



**Board of Directors Meeting Minutes – Nipissing University Student Union**

Tuesday, November 21st, 2017 – 9:00 p.m.

F303, Nipissing University

Approved at January 15, 2018 Board of Directors Meeting

Call to Order – 9:04p.m. – Chairperson Sydney Lamorea, President called the Board of Directors meeting to order.

**1. ATTENDANCE**

President:	Sydney Lamorea	Present
VP Governance & Legal Affairs:	Cooper Allen	Present
VP Finance:	Shane Dunstall	Present
VP Services:	J'aime Brunet	Present
VP Communications:	Tyrel Somerville	Present
Director-at-Large:	Jasmin Beal	Present
Director-at-Large:	Connor Cobean	Present
Director-at-Large:	Daniel Goulard	Present
Director-at-Large:	Courtney Ivany	Present
Director-at-Large:	Allison MacNeil	Present
Director-at-Large:	Eric Marrast	Present
Director-at-Large:	Ray Mulville	Present
Director-at-Large:	Melissa Richardson	Present
Director of Services:	Warren Lindsay	Present
Director of Communications:	Sarah McGowan	Present

CHAIR/SPEAKER: Sydney Lamorea – President

RECORDED BY: Erin Edge – Board Secretary (Cooper Allen – Secretary for this meeting)

Chair said that quorum has been reached.

**2. ADOPTION OF AGENDA**

**MOTION #111: To adopt the Board of Directors Meeting Agenda for the November 21st, 2017 meeting.**

Moved by: COBEAN

Seconded by: RICHARDSON

**MOTION CARRIED**

### **3. ADOPTION OF MINUTES**

**MOTION #112: To approve the minutes from the October 24th, 2017 meeting as amended.**

Moved by: COBEAN

Seconded by: SOMERVILLE

**Discussion:**

The point surrounding the CFS working group will be amended as ALLEN and SOMERVILLE do not think it reflects the context of what was said. Additional friendly amendments will be made.

**MOTION CARRIED.**

Abstained: ALLEN, BEAL, MULVILLE.

**MOTION #113: To take the agenda out of order and address the building first.**

Moved by: SOMERVILLE

Seconded by: BRUNET

**Discussion:**

LAMOREA suggests to SOMERVILLE to address the agenda items during the approval of the meeting agenda.

**MOTION CARRIED.**

**MOTION #114: To move into closed session.**

**Discussion:** LAMOREA reminds the Board that before going into closed session some of the items discussed will also be brought up in open session so that they are recorded in the minutes.

Moved by: COBEAN

Seconded by: DUNSTALL

**MOTION CARRIED.**

**MEETING MOVES INTO CLOSED SESSION at 9:14pm**

**MEETING CALLED TO ORDER & OPEN SESSION at 11:08pm**

**Present:**

Sydney Lamorea, Shane Dunstall, Tyrel Somerville, J'aime Brunet, Courtney Ivany, Connor Cobean, Allison MacNeil, Ray Mulville

**MOTION #115: To take the agenda out of order and have the executive reports before business arising from the minutes.**

Moved by: SOMERVILLE  
Seconded by: COBEAN

**MOTION CARRIED.**

Abstained: BRUNET, MULVILLE  
Not present: ALLEN, GOULARD, MARRAST, RICHARDSON, BEAL

#### **4. EXECUTIVE REPORTS**

##### **a) REPORT FROM THE PRESIDENT**

See attached (Appendix A)

**MOTION #116: That the Board receive the report from the President dated November 21st, 2017 as amended.**

Moved by: SOMERVILLE  
Seconded by: COBEAN

**Discussion:**

LAMOREA would like some friendly amendments. Under City Council Meeting it says "She made said her case" needs to be changed to "She made her case". Under Remembrance Day, it says "J'aime and attended" needs to be changed to J'aime and I attended".

**MOTION CARRIED.**

Abstentions:  
Not present: ALLEN, GOULARD, MARRAST, RICHARDSON, BEAL

##### **b) REPORT FROM THE VICE-PRESIDENT GOVERNANCE & LEGAL AFFAIRS**

See attached (Appendix B)

**MOTION #117: That the Board receive the report from the Vice-President Governance and Legal Affairs dated November 21st, 2017.**

Moved by: SOMERVILLE  
Seconded by: IVANY

**MOTION CARRIED.**

Not present: ALLEN, GOULARD, MARRAST, RICHARDSON, BEAL.

**c) REPORT FROM THE VICE-PRESIDENT FINANCE**

See attached (Appendix C)

**MOTION #118: That the Board receive the report from the Vice-President Finance dated November 21st, 2017, as amended**

Moved by: LAMOREA  
Seconded by: SOMERVILLE

**Discussion:**

DUNSTALL advises under investments change “Rebecca Rams” to “Rachel Costello”.

**MOTION CARRIED.**

Not present: ALLEN, GOULARD, MARRAST, RICHARDSON, BEAL.

**d) REPORT FROM THE VICE-PRESIDENT SERVICES**

See attached (Appendix D)

**MOTION #119: That the Board receive the report from the Vice-President Services dated November 21st, 2017.**

Moved by: COBEAN  
Seconded by: MACNEIL

**MOTION CARRIED.**

Not present: RICHARDSON, BEAL.

**Discussion:**

COBEAN comments that it would be nice to hear what is happening in the future from the executive reports, especially long-term plans.

MARRAST suggests changing the name of “Christmas in November” as some people don’t celebrate Christmas and it’s not inclusive.

GOULARD agrees to be inclusive with the holidays before it becomes a concern and students don’t attend.

SOMERVILLE agrees to be inclusive and refer to holidays rather than Christmas.

BRUNET is going to speak with the SDS to see what suggestions they might have.

MACNEIL suggests to BRUNET to speak to Indigenous Initiatives to try and get more students involved.

**e) REPORT FROM THE VICE-PRESIDENT COMMUNICATIONS**

See attached (Appendix E)

**MOTION #120: That the Board receive the report from the Vice-President Communications dated November 21st, 2017.**

Moved by: COBEAN

Seconded by: MACNEIL

Discussion:

SOMERVILLE expresses that the last month he has become a lot more involved in the building project. With regard to the Health Plan, NUSU did receive about 200 cheques to give to students with their refund. A notice is being sent out by email through the Registrar to inform students that the cheques can be picked up at the NUSU office.

**MOTION CARRIED.**

## **5. BUSINESS ARISING FROM MINUTES**

SOMERVILLE advises the Board that he is stepping down from the Elections Committee as the DRO. BRUNET has stepped in to fill SOMERVILLE's spot on the Elections Committee.

### **a. Elections for Elections Committee**

NOMINATIONS:

IVANY nominates MACNEIL. MACNEIL accepts.

**MOTION #121: Be it resolved that Allison MacNEIL will be the final voting member on the Elections Committee for the 2017-2018 year.**

Moved by: MARRAST

Seconded by: IVANY

**MOTION CARRIED.**

Abstained: SOMERVILLE

### **b. Elections for the Governance Committee**

LAMOREA states that COBEAN was on the list to be considered for the Governance Committee but due to schedules he no longer is able to commit.

ALLEN asks that two people be nominated for the committee and have another voting member for quorum purposes.

SOMERVILLE resigns from the Committee.

DUNSTALL steps in to fill SOMERVILLE's position on the Governance Committee.

Nominations:

SOMERVILLE nominates MACNEIL. MacNEIL declines.

IVANY is nominated and accepts.

**MOTION #122: Be it resolved that Courtney Ivany will step in and be a voting member on the Governance Committee for the 2017-2018 year.**

Moved by: COBEAN  
Seconded by: MARRAST

**MOTION CARRIED.**  
Abstained: SOMERVILLE

c. Elections for the Green Initiatives Committee

Nomination:  
IVANY nominates MACNEIL. MACNEIL accepts.  
MARRAST nominates himself and accepts.

MACNEIL and MARRAST briefly share why they would like to be on the committee and would like to be voted for.

Vote by secret ballot is completed.

Allison MACNEIL is voted to be the final member on the Green Initiatives Committee for the 2017 2018 year by secret ballot vote.

**MOTION #123: To destroy the ballots from the secret vote of the member of the Green Initiatives Committee.**

Moved by: ALLEN  
Seconded by: BRUNET

**MOTION CARRIED**

**MOTION #124: Be it resolved that Allison MacNeil will be the voting member on the Green Initiatives Committee for the 2017-2018 year.**

Moved by: COBEAN  
Seconded by: MARRAST

**MOTION CARRIED.**

**6. QUESTION PERIOD**

ALLEN says the notice that got sent to the Registrar's Office had the wrong date for DUBEAU's resignation. It was November 7th not the 9th. ALLEN will email McGOWAN to deal with it.

MARRAST asks how the previous movie night went. BRUNET explains it went well. There were two movies that were watched for the evening.

SOMERVILLE explains that Wellness Wednesday's have had a lot more people come out.

## **7. BUILDING PROJECT UPDATE**

Discussed in Closed Session.

## **8. COMMITTEE REPORTS**

### **a. Audit & Finance Committee**

No update.

### **b. Elections Committee**

ALLEN reports the Elections Committee met with the communications department to discuss how they were going to advertise elections. They were going to do a food for thought yesterday, but due to unfortunate circumstances with the communications assistants, they weren't able to do it. ALLEN and IVANY have set-up drop-in hours for the next two weeks for students to come in and ask questions about elections, more specifically executive elections. They should start promoting the drop-in hours hopefully tomorrow. Later in the week, ALLEN will be finalizing the condensed job descriptions for the communications department to advertise on NUSU's social media. Hoping to advertise the actual election period to get students thinking about it going into Christmas break. ALLEN will be putting together a frequently asked questions document to go up on the NUSU elections web-site, and to help coordinate answering questions that students may have. ALLEN asks Directors to share questions that they may have had when they were running for the Director election.

Discussion: LAMOREA asks if there is a time-line to get the questions in by? ALLEN responds no.

### **c. Executive Committee**

No update.

### **d. Governance Committee**

No update.

### **e. Green Initiatives Committee**

No update.

f. NUSU Cares Committee

SOMERVILLE reports that the committee has raised \$2,500 for Movember to date. The committee didn't meet for their last meeting as there was a lot of building project ongoing that day and SOMERVILLE felt that took precedent.

Next Wednesday is the Super Smash Mo's Tournament happening in the student lounge with free entry and pizza for sale. There are prizes for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place. The campaigns committee will be buying the pizza so every cent earned on the pizza sales will go towards Movember.

g. Shine Committee

BRUNET says the Shine silent auction has already raised \$327.00. All auction items have been donated so all monies are proceeds for the Shine campaign.

h. Social Committee

No report.

i. Other

LAMOREA explains that the strike ad hoc committee that was formed didn't meet prior to the strike being over.

ALLEN advises that someone will be sitting in on a meeting Friday morning with Rick Vanderlee to discuss how the University student's courses and holidays are being affected by Canadore's strike. The faculty are submitting revised syllabus to Rick Vanderlee for approval by Thursday at 4:00 pm.

BRUNET spoke to one Nursing student who explained that each course is being looked at by a case by case situation based on the students.

**8. NEW BUSINESS**

a) Military T-Shirts

The Executive committee approved purchasing red military shirts for board, executive and staff members to advertise supporting veterans. Anyone interested should email Erin their shirt size.

b) Tahoe

If there are any Board members interested in participating in discussions on the company vehicle, which may include getting rid of the Tahoe and/or leasing or purchasing a new vehicle, let the executive know.



ALLEN asks if any Board members have experience within the automobile industry or know anyone who has a connection to someone at a car dealership.

GOULARD is interested in participating in the discussions.

**9. CLOSED SESSION**

**MOTION #125: To move into closed session.**

Moved by: SOMERVILLE

Seconded by: DUNSTALL

**MOTION CARRIED.**

**MEETING MOVES INTO CLOSED SESSION at 11:57pm**

**MEETING CALLED TO OPEN SESSION at 12:52am**

**10. ADJOURNMENT**

**MOTION #126: To adjourn the November 21st, 2017 Board of Directors Meeting.**

Moved by: COBEAN

Seconded by: MARRAST

**MOTION CARRIED.**

Abstained: ALLEN

Meeting adjourned at 12:53 a.m. on November 22, 2017.



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SYDNEY LAMOREA, CHAIR



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ERIN EDGE, SECRETARY



## **President's Report to the Board of Directors**

Prepared By: Sydney Lamorea

Wednesday

November 21<sup>st</sup>, 2017 – 9:00 p.m.

This past month, all our schedules have been full with Building Project meetings. We are closer than ever before on getting that Student Centre in the ground, and we are working our hardest to ensure that no stone is left unturned going through the documents, and that all details are ironed out so that students are able to have a Student Centre that they can operate in the future. In addition to these meetings about the building, we have all been hard at work to continue providing the best we can for our students in the present. This report summarizes the major initiatives I have been involved in over the past month, I am happy to speak to anything I may have missed in putting this report together.

### **This Report:**

- Good Neighbour Program Update
- OPSEU Strike
- Student Engagement
- General Involvement

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### **Update from Last Report**

#### **Good Neighbour Program**

As of yet, the committee hasn't met yet because the Canadore members are unable to attend because of the strike currently in progress. Our plan is to still meet once all members are able to attend and a productive conversation can then be had with both Nipissing and Canadore students being represented.

#### *City Council Meeting*

As recommended by Karen Matthews, the leader of the Thibeault Terrace Homeowners Group, at our last community meeting; I attended the North Bay City Council Meeting on October 17<sup>th</sup>, 2017, to watch her presentation about students in off-campus housing. A lot of people from the Thibeault Terrace Homeowners Group were in attendance, and I was the only student there. The presentation Karen made to the city was to change the by-laws to not allow as many students to be able to rent a single house. She made said her case was not against students but the landlords who live in Toronto and use their neighbourhood as a cash cow by taking advantage of the student population; putting as many possible into a single house to get more



money without care to the damages to the surrounding community. Karen also offered a solution to have a permit/fee given to landlords wishing to rent to students, similar to what is done in Waterloo. Colin Thacker, joined Karen in their presentation, and told the city that the solution is to have a Town and Gown committee put in place. The city was unable to comment because their last change to the city by-laws is currently being challenged by the government. If the city and Thibeault Terrace Homeowners wish to continue with this by-law change, they will have to keep in mind it will apply to the entire city.

Nipissing has taken more of a lead on this issue now, with more updates going to Casey then to NUSU, which is good. Since the last committee meeting, there have been some concerns raised about activity on the Saturday night before Halloween, and I recently became informed that Karen, with a friend and her daughter, did come up the hill to protest on a Saturday that they thought our Open House was happening. Casey Phillips and I will be discussing this further and getting more information from Police Chief Shawn Devine on the matter. One of our Directors, Courtney Ivany, has shown interest in helping us from the student union side in addressing the concerns in the community from students, landlords and homeowners, and promoting the message of the Good Neighbour Program on campus.

### **OPSEU Strike**

The OPSEU Strike is still ongoing and causing delays and stress for our students. I have been in contact with students who are facing some very real concerns about the impact of the strike. Last week, I did put forth the motion to have a strike ad-hoc committee created to address the concerns relating to the strike. I have not received any responses from the committee about when they are able to meet. I did put together a google document for us all to work on to create a game plan of how we can help our students by looking at what issues are at hand, who it is affecting, and what steps we can take to address them.

The Students who have contacted me have been understanding of NUSU's limitations in this situation. I am very happy to hear from all students who are being affected because NUSU is not an all-knowing entity and needs students to speak to us to let us know what is happening from their perspective. These student leaders, are the reason why change can happen, and they have been all more than willing to help us find solutions and put them into action.

### **Student Advocacy with the Equity Centre**

Due to certain circumstances, there was a week from which I completed all of my work outside of the office. This was a great opportunity to talk with our students on a one-on-one level. From these points of contact, one of the issues raised to me was the process in which a student is able to put forth a complaint they have with a professor. During this week, I was also invited to attend a meeting at the Equity Centre, where they were also looking into the process. They had met with NUFA and they were told that there were some ambiguities in the current procedure within the university. I will be looking into the process through conversations with the



Deans, and the Equity Centre will be looking into the current policies and procedures written in Nipissing by-laws and policies, as well as anything that may be in a contractual agreement with unions. The next step is to speak with Arja, Nipissing's Vice-President Academic. The goal is to make the process more clear and accessible to students.

#### Other Suggestions from Students During my Time out of Office

- NUSU Newsletter to let them know when events are and what is going on in the school.
- Having the AGM more accessible by including closed-captioning on the live feed, and assisted hearing for those present.
- Having the minutes from the AGM circulated to students after the AGM that year and not just with the agenda for next year.
- Having more opportunities for students to create change and make meaningful votes during AGM's (such as building project decisions or events to be had)
- Having polls that are used to gauge interest on events and topics when we look to plan events sent out through email to all students.
- Have Board meetings in the Vic Fideli Room at a regular time and place so that they are more accessible to students wishing to attend.
- Students think the Pepsi machine in the student lounge is still broken.
- Having Executives out of office more so they are able to engage with students.
- Having a bursary made for Spring/Summer courses.

#### **General Involvement**

##### Nipissing University Open House

##### Nov. 4<sup>th</sup> and 5<sup>th</sup> - MFRC Mental Health First-Aid Training

An event organized by Sarah McGowan with our VP GLA. In addition to attending the event on the Saturday and Sunday, I also helped Tina set-up on the Friday. On the Sunday, Sarah, Cooper and I helped put the classroom back into order after training was over, and Sarah and I helped her get all of her things back to her car.

##### November 11<sup>th</sup> - Remembrance Day Ceremony at Memorial Gardens

J'aime and attended the Remembrance Ceremony at Memorial Gardens. The event was well attended and NUSU purchase a wreath to be laid at the cross, with all proceeds donated being put in 'Trust' to be used to purchase medical equipment and services for Veterans, Ex-Service personnel, their widows and dependants.

##### Academic Senate

In addition to being a voting-member of Senate, Senate Executive Committee, and the Joint Governance Standing Committee, I have been asked several times in the past month to attend



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Undergraduate Studies Committee Meetings, to help reach quorum and ensure a student voice is present at the meetings as our Student Senators have been unable to attend.

Building Project Meetings

To be given in more detail during building update portion of the agenda, as per usual.



Vice-President Governance & Legal Affairs' Update for the Board of Directors  
Prepared by: Cooper Allen  
November 21st, 2017

## Introduction

This document outlines my update to the Board of Directors of the tasks I have been working on since the last board meeting on October 24th, 2017. Note that this report is not exhaustive. If you have any questions about my day-to-day operations, do not hesitate to reach out.

## MFRC

The mental health first aid for the veteran community training took place on campus November 4th and 5th. Several NUSU members, including myself, participated, as well as some of our students who are either connected with the military or have an interest in working in the mental health field after graduation. There were also several military members in the session, including one individual who has been deployed five times. The diversity in the group created for great discussion and gave students and our staff some insight into the challenges the military folks face when transitioning into civilian life.

I circulated a few questions and here is the feedback we received from Tina Thomason...

### 1) Do you believe it would be worthwhile to run something like this on campus again next semester?

I think it would be beneficial to run the course on an ongoing basis. I think I may have seen a website that listed the training programs available at Nipissing and it included the MHFA for youth as well as some other programs through the Mental Health Commission. Is there a way to keep a record of students who express interest in the Veterans version and once there is a minimum of 8 participants we can organize the date and time? Is there a way to list the Veterans version on the same site as the other versions offered through Nipissing?

### 2) What type of feedback did you receive on the training?

The feedback was all positive. Even a participant who took the youth version of the course said this version was very different, and was not repetitive as far as content and activities. It was mentioned that people enjoyed having military members and family members' feedback so it will be important to have a mixed group again like we did this time.



3) Is this someone you would like to run at other institutions in the future (i.e. Laurentian and Algoma)? If so, I can reach out to them.

I will eventually be offering it in all of the communities I serve and it would be very helpful to have another organization assist with the planning, etc. It would be a great way to get some of the other universities on board with supporting a partnership like ours. I have people in Sault Ste. Marie waiting for a course to be offered there, so if we are going to prioritize any community I would start there.

4) Is there anything more that NUSU could have done/can do in the future to help promote / strengthen the program?

You guys are great and doing an amazing job! I have heard there are some professors who have an interest in PTSD and with Veterans in particular. I just brought some students and a professor on a tour of the Operations Floor last week. They were from the Criminology department I believe. There is a prof in the Sociology program that has a guest speaker come and talk about PTSD, and there may be interest from the Family related programs to learn about our partnership and how we can help them in their classes.

### Committees

Elections: a joint meeting occurred between the elections committee and our communications department to discuss how we will be advertising the elections this year. A much heavier focus will be placed on debunking some of the myths about the executive positions (i.e. needing to have "NUSU experience" to be elected). At the time I write this, the tentative plan is to begin advertising on November 20th. Courtney and I will also be hosting a drop in information session for students to come learn more about the executive positions.

It is also worth noting that elections for this committee will be necessary now that Dan and Tyrel have stepped down.

### Other

Building Project: Shane and I sat down with Anthony Rota and Nathan Jensen to talk about the new student center. Nathan highlighted some of the key elements he has been working on and displayed the drawings of the facility, while Shane and I asked about the potential to receive Federal Infrastructure grants. Rota provided us with contact information for a granting agency and said to reach out to him for support if we submit an application for funding.



Meeting with Dr. Arja Vainio-Mattila: per the old VPGLA job description, part of the role is to communicate regularly with the Vice-President Academic and Research (VPAR) at Nipissing on topics surrounding academic advocacy. In meeting with Arja, who is now a month into her new role as Provost and VPAR, she noted a couple of concerns that she has already seen that she would like to address to help students and said that he is looking to work closely with students to gain their perspective when making important decisions.

We also discussed the possibility of teaming up to host the Chamber of Commerce Business after Hours event. This is something that Nipissing is interested in partnering on. Arja and I will be working on a document that will brainstorm ideas for this event to get the most out of it for our students. I will be typing up my notes from this meeting and will circulate them to the Board once they are finished.

Entrepreneurship Event: You may recall that in one of my summer reports, I mentioned that I had met with Richard Fortin and Tealia Carriere to discuss hosting an entrepreneurship event for students. I have been in contact with Tealia since the summer and her idea finally came to fruition with the Inspire and Unite event on November 2nd. The event was not as well attended as they had hoped, but it was a good starting point to help bridge the gap between students and the community's entrepreneurs.

Board of Governors and Academic Senate: Shane, J'aime and I attended the Board of Governors meeting on November 9th and Tyrel and I attended academic senate on November 10th. We delivered reports to each body that updated them on the building project, the Movember campaign, Tealia's entrepreneur event, and the MFRC partnership. We also asked the following questions at senate...

- 1) Since there is no academic senate at Canadore, our understanding is that the academic decision makers once the strike is over are the Canadore administration. What steps are being made to ensure that the best interests of Nipissing students are being taken into consideration?
- 2) With other colleges looking to extend semesters, have night classes and possibly classes on weekends, how will this impact the Nipissing students who are in programs affiliated with Canadore?
- 3) What financial barriers are there for students in regards to this strike and how will Nipissing help students with this?
- 4) Has the university also taken in consideration how this will impact the anniversary celebrations at the end of this month?





**Strike:** on the theme of the college strike, as previously mentioned in an email to the Board, I have spoken to Mike DeGagne and Cheryl Sutton. Sarah and I also sat down with Rick Vanderlee since the nursing, criminal justice and online business programs are the ones that are primarily affected. We asked what steps are being taken to limit the impact of the strike, the types of contingency plans that are in place for making up class time and if there is anything that NUSU can do to help.

### **Moving Forward**

**Elections:** a lot of my time over the next two months will be coordinating elections. The policy and job descriptions will need to be reviewed again, I will be meeting with the Blackboard team to ensure a smoother voting process, and as mentioned earlier in the report, Courtney and I will be hosting an information session.

The Investment Policy Statement was at a bit of a standstill, however following a meeting with Rachael Costello from CIBC, it is picking up again. I plan on speaking with Adam Boyle in the next month or so to fill in some of the cracks in the statement so that we can get the investment ball rolling.

**Transition Document:** the next month or so and over the Christmas holidays, I will be putting more work into the ongoing transition document I have created. In addition to the necessary information for the next VP Governance, I will be working on an elections procedure, as well as a frosh week procedure in collaboration with J'aime. The document will also include suggestions for other departments.

### **Conclusion**

As always, please do not hesitate to reach out if you have any questions/comments/concerns.



## Vice-President Finance Update for the Board of Directors

Prepared by: Shane Dunstall

November 21<sup>st</sup>, 2017

### Sponsorship and NUSU Perks+

Sponsorship progress has slowed down somewhat this past month since there has been a greater focus on other projects. However, prior to leaving for my trip to Japan on October 4<sup>th</sup>, 2017, I sent out e-mails to members of NUSU Perks+ to notify them that it is fully functional on the app. I also reached out to all of our sponsors on behalf of Tyrel and Sarah in order to provide them with the opportunity to participate in Wellness Wednesdays. We received some great feedback, along with another monetary donation from CIBC and in-kind donations from GoodLife and Sugardaddy. Additionally, Popeye's visited us and provided us with \$250 worth of giveaways that we can use however we see fit. I also had a great meeting with Grounded Studios where they gave NUSU some in-kind donations, including monthly/yearly memberships. They have expressed a high level of interest in planning events with us this year, so I plan to sit down with J'aime soon, in order to discuss what we can do with them going forward. Moreover, I plan to reach out to both Booster Juice and Freshii shortly – I'd love to work with them and I think it would be a great way to provide them with some additional exposure.

NUSU Perks+ has a few adjustments that need to be made to it, we are just awaiting our app provider to make the adjustments. There has not been much feedback on the app from students unfortunately, but I hope that these adjustments will help alleviate that. Regardless, I am very happy that this idea has come to fruition during my term. It can only go up from here.

### Clubs and Societies

J'aime and I have been scheduling meetings with clubs and societies, which was done mainly to keep everyone on the same page. So far, the only interaction we have had with many clubs was at the Club Summit Meeting, which we feel may not have been enough for certain clubs. Meeting face to face is important for us so that we can make sure that there is no confusion moving forward. So far, these meetings have been going great.

Societies that are under us have been inquiring about their portion of funding, which is being granted through the Society ancillary fee. This initiative, while a fantastic idea, did not have much planning in terms of its execution. We have only recently been given a portion of this

fee for the Fall term, however, we have received it in bulk. Each student pays \$0.50/3 credit course towards this fee, so I had to request a detailed breakdown of courses taken based on current major. Given that enrolment is constantly adjusting and that there are students with double majors/minors/electives, it has proven to be a far more complicated task than I had initially thought. The detailed breakdown I had received from the registrar was “the first time” that they had given out the document, since they have never needed to provide that information before. Luckily, as of the submission of this report, I seem to have been able to figure out which amounts to remit to each of our societies. The remaining balance will be placed in a separate account, where we can hold it for an undetermined amount of time (dependant on how much we receive for each program). What happens to these funds after a set period of time is currently being discussed. Ultimately, the goal is to provide each program currently without a society the ability to eventually start one.

## Miscellaneous

**Building Project:** The bulk of my efforts this past month has been going towards this project. As outlined in Cooper’s report, we had a meeting with Anthony Rota so that we could explore any potential opportunities for grants. The University and NUSU have also continued the discussion on their fundraising campaign and the role that this project will play in it – there was a meeting with Len Gamache where a large chunk of these details were finalized. Unfortunately, I was absent for that meeting. Discussions with the University have been ongoing, as there is a lot for us to still iron out in the coming weeks, but we are finally making significant progress in these discussions.

The largest portion of this project that I have been responsible for is working alongside KPMG so that we can finalize a sustainable financial model moving forward. This is not only to ensure that NUSU can and will be able to remain in operation for the foreseeable future, but also to be able to provide a concrete plan to potential lenders. This model has been completed and sent off to lenders, some of which have submitted offers. Ultimately, it seems like many people are finally on the same page.

**Audit and Finance Committee:** We had a brief meeting to go over the lender options submitted to us by KPMG. It was imperative that we figured this out prior to an emergency board meeting on November 1<sup>st</sup>, so that we would be able to explain all the financial jargon to our board members.

**Investments:** While it has been hectic around the office as of late, Cooper and I were able to schedule a quick meeting with Rebecca Rams from CIBC so that we could breathe some more life into this initiative. We had received our portion of ancillary fees from the University and, with that information, we were able to provide her with concrete numbers. She had provided us with three (3) separate investment options along with a recommendation. However, before continuing with this, Cooper and I must sit down and finalize the Investment Policy Statement (IPS). We plan to meet with Adam Boyle again in the near future so that we can finalize it and present it to the board.

**Insurance:** Our insurance has been renewed for another year. This had to be finalized before I left for my trip to Japan, so I made sure to leave all the necessary materials with Cooper and Mira prior to leaving. Luckily it seemed to be relatively easy to get everything put together, so it wasn't an arduous task that I had left them.

I had also schedule a meeting with Coleen Patterson and Chris Bevan (both filling in for Peter Rooney's absence) in which we could discuss our insurance and coverage moving forward. Due to our current assets decreasing significantly we have managed to save around \$1,500 compared to last year. Since we have accomplished saving- some money, they presented us with other forms of insurance that we may want to consider. This is something that the executives will be taking a look at and making a decision on in the near future.

**Movember:** I'm very happy with how Movember has been going, and I'm excited to have been able to contribute towards this cause on NUSU's behalf. Hopefully this doesn't slow down, and we keep pushing forward.



## **VP Services Board of Directors Report**

J'aime Brunet - November 21st, 2017

### **NUSU Crew**

NUSU Crew got together for our first social of the year. As I have mentioned before, my goal is to create a comfortable and friendly environment within NUSU Crew that will encourage the members to volunteer at events with their friends. On Friday November 3rd, we got together for a potluck in the student lounge. We played some "get to know you" games while watching some tv. It was a really great chance for everyone to meet each other and eat some yummy food.

Throughout the month, NUSU Crew members volunteered at the October Movie Night, during Shine week and at the Men's Hockey game on November 10th. So far, I received some great feedback from members and they seem to be enjoying spending time with each other while volunteering at events.

### **Monthly Monday Movie Nights**

The November Movie Night was held on Monday November 13th in the theatre. We showed Baby Driver and Spider-Man Homecoming. The attendance improved from the previous movie night and I received very positive feedback from students who attended.

As I prepare for the December Movie Night, I will be reaching out to Courtney Meyer from Residence to work together on promoting the event. I will also be adjusting the start time of the first movie so that the event ends by 11pm or 11:30pm.

### **Shinerama and the Shine Gala**

Unfortunately, we had to cancel the Shine Gala for this year as not enough tickets were sold. We have refunded those who purchased tickets and informed the Grande Event Centre of our cancellation. Courtney and Erin have contacted the donors for the silent auction and we will be using their donated items to hold an online silent auction. The proceeds from this fundraiser will go to Cystic Fibrosis Canada and add to our Shinerama total.

Shine Week is running from November 13th-16th. Members of NUSU Crew will be selling our escape movement t-shirts and our shine pendants for \$20 and \$10, respectively. They are also handing out Shinerama stickers and asking students "why they shine".

### **Clubs**

This month, Shane and I are beginning to meet with club executives to touch base with them on their events and initiatives as well as to determine how we can assist them moving forward. By the time of our Board of Directors meeting, Shane and I should have met with Emma and April from the Relay for Life club, Eric from the Stand-Up Comedy club, Sam from NUBC, Samantha and Ashley from Alpha Gamma Phi, the executives



from Alpha Phi Sigma, and Dakota from NCCF.

Since our last Board meeting, I have also made some changes to some of the club forms including the club executive officer form, the room booking form and the club withdrawal form. In the next month, I will be working on a strategy to make these forms and the process of planning events more efficient for both NUSU and clubs.

### **November**

For the month of November, NUSU has partnered with the Movember Foundation to raise awareness and funds for men's health. As a member of the NUSU Cares committee, I helped to spread awareness via the chalkboard in the student lounge. My goal was to give students information about men's health and about what they can do to help the cause. In order to make this a successful campaign, we are also partnering with some of the varsity athletic teams to boost our online fundraising total.

### **Country Concert**

This month, I sat down with Cooper to brainstorm some ideas for a potential country concert in second semester. Once we had come up with some initial ideas, I put it all together in an official proposal to be sent to the executives. The proposal was approved by the executive committee and sent to the staff to begin work on the planning. Warren is currently looking into the availability of the Capitol Centre and the headliners. Once a date, band and venue is confirmed we will begin promoting the event. If you would like more details, I can send you the concert proposal which has information on the budget for the event, ideas for promotion, etc.

### **Christmas in November**

On Tuesday November 28th, we will be hosting an event called Christmas in November. There will be a gingerbread house decorating competition in the student lounge and pictures with Santa, hot chocolate, candy, christmas cards and christmas movies in the shared cafeteria. This day will also be the kick off for our December colouring contest.

### **Winter Carnival Event**

This past month, I have also been working on planning a winter carnival event in second semester. I will be collaborating with Residence and Athletics for this event. More details to come soon!

### **Meetings**

Over the past month, I participated in 2 more Lakers Winter Orientation Committee meetings with members of SDS. Together, we are planning a week packed full of great events for the first days back in January. These events target a variety of different learning outcomes and touch on many aspects of student life. There are events with the purpose to welcome students to campus, to promote wellness, to improve



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academic skills, to increase Lakers Pride, to promote diversity and equity and to give students opportunities to get involved. NUSU will be contributing to the Lakers' Pride on Saturday January 13th at the athletic games by promoting and possibly helping with prizes. I will also be working with Abbey Thompson on a workshop about creating healthy new year's resolutions.

Most of NUSU's staff and execs also met with Len Gomache regarding the University's advancement campaign. We also met with facilities regarding the MOU for spaces on campus and having vendors in our student lounge. Shane, Warren and I sat in a meeting with our insurance company to discuss updating our insurance for this year. Finally, I had a meeting with Courtney Meyer to discuss coordinating events in second semester.

With regards to committee meetings, we had a couple Green Initiatives Committee and Social Committee meetings. We are currently working on planning a Green Initiatives Week in March, as well as a recycling initiative on campus. In the next couple of weeks, we will be meeting again to begin our research into the environmental sustainability of NUSU, Nipissing and the community. With the Social Committee, we are working on planning Christmas themed events, as well as planning some events for second semester.

### **Upcoming**

On December 9th, from 7:30-11pm, we will be hosting another Monday Movie Night so I will be working with the Communications department and Residence to promote this. Since I am currently in the process of organizing Christmas in November, I will continue to finalize the details and make sure this event runs smoothly. Concert promotions will hopefully begin shortly. I will continue to meet with the club executives until December 1st. Lakers Orientation planning will continue and we will have the week's schedule published around exams. I hope to meet with Vito, Robb and some coaches to discuss collaborating on promotions for the "705 challenge" games in second semester. Sometime in the next couple of weeks, I also hope to hold another NUSU Crew Christmas social.

If you have any questions or concerns about the content of this report, please do not hesitate to contact me at [vpsservices@nusu.com](mailto:vpsservices@nusu.com).



## **Vice-President Communications November Report**

### **Introduction**

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Since the last meeting of the board NUSU and all the executives have been very busy with our projects and workarounds the school and community. This report is not a conclusive report of every detail we have been working on but simply a snapshot of some of the highlights and larger ticket items we have in the works. If you have any questions or suggestions or would like a more detailed explanation of anything I talk about feel free to reach out to me for more details and I would love to talk to you.

### **Health Plan**

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The health plan refunds have started to be issued. At the time of this report more than half of the students who have opted out have been issued their refund and the rest should have their





accounts updated with the money in it in the next several days to a week. We have been promoting our SAP service Aspria on social media and on wellness wednesdays as well as our virtual doctors program available through ACL. If you have any questions about the health plan please feel free to reach out to me or visit [WeSpeakStudent.com](http://WeSpeakStudent.com) for more information.

## **NUSU Cares**

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NUSU Cares has been hard at work with several campaigns and projects in the works. Two of the larger projects are the Movember campaign and the Wellness Wednesday campaign. At This time we have raised over \$1800 from our NUSU team and look forward to raising much more. We have several events planned such as the game night and other events with the Geography Club and look forward to promoting them as we get more information. If you have any ideas for more campaigns for events for awareness please let us know.



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## CFS

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Since the last meeting of the board I spent a weekend in Toronto at the Provincial Executive Committee Meeting at the Yorkdale Holiday Inn. At this meeting lot's of business was discussed and some of the key items from that event were that we meet with a representative from OSAP and discussed our concerns with the system. We are are doing a lot of work on legislation and policy work on sexual violence across the province as well as launching several new campaigns.

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## Moving Forward

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Although, I do not have much to report on that was completed in the weeks since the last board meeting, there are a ton of projects that are still in the works. Currently, I am looking into partnering with a group of nursing students on our wellness Wednesday's, working on getting Jordan from Disruptt in for second semester, working on getting a game console in the student lounge and many other events that we are excited to

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announce and promote. There have been many events as of late that have consumed a lot of my time such as the building project and other technical work. Along with all this there is a lot of work that still needed to be completed in all of the committees I sit on as well as staying updated on how the college strike will be impacting our students. As always my door is always open and I am always willing to discuss how I can help assist students. If you have any questions you are more than welcome to ask.