



Board of Directors Meeting Minutes – Nipissing University Student Union
Thursday, January 19, 2017 – 9:00 p.m. – F303, Nipissing University

Call to Order – Thursday, January 19, 2017

9:10 p.m. – Chairperson Jordan Andrews, President called the Board of Directors meeting to order.

1. Attendance

President:	Jordan Andrews	Present
Vice-President Governance & Legal Affairs:	Jordan Dempster	Present
Vice-President Finance:	Markus Hawco	Present
Vice-President Services:	Dave Ratcliffe	Present
Director at Large:	Rebecca Dubeau	Present
Director at Large:	Cat Ridsdale	Present (Phone)
Director at Large:	J'aime Brunet	Present
Director at Large:	Sydney Lamorea	Present
Director at Large:	Jordon Staroba	Present
Director at Large:	Ray Mulville	Present
Director at Large:	Jasmin Beal	Present
Director at Large:	Josh Loeffler	Present (Phone)
Director at Large:	Alex Cadotte	Regrets

Student Observers: Cooper Allen

CHAIR / SPEAKER: Jordan Andrews – NUSU President

RECORDED BY: Jordan Dempster as per Michelle Rae – Secretary to the Board

Chair said that quorum has been reached.

2. Adoption of Agenda

MOTION #74: RATCLIFFE/MULVILLE

To adopt the agenda for the Board of Director Meeting dated January 19, 2017.

MOTION CARRIED

3. Adoption of Minutes

MOTION #75: RATCLIFFE/BEAL

To adopt the OPEN SESSION Minutes from the Board of Directors Meeting dated December 7, 2016.

MOTION CARRIED

MOTION #76: DEMPSTER/STAROBA

To adopt the CLOSED SESSION Minutes from the Board of Directors Meeting dated December 7, 2016.

DEMPSTER asks if the Minutes were received. HAWCO notifies they were not finalized.

MOTION #77: BRUNET/RATCLIFFE

Moved to table the Motion until a future meeting

MOTION CARRIED

MOTION #78: DEMPSTER/BEAL

To adopt the Minutes from the Special Meeting Board of Directors dated January 11, 2017.

Discussion: BRUNET notes she was not there. STAROBA says he did not send regrets. Changes to be made to the Minutes to reflect the above.

HAWCO Abstention

MOTION CARRIED

ANDREWS noted that Cooper Allen is attending in an observing capacity as he is considering running for an executive position.

4. Executive Updates

a) Report from the President

See Attached (Appendix A)

b) Report from the Vice-President Governance and Legal Affairs

See Attached (Appendix B)

c) Report from the Vice-President Communications

See Attached (Appendix C)

d) Report from the Vice-President Finance

See Attached (Appendix D)

e) Report from the Vice-President Services

See Attached (Appendix E)

5. President Update

MOTION #79: DEMPSTER/LAMOREA

That the Report from the President dated January 19th, 2017 be received.

MOTION CARRIED

6. Governance and Legal Affairs Update

MOTION #80: DEMPSTER/DUBEAU

That the Report from the Vice President Governance and Legal Affairs dated January 19th, 2017 be received.

MOTION CARRIED

7. Communications Update

MOTION #81: RATCLIFFE/MULVILLE

That the report from the Vice President Communications be tabled until the next Board of Director Meeting, scheduled on February 9, 2017.

MOTION CARRIED

ANDREWS notes that for future reports, it will be detailed from the entire Communications department.

8. Finance Update

MOTION #82: RATCLIFFE/MULVILLE

That the Report from the Vice President Finance dated January 19th, 2017 be tabled until completed and received through email on January 20, 2017. Motion for receipt of Report will be written in the Report.

MOTION CARRIED

9. Services Update

MOTION #83: DEMPSTER/RATCLIFFE

That the Report from the Vice President Services dated January 19th, 2017 be received.

MOTION CARRIED

10. Committee Updates

NUSU Cares Committee

BEAL notes there is a meeting scheduled for 2:30 p.m. on Friday, January 20, 2017.

Elections Committee

Meeting occurred on January 19, 2017, finalized debate, DEMPSTER will be formatting with regards to questions, etc. Evan GOMEZ will be the Master of Ceremony for the debate night, occurring on Thursday, January 26, 2017 at 7:30 p.m.. Campaigns begin January 23, 2017.

DEMPSTER reminds the Board of Directors that when campaigning, whether an individual is a candidate or participating, do not add or accept anything related to such on Facebook to avoid conflict. For Directors who are running, they will be removed from the Facebook chat, as well as Directors Facebook page, and email list temporarily while campaigning is occurring. This further includes the Ad Hoc committees. At student functions, should a candidate be present at a student function, and are present as a student rather than a candidate, that is acceptable. All campaign team members must also be removed or restricted as the candidates.

There is to be no use of internal information, obtained as an Officer of NUSU, to promote the campaign. Typically if the information is not presented to the student body in the Minutes provided on the website, do not provide the information in order to promote the campaign.

Audit and Finance Committee

Meeting occurred on January 19, 2017. HAWCO is the chair of this committee. Finalized a schedule for meeting. Today was a review of the Frosh Expense line as well as the office supplies and administrative budget lines in preparation to submit a recommended budget for next year. Will be meeting to continue to review the Frosh line. A recommendation from this committee is to review the telephone system in the NUSU office. Researched within the committee, there is a large amount of savings that can be done with a switch to an alternative telephone service.

Proposal given from the Audit and Finance Committee, with the Committee in favour of this change, essentially outlines NUSU has ten (10) telephone lines, each costing \$25.00 per phone line each month, and an additional overall cost of \$9.00 for long distance, for an overall cost of \$340.00 per month, \$4,080.00 annually. The change would be to switch to a Skype calling, equalling \$4.00 per month per line, ultimately making the monthly amount at \$40.00, and an annual amount of \$480.00. Resulting in a savings of \$3,600.00.

Skype Calling works the same as a telephone phone line, but ran through computers. It would have an initial start up cost in regards to purchasing headsets to communicate effectively through Skype Calling. The number associated with this account would be directed to the Administrative Assistants and Office Assistants, who would then forward the call to the appropriate person.

DEMPSTER requests to have this information provided by a report to allow a proper review of the change being imposed.

MOTION #84: MULVILLE/LAMOREA

Be it resolved that the recommendation from the Audit and Finance Committee about Skype calling and telephones be tabled until next Board of Directors meeting in order for the Executive Committee to further review.

11. Ad Hoc Group Reports

Recycle/Green House Group – MULVILLE has been in contact with people within the University to set up meetings and discuss initiative further.

Library Group - STAROBA sent an email this week, to arrange availability with committee members, but no response. Once meeting is scheduled, planning to discuss approach and what discussions will be done with the Library.

Bus Stop Group – LAMOREA has been corresponding via email to appropriate people, and forwarding such emails to group members to keep apprised.

Food Bank Group – BEAL is waiting for availability from group members. Assuming to have a meeting next week.

12. Question Period

BRUNET inquired about the Ancillary Fee Committee to ANDREWS, asking for an update. ANDREWS informs he is currently arranging a time with Casey Phillips, once available dates

are provided, ANDREWS will notify the Committee. ANDREWS will be sending the class schedules of the Committee members in order to make appropriate arrangements.

13. NUSU Cares Committee

There is no current Chair on this Committee as KENT has resigned. The terms of reference does specify that the VP of Communications is to be the Chair of the Committee, and there is a Vice-Chair position on the Committee. ANDREWS provides two (2) options. There can be an amendment or update to the terms of reference to allow more flexibility, can make a special resolution to elect a Chair for the remainder of the term, or there is the option to allow the Vice-Chair to take the position of the Chair for the remainder of the term.

Discussions are open to the Board.

MULVILLE nominated BEAL to be chair of NUSU Cares Committee. BEAL accepts nomination.

MOTION #85: BRUNET/LAMOREA

That Jasmine Beal takes the position of Chair for the NUSU Cares Committee for the remainder of this Executive and Board term.

MOTION CARRIED

ANDREWS notes this is a special resolution, as NUSU does not have a Vice-President of Communications to fill the position.

MOTION #86: LOEFFLER/MULVILLE

Be it resolved that Jordan Andrews be elected to NUSU Cares Committee.

MOTION CARRIED

14. Other Business

ANDREWS notes MURTAUGH's resignation. ANDREWS replied, thanking her for her assistance, however, she is required to send a formal letter, which would then be reviewed by the Board, motioned by the Board, and replied to MURTAUGH, in order to remove her name as an officer of the Corporation. MURTAUGH has yet to send the formal letter of resignation. ANDREWS hopes to receive this letter of resignation before the next Board of Director meeting. ANDREWS confirms, that students will be made aware of the resignation. Should MURTAUGH fail to submit the letter of resignation, NUSU will consult with the legal representation in order to take the appropriate steps in removing MURTAUGH as an officer of the Corporation.

MOTION #87: DEMPSTER/BRUNET

Be it resolved that the phone motion that was previously voted on, presented by the Audit and Finance Committee be reconsidered.

MOTION CARRIED

MOTION #88: DEMPSTER/RATCLIFFE

Be it resolved that the Board of Directors withdraw the previous motion that the

recommendation from the Audit and Finance Committee about Skype Calling and telephones be tabled until next Board of Directors meeting in order for the Executive Committee to further review.

MOTION CARRIED

MOTION #89: RATCLIFFE/MULVILLE

Be it resolved that the recommendation from the Audit and Finance Committee about Skype Calling and telephones be tabled, and that the Executive Committee provides a more concrete proposal via email vote to the Board for approval.

MOTION CARRIED

12. **Adjournment**

MOTION #90: BRUNET/STAROBA

That the meeting of the Board of Directors dated January 19, 2017 be adjourned.

MOTION CARRIED

10:26 p.m. – Meeting adjourned.



JORDAN ANDREWS, CHAIR



MICHELLE RAE, SECRETARY