



**Club Withdrawal Form**

Academic Year: 2018/2019

Complete this form and submit to the NUSU Office in order to withdraw funding from your club's account. Note: Clubs will not be able to withdraw if their account balance is \$0. Please verify sufficient funds before completing a purchase.

Name of club: \_\_\_\_\_

Executive Name: \_\_\_\_\_

Date Of Withdrawal: \_\_\_\_\_

CHEQUE: PICK-UP / MAIL OUT

Address if to be mailed: \_\_\_\_\_

Payee Name on Cheque	Account Code (Office Use Only)	Amount
<b>Total for Withdrawal</b>		

Purpose: \_\_\_\_\_

Please indicate what the money was used for. Include name of event and reason for spending.

Withdrawn by (must be done by the Club President and one club executive member):

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Authorization for cheque (NUSU Executive):  
NUSU VP SERVICES NUSU VP FINANCE

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

**\*\*ATTACH RECEIPT IF AVAILABLE\*\***