



Club Withdrawal Form

Academic Year: 2019/2020

Complete this form and submit to the NUSU Office in order to withdraw funding from your club's account. Note: Clubs will not be able to withdraw if their account balance is \$0. Please verify sufficient funds before completing a purchase.

Name of Club: _____

Executive Name: _____

Date Of Withdrawal: _____

CHEQUE: PICK-UP / MAIL OUT

Address if to be mailed: _____

Payee Name on Cheque	Account Code (Office Use Only)	Amount
Total for Withdrawal		

Purpose: _____

Please indicate what the money was used for. Include name of event and reason for spending.

Withdrawn by (must be done by the Club President and one club executive member):

Name: _____ Name: _____

Position: _____ Position: _____

Signature: _____ Signature: _____

Authorization for cheque (NUSU Executive):
NUSU VP STUDENT LIFE NUSU VP FINANCE AND ADMINISTRATION

Signature: _____ Signature: _____

****ATTACH RECEIPT IF AVAILABLE****