



100 College Drive, PO Box 5001
North Bay, ON P1B 8K9
Tel:(705) 474-3461 Fax:(705) 474-7732
Web: www.nusu.com

Nipissing University Student Union

FROSH LEADER VOLUNTEER DESCRIPTION- DUE MARCH 6TH AT 4:30PM

Position Title: Frosh Leader

Reports To: Vice-President Services, Frosh Coordinators

Education: Attaining a Post-Secondary Degree at Nipissing University

Positions Available: Awareness Team Leader, Food & Bev Leader, Camera Crew Leader, Events Leader and Team Leader

Summary:

Frosh Leaders will work with executives, staff and Frosh Coordinators of the Nipissing University Student Union with the duties and responsibilities of making Frosh Week successful in the 2017-2018 Academic Year. Frosh Leaders are to fulfill their duties to the best of their ability, work together, lead teams and events, and remain campus leaders throughout the academic year.

Duties and Responsibilities:

- Serve as a role model for incoming students
- Solve problems and answer questions to the best of their ability in order to make sure Frosh Week runs smoothly and all students are safe
- Be a positive, inclusive and responsible leader leading up, during and after Frosh Week

Qualifications

- Ability to understand and effectively communicate the mission of NUSU
- Familiarity with NUSU and Nipissing resources, programs and organizations
- Availability to participate fully in all Frosh Week activities, including training sessions
- Ability to manage time and information in a high paced environment
- Ability to maintain a positive, flexible and adaptable working style
- Ability to accept and respond to constructive feedback
- Effective interpersonal skills: assertive, helpful, sensitive and tactful in working with others
- Strong verbal and written communication skills
- Dependable, committed, enthusiastic, energetic, hard-working

Requirements

- Leadership experience/involvement on or off campus
- First Aid/CPR is an asset

Contact: J'aime Brunet, incoming VP Services at jbrunet_97@hotmail.com.

Please see the five positions on the next page.



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There are five positions as Frosh Leader. They are:

Awareness Team Leader

- The A-Team functions as a promoter and purveyor of information on healthy living in mental, emotional and physical capacity throughout Frosh Week
- An up-to-date CPR/First Aid certificate is necessary
- A-Team leaders should know how to engage with students one-on-one especially when injured or in distress

Camera Crew Leader

- The Camera Crew functions to ensure that the memories of Frosh Week are captured in a fun, and engaging manner
- Understanding how to use a camera is an asset but not required
- Camera Crew members should take photos/videos of all Frosh Week members including executives, coordinators, Frosh leaders, and students

Events Leader

- The Events Leader ensures the set up and running of the events that make Frosh Week a blast
- Move equipment and organize engaging events that are inclusive
- Assist any student in need of accessibility services

Food & Bev Leader

- The Food and Bev Leaders ensure that the leaders, organizers and most importantly, the participants in Frosh Week are properly fed throughout the week
- Previous cooking experience is an asset but not required
- Attention to dietary requirements from Frosh Week participants

Team Leader

- The Team Leader is responsible for making sure that all participants have a safe, inclusive and enjoyable Frosh Week through leading and forging a strong team
- Must engage with the group collectively and individually
- Remind students in their group about events and activities taking place throughout the week