



**Annual General Meeting**  
**Meeting Minutes – Nipissing University Student Union**  
Wednesday, October 5th, 2016– 4:00 pm  
Room F213, Nipissing University

**1. Attendance**

President:	Jordan Andrews
Vice-President Communications:	Brittaney Kent
Vice-President Governance & Legal Affairs:	Jordan Dempster
Vice-President Finance:	Markus Hawco
Vice-President Services:	Dave Ratcliffe

**Student Members:**

Daniel Allison, Jacob Baisley, Jasmin Beal, J'aime Brunet, Connor Corbean, Erin Creed, Megan Cyr, Jake Daviau, Rebecca Dubeau, Shane Dunstall, Daniel Goulard, Liisa Lalonde, Raymond Mulville, Destiny Murtaugh, Melissa Richardson, Catherine Ridsdale, Jaelyn Rokebrand, Tyrel Somerville, Jordon Staroba, Kenneth Taylor, Samuel White.

**Student Attendance through Live Stream:**

Rebecca Lustig, Jerret Johns, Aimee Allard, Niki Hutchinson, Robertson Caddick, Nadia Lackowicz, Brookelyn Hargrave, Rachel Gerrior, Victoria Berton, Kayla Gras, Coral Dalzell, Rebecca Robinson, McKenna Hill, Keith Blair, Emma Hough, Adam McLandress, Ellen Wood, Danielle Steven, Samantha Manderson.

CHAIR / SPEAKER: Jordan Andrews – NUSU President  
RECORDED BY: Erin Edge – Secretary

Call to Order – Wednesday, October 5th, 2016

4:43 pm– Chairperson Jordan Andrews, President, called the Annual General Meeting to Order.

**2. Verification of Voting Powers and Credentials**

Chair said that quorum has been reached.

**3. Adoption of Agenda**

**MOTION #1:** Jaclyn ROKEBRAND/Kenneth TAYLOR

Be it resolved that the Annual General Meeting Agenda for September 30<sup>th</sup>, 2016 be adopted as presented.

**MOTION CARRIED**

**4. Adoption of Minutes from October 1<sup>st</sup>, 2015 Annual General Meeting**

**MOTION #2:** Ray MULVILLE/Shane DUNSTALL

Be it resolved that the Minutes from the Annual General Meeting dated October 5<sup>th</sup>, 2016, be approved by the Membership.

**MOTION CARRIED**

**5. President's Welcome Address**

President Jordan Andrews welcomes the members to the Nipissing University Student Union Annual General Meeting.

**6. Election Ratification**

**MOTION #3:** Josh LOEFFLER/Ray MULVILLE

That all elected positions for the 2016-2017 year, which include the Executives, Directors and Student Senators, be ratified by the Membership effective immediately.

**MOTION CARRIED**

**7. Trust Fund – Discussion and Motion**

**AMENDED MOTION #4:** Rebecca DUBEAU/Josh LOEFFLER

WHEREAS since the establishment of the Student Centre Capital Levy, NUSU has been collecting \$28.00 per student per three-credit course, accumulating approximately \$7 million in funds. These funds have been placed into a trust account under the supervision of Mr. Ken Peake of Paddon and Yorke in North Bay, Ontario. The collapse of this trust fund is occurring shortly by the Public Guardian trustee, and a requirement for the collapse of the fund is that a new trustee be appointed. The NUSU Executives and Board of Directors has determined that Nipissing University shall act as the new trustee and the funds for the building shall be placed within a restricted account within the university under the authority of the NUSU Executives Committee and Nipissing University.

WHEREAS Given that the current trust fund is going through the process of being collapsed, it is required that the funds collected as the Student Centre Capital Levy during the 2016 year be placed into the NUSU Building Project Capital Trust Fund with Nipissing University acting as the Trustee.

BE IT RESOLVED that the depositing of funds collected as the Student Centre Capital Levy to the account with Paddon and Yorke under the supervision of Mr. Ken Peake cease as of October 5, 2016 and that any and all further funds collected as the Student Centre Capital Levy and any other monies to be used for the purposes of the NUSU Student Centre Building Project be placed into the NUSU Building Project Capital Trust account with Nipissing University acting as the Trustee.

Jordan DEMPSTER AMENDED THE MOTION to remove the date and wording “ as of October 5, 2016”.

**AMENDED MOTION CARRIED**

**8. Adoption of the Report of the Auditor (BDO)**

See Attached (Appendix A)

**MOTION #5:** Josh LOEFFLER/ Erin CREED

To receive and approve the Report of the Auditor (BDO) of NUSU for the fiscal year ended April 30<sup>th</sup>, 2016.

**MOTION CARRIED**

**9. Appointment of Auditors for Next Fiscal Year – May 1, 2016 to April 30, 2017**

Auditor’s Proposals:

1. KPMG – See Attached (Appendix B)
2. Grant Thornton – See Attached (Appendix C)
3. B.D.O. – See Attached (Appendix D)

**MOTION #6:** Ray MULVILLE/Josh LOEFFLER

To appoint KPMG as the Auditor for the fiscal year ending April 30<sup>th</sup>, 2017 with a quote of \$7,500 - \$8,500.

**MOTION CARRIED**

**10. Adoption of the President’s Summer Report**

See Attached (Appendix E)

**MOTION #7:** J’aime BRUNET/Jordon STAROBA

That the Membership receive and accept the President’s summer report.

**MOTION CARRIED**

**11. Adoption of the Vice-President Governance & Legal Affairs' Summer Report**

See Attached (Appendix F)

**MOTION #8:** Kenneth TAYLOR/Jasmine BEAL

That the Membership receive and accept the Vice-President Governance & Legal Affairs' Summer Report.

**MOTION CARRIED**

**12. Adoption of the Vice-President Finance's Summer Report**

See Attached (Appendix G)

**MOTION #9:** Ray MULVILLE/Shane DUNSTALL

That the membership receive and accept the Vice-President Finance Summer Report.

**MOTION CARRIED**

**13. Adoption of the Vice-President Communication Summer Report**

See Attached (Appendix H)

**MOTION #10:** Conner COBEAN/Rebecca DUBEAU

That the membership receive and accept the Vice-President Finance Summer Report.

**MOTION CARRIED**

**14. Adoption of the Vice-President Services Summer Report**

See Attached (Appendix I)

**MOTION #11:** Daniel GOULIER/Kenneth TAYLOR

That the membership receive and accept the Vice-President Services Summer Report.

**MOTION CARRIED**

**15. Ratification of the Policies**

See Attached (Appendix J)

**MOTION #12:** Ray MULVILLE/Erin CREED

That all Board approved operational policies presented herein, dating from October 2st, 2015 to October 5<sup>th</sup>, 2016, be ratified by Membership.

**MOTION CARRIED**

## **16. Question Period**

Kenneth TAYLOR asks about what the parking arrangements will be at the new student centre building that is being built. Jordan ANDREWS responds that parking and the security services are still being determined.

## **17. Other Business**

NUSU will have a surplus at the end of this year. With the surplus, NUSU is working with Nipissing University to renovate and open a student lounge for Nipissing University Students. It will be on the 1<sup>st</sup> floor by the UTS office. The plans are that the student lounge will be opened and completed by Christmas of this year.

## **18. Adjournment**

**MOTION #13:** Josh LOEFFLER/Erin CREED

Be it resolved that the Annual General meeting adjourn.

**MOTION CARRIED**

6:11 pm – Meeting adjourned.

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JORDAN ANREWS, CHAIR

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ERIN EDGE, SECRETARY

