have already been following our social media since their acceptance/March Open House.

Office Administrator

As the Board are aware we are looking for someone to fill a full-time one year contract position in the role of Office Administrator. The posting has gone out to multiple employment service providers as well as online. We are looking to have the roll filled and the start date is August 12th. We are hoping with this timing it will give the new hire time to get acquainted to the office before Frosh Week.

Summer Jobs Interns

We have had the pleasure of being able to work with Lee Rockburne (Sponsorship Intern), Nicole Seeley (Administrative Intern), Mykayla King (Events Intern) and Curtis MacPherson (Communications Intern). These four interns have been incredible in helping us prepare for the upcoming year. This includes creating graphics, organizing events, researching ways for us to engage students, and reviewing internal practices.

iLead Internships

We are currently looking to fill four iLead internship positions: Branding and Marketing Intern, Events Analysis Intern, Community Engagement Intern and Clubs Analysis Intern. We are hoping that these iLead internships will provide important information and research to help us get prepared for the student centre.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Federal Election Debate

We will be hosting a Federal Election Debate on September 25th from 2pm-4pm. This will be in partnership with the Retired Teachers of Ontario and Canadore Students' Council. We held this event four years ago at the last federal election. Five parties will be invited to attend: Liberals, Conservatives, NDP, Green Party and the People's Party of Canada. So far Nipissing does not have a candidate in the NDP or Green Party. The "debate" will only allow the candidates to speak directly to their party's policies and not be able to distract with "fake news". There will be an audience question time right after as well as a "Meet the Candidate" event in the lobby straight after. We will be engaging students with information about how to vote and some non-partisan information. I would ideally want the Board of Directors to be involved in this as it is extremely important to get our students politically aware.

City of North Bay Flag

We purchased a City of North Bay flag to allow clubs, sports teams and other groups to borrow from us when they go to events or conferences. We think this will be a great way for students to be able to show the community the incredible things they are participating in and initiating.

Education Orientation/Grad Studies Orientation

Last year the Teacher Candidates Advisory Council hosted an Education Orientation which I helped organize. I am helping with the organization of this event again; however, the Schulich School of Education will be joining us this year. This is an important event for NUSU to engage with Education students, especially as there are double the amount of students arriving for the first year of the Bachelor of Education program. Hannah and myself have also been in contact with Amber McCarthy from the Grad Studies office about assisting in their orientation. Unfortunately, they are holding their orientation the day of Muddy Olympics; however, we will be attending in the morning for an introduction and running a Trivia Night at Casey's that evening despite it being Frosh Week.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Monthly Goals

For the month of August my goals are: to help my fellow execs run a successful Frosh week and a successful Shine Day. I will also like to have all my campaign events planned for the first semester. I would also work to see the Bike Share program up and running on our campus for this year.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

VP Finance and Administration Report to the Board of Directors

Prepared By: Tayler Sullivan

Friday, June, 27th, 2019

This Report:

- Building update
- Budget
- Sponsorship
- Health Plan
- NSO
- Shine Ball
- Mira's Report

Building Update

We are on week 41 of construction. Half of the structural steel has been installed. The sanitary plumbing for the restaurant is currently in progress. Along with the deck on the second floor, and roof. The retaining wall at the pond is now fully complete as well.

Budget

The budget has been revised to match our approved ancillary fees. Our fees are still based off of the original 18 dollars per 3 credit course with a "pessimistic" opt-out. Although the fees were set some time ago, not all were reflected in our operating budget. We had to add in the NUSU Awareness Campaigns & Initiatives fee at .50 cents. I will attach a new version of the budget and old so you may see the changes. The changes will need approval.

Health Plan

There are no more negotiations to be done for the health plan. The \$225 fee and benefit coverage will be staying the same. We will also be receiving an extra Ipad stand during the opt-out dates.



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

NSO

NUSU's participation in NSO week this year was in the form of panels, volunteering at check-in at driving golf carts, table time at the resource fair, etc. It was great to meet all the new students and seeing their excitement while touring the school. NUSU received a lot of great recognition and attention regarding the work we do for students. Many of us got to speak with the student's supporters and parents who expressed the importance of our organization to their students. The week was a huge success.

Shine Ball

On Saturday the 20th NUSU held our 3rd shine ball tournament for cystic fibrosis. A special thanks to Charlotte, Warren, and Lee for their dedicated work in organizing the tournament. As well as a special thanks to Xander and Zach for volunteering their time. Overall we raised \$2818.72 from the tournament!

Mira's Report

- 1) Went with KPMG for HST expert opinion re: non-essential ancillary fees
 - 2) Prepared and provided financial reports to auditors
 - 3) Prepared year-end working papers and schedules for auditors
 - 4) Ensured filing is complete
 - 5) Ensured employment contracts are in the respective files
 - 6) Assisted in Shine Ball event, prepared revenue & expense report for Charlotte
 - 7) Drafted various policies templates
-

Things to Come

- Student Choice initiative conference (telecommuting)
- Hiring office assistant



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union





100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union





100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

Vice-President Student Life's Report to the Board of Directors

Prepared By: Shannon MacCarthy Monday, July 29th, 2019

This Report:

- Frosh Week
- New Student Orientation
- Community and Campus Involvement
- Meeting with SGA and CSC
- Clubs
- NUSU Crew
- Fun Fair / Block Party
- Warren's Report
- Things to Come

Frosh Week

Frosh Week 2019 is 3.5 weeks away, and NUSU is beyond excited! The planning has been going incredibly well, and the events are planned down to the minute. The schedule is finalized, Amazing Race locations are decided and activities at each are ready, Muddy Olympics and Beach Day stations are decided, Shine Day locations are good to go, the evening events (ie. Zumba and Sports, Outdoor Movie Night, Outdoor Yoga, Sexy Bingo and Carnival Night) are prepared, we are down to the minor details nor (ie. buying materials, finalizing lunch plans, renting Tahoes, etc.). Myself, the Coordinators, and NUSU team have worked very hard to make sure that Frosh Week will run with no hiccups, and we feel very confident that we have organized an exceptional student-led orientation week. As of Monday, July 22nd, we have sold 170 tickets, meaning there are approximately 14 students on each team at this moment. We are expecting to sell more tickets as the summer goes on, and we have plans to sell Frosh tickets at each residence complex on Move-in day (August 24th) and up to Opening Ceremonies of Frosh Week if we have to.

New Student Orientation (NSO)

NSO took place the week of July 8th - July 12th. For a week, we were present at the Resource Fair, the Opening speech everyday, two hour and a half sessions of Lakers to Lakers each day, sold Frosh tickets at a table in the front of the school until 4:30PM, and drove golf carts around campus for NSO attendees. NUSU was



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

complimented by many university staff members for our involvement in NSO this year. It was a great opportunity to interact with incoming students and help students and supporters understand the role of the Nipissing University Student Union.

Community Involvement

As always, the NUSU team has been working hard to make sure that we are present in the community, and having regular meetings with university staff. Since the last board meeting, NUSU has been present at many events including;

- PhD Orientation (Hannah and Shannon)
- SDS Services Meeting (Executive Committee)
- SGA and NUSU (Executive Committee)
- New Student Orientation (Executive Committee)
- 52 Coffee's Social (Executive Committee)
- Pride Flag Raising (Charlotte and Tayler)
- Pride Walk (Hannah and Shannon)
- Shinerama Softball Tournament (NUSU Team)
- CFS Meeting (Executive Committee)
- Meeting with Vito (Hannah and Shannon)
- Meeting with Dr. Arja (Hannah, Charlotte, Tayler)
- Campus Community Cleanup (Executive Committee)
- World Hepatitis Day with the Aids Committee (Executive Committee)
- Meeting with Renee (Executive Committee)
- Chamber Business After Hours Event (Executive Committee)
- Clean Green Beautiful Clean-Up (Charlotte and Tayler)

Meeting with SGA and CSC

On Friday, July 5th, 2019, the NUSU Executive Committee met with SGA (Laurentian's Student General Association) for a total of four hours. It was an incredibly beneficial meeting. In this meeting, we sat together as a group and talked about how our two organizations are similar and how they are different. It was really great to see how another student union functions and to be able to compare resources, ideas, etc. After we talked as a group, we divided based on position. Hannah and Tayler met



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

privately with Eric Chappell, President and Chief Executive Officer of SGA, Charlotte met with Katlyn Kotila, Vice-President Education, and I met with Tomas Antolin Grant, Vice-President Student Life. Tomas and I shared ideas for clubs, events, programs, and we got each other really excited for the year to come. We left the meeting agreeing to partner on some events in the year to come, share materials when needed, and keep in contact to continue brainstorming.

On Tuesday, July 16th, Hannah and I met with CSC (Canadore Student Council). This was also an incredibly beneficial meeting. We discussed partnering on a number of events and opportunities to work closely together moving forward. I am very excited and hopeful for the 2019-2020 academic year and partnering with SGA and CSC to run some really great events for students.

Clubs

This month I have spent a lot of time wrapping my head around NUSU clubs. I have had time to review the clubs policy, create an agenda for the Club Summit meeting, choose a date for that meeting as well as the dates for Club Days (Clubs Week), and understand the forms that we have. Sarah McGowan and I are looking at updating the clubs webpage on the NUSU website. With help from the Events and Communications intern Mykayla King and Curtis MacPherson, we have been reviewing the websites of other student unions and looking at ways we can improve the design of NUSU's club webpage. I am incredibly excited to be working with clubs this year.

NUSU Crew

Hannah and I have finally been able to meet to discuss our plans for NUSU Crew for the 2019-2020 academic year. We are looking forward to taking more time to plan this in more detail in the near future. Hannah and I were able to figure out a lot of NUSU Crew ideas. We want it to operate as a club in a sense, without being a club. All members will be equal parties. Each semester, the NUSU Crew will be given a budget of approximately \$400.00 from my Student Activities budget to plan an event for the university. Their total working budget for the year will be approximately \$800.00. We believe that this could act as an incentive to join the NUSU Crew. We are also hoping to make the NUSU Crew RSD approved, have t-shirts for members, meals and socials,



100 College Drive, PO Box 5002
North Bay, ON P1B 8L7
Tel: (705) 474-3450 ext.4801 Fax: (705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

and more.

NUSU's Funfair / Block Party

The planning for the Block Party continues. Monday, July 22nd, myself, Sarah McGowan, Curtis MacPherson and Mykayla King had a meeting regarding the plan for marketing the Block Party. We have received an invoice from Mitch Masters from X Events, we are securing volunteers, etc. Now that we are closer to the event, I will be formally requesting that members on the Board of Directors volunteer at a station during the day community event. At the next board meeting for the end of August, I will be including a schedule for volunteering for all board members. The volunteer time slot is 10:00AM-5:00PM. Food and beverages will be free to volunteers during the time in which they are volunteering. Board members are still encouraged to attend the student Block party in the evening from 7:00PM-11:00PM.

Warren's Report

Warren was on vacation this month from July 4th until July 16th. The following list is a brief overview of what Warren has worked on in his time back in office this month.

- Planning, preparation and execution of Shineball tournament
 - Review resumes received for Office Administrator position
 - Working on finalizing insurance requirements for Frosh and Shineday
 - Booked rentals for Frosh week (ie. Tahoes)
 - Booked buses for Frosh
-

Things to Come

- Block Party Volunteer List
- Frosh Week!
- NUSU Crew Final Plans
- Club Summit and Club Days RSVP
- Continuation of Community and Campus Involvement