



JOB POSTING:
PART-TIME CLEANERS
Salary \$16.67 hourly

St. David School - 30 hours per week – reference C 2018/19-2

St. Anne School - 20 hours per week – reference C 2018/19-3

Posting Date: July 18, 2018

Posting Closing Date: August 13, 2018 @ noon

Position Start Date: September 4, 2018

Description of Position

The Board is seeking part-time Cleaners to perform various duties related to the cleaning of our schools/buildings in order to ensure clean, safe and healthy conditions at the school under the direction of the Operations Supervisor/Designate.

Required Qualifications/Skills/Abilities

- Secondary (High) School Diploma.
- Minimum 1 year industrial cleaning experience.
- Ability to work under minimal supervision.
- Valid driver's license and access to a reliable vehicle.
- Ability to provide regular attendance.
- Perform cleaning functions to maintain the standard of cleanliness in Board buildings.
- Perform daily cleaning duties, such as wiping surfaces, dusting, cleaning washrooms, dusting and damp mopping, vacuuming and washing blackboards and glass.
- Perform other cleaning duties, such as cleaning floors, shampooing rugs and washing walls.
- Perform grounds maintenance: maintain the lawn, yard, and landscaping during the summer and perform snow/ice removal, sanding/salting during the winter.
- Secure the school to ensure the building is properly locked and the alarm system is activated.
- Assist with the shipping and receiving of supplies and equipment delivered to/from the school.
- Job requires frequent walking, reaching, bending/stooping when wiping surfaces, frequent pushing/pulling and gripping to hold all cleaning equipment and tools.
- Lift up to 25 lbs and in rare circumstances up to 75 lbs.

Additional Information

Interested applicants may submit a cover letter and resume along with the contact information for three professional references, as one electronic document no later than August 13, 2018 at noon to: employment@sudburycatholicschools.ca. Please quote the job reference number in the subject line.



SUDBURY
CATHOLIC
DISTRICT
SCHOOL BOARD

Please note that a satisfactory criminal record check including the vulnerable sector check is a condition of employment.

All applicants are thanked for their interest, however, only those selected for an interview will be contacted.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is being collected for employee recruitment and selection purposes.

If you require a disability-related accommodation to participate in the recruitment process, or if you have questions about this collection of information, please contact the Human Resources Department at (705) 673-5620.

Thank you for your interest in Sudbury Catholic Schools.

Joanne Bénard
Director of Education

Michael Bellmore
Chair of the Board