



Frequently Asked Questions - NUSU Executive Elections

1. Can I have another job while being an executive?

Part of the executive employment agreement reads: “You acknowledge and agree that during the currency of this agreement, you shall devote your full working time and skills to your duties and responsibilities of employment and shall not be engaged in any other employment, self-employment, business, enterprise or any other activity that interferes with your duties and responsibilities contemplated herein or that is for the benefit of any person, corporation, or enterprise whose business interests are either competitive or in conflict with those of NUSU.”

So long as the other employment does not conflict with the above, then you are able to hold another job. However, it is not recommended.

2. How many courses do I have to take? How many courses am I allowed to take?

So long as you meet the membership requirements (outlined below), there are no minimum or maximum course load restrictions. If you are in an executive position, it is suggested that you take a reduced course load, however it is not necessary.

3. If I have a planned vacation already for next summer for two weeks what happens?

NUSU executives receive ten (10) paid vacation days throughout their term. Vacation must be approved by the executive team. The employee can also take unpaid time off if approved by the executive team.

4. What happens if I get sick?

NUSU employees receive ten (10) paid sick days per term. Any sick days taken beyond this are unpaid and require medical documentation. Medical documentation is also needed if a part-time employee misses two consecutive shifts (three consecutive days for full-time employees).

5. What rights do I have?

As a member of NUSU, you are entitled to the following rights and privileges:

a) vote in all elections and referenda associated with NUSU;



- b) hold an office or position of employment within NUSU subject to any restrictions of the office or position, as determined by the Act and / or the NUSU Governing Documents;
- c) to attend, move or second motions, speak for or against any motion and vote at properly constituted general, special, and annual general meetings, as well as, any forum deemed to be open with speaking rights at the discretion of the Chair of the said meeting, and / or subject to NUSU's Governing Documents;
- d) to review reports that relate to the work streams of Individual Board Members, and pertain to their defined duties and responsibilities;
- e) to have access to view documents in accordance with the Act; and
- f) to gain admission to and/or actively participate in any event and/or program sponsored by NUSU or its agents, subject to any restrictions imposed by law or by NUSU on the particular event and/or program.

6. How much commitment do I need to put in?

When in office, each executive is required to complete the following:

Summer months: from May 1st – August 31st, complete forty (40) hours of work weekly;

During the academic school year from September 1st – April 30th, complete twenty (20) hours of work weekly during the hours of operation (Monday – Friday, 8:30am- 4:30pm). The President is required to complete 25 hours per week.

What if I'm on placement and can do office hours at home during my placement?

All work must be done during the hours of operation unless approved in writing by the executive team. Executives can request to incur time-in-lieu for any work done outside of these hours, such as meetings and conferences. The time-in-lieu policy can be found on the NUSU website.

7. What are the benefits of becoming an executive?

Each executive is entitled to one (1) vote on the NUSU Board of Directors, the executive committee and any other subcommittees in which they sit. They have the opportunity to serve the



student body in its largest capacity, often serving as voting members of the Nipissing University Academic Senate and Board of Governors. Student executives also represent the student's voice on committees within the university such as the alumni advisory board, joint health and safety committee, ancillary fees committee and various search committees.

This role is a great opportunity for personal and professional growth and an opportunity to interact with various other student leaders.

8. What support/training will I receive?

It is recommended that the elected individual complete a minimum of forty (40) hours of shadowing before they commence their term. This includes meeting with individuals within NUSU, Nipissing University, and the North Bay community, as required. Each incoming executive will also receive a transition document from their predecessor outlining important information and contacts for their term.

9. Is there an age limit to be an executive?

There is no maximum age, however each executive and director-at-large must be the age of majority. "Age of Majority" means eighteen (18) years old or such other age as may be designated as the age of majority from time to time under the Age of Majority Act.

10. Can I be a teacher's college student/graduate student/Canadore policing student and an executive?

Membership of the Corporation shall consist of any registered student of the University who is enrolled in at least one course, and who has paid the fees prescribed by NUSU from time to time, and who is in good standing with the Corporation. As outlined under the question about what rights you have as a member, so long as you meet the criteria of a member, then you can, indeed, hold a position in office.

For policing students (fourth year criminal justice), so long as you pay NUSU ancillary fees, you are a member of the corporation, and therefore can hold a position in office. If you are exclusively at the Commerce Court campus and do not pay any NUSU fees, then you cannot hold a position in office. If this is the case, you may choose to take an elective at Nipissing in order to be eligible.



11. What experience do I need for an executive job?

No formal job experience is required. Each executive must: (1) be a current student at Nipissing University (as per NUSU by-laws), (2) be in good standing with Nipissing University and NUSU, (3) be at least eighteen (18) years of age, and (4) not be an undischarged bankrupt nor a mentally incompetent person.

12. Is there a particular field of study needed for a certain executive job?

There is no required program for each executive role.

13. What is the difference between a NUSU executive and a Director?

Executive positions are paid and are responsible, on behalf of the Board, for the day-to-day operations of the Corporation. The executive team reports to the Board, updating them on the tasks they have completed and to seek final approval on major decisions. Director-at-Large is a volunteer position, however they are the highest authority in NUSU's organizational structure.

14. What is the salary of a NUSU executive?

Vice-President's are paid a salary of \$23,000.00 per annum worked (subject to statutory withholdings and deductions). The President receives \$26,000.00 per annum worked.

15. What are the restrictions in campaigning?

Campaign rules are outlined in the elections policy, which can be found on the NUSU website and will be further discussed in the nomination package. Some general rules are as follows:

- (1) No candidate shall slander another candidate or produce campaign materials that are libelous towards any other candidates;
- (2) No candidate shall show support towards other candidates for ANY position;
- (3) Candidates may not use the NUSU logo or NUSU slogans in the course of their campaigning;
- (4) Candidates must be as diligent as possible about eliminating litter caused by their campaign materials in all buildings, and on university/campus grounds. An excessive amount of litter (as judged by the Elections Committee) that is caused by campaign materials will result in a fine;



- (5) Candidates may not actively campaign inside any spaces shared with Canadore College, such as the library, the Education Centre, or the large cafeteria. Candidates may not solicit students while in these areas; however, candidates will be permitted to wear campaign materials in these areas (to a reasonable extent, outlined by the Elections Committee during the All-Candidates Meeting) while entering these spaces as a student. There is also a separate set of rules for campaigning in residence, which will be outlined by the Residence Life Team closer to the campaigning period.
- (6) Current NUSU employees running for any NUSU position will take an unpaid leave of absence during the campaign period and will not be allowed in the NUSU Office.
- (7) No NUSU affiliated staff, director or executive shall endorse or support any candidate during the campaign.