



Board of Directors Meeting Minutes – Nipissing University Student Union

Thursday, March 3, 2016– 9:00pm – NUSU Boardroom

In attendance: Jordan Andrews (Chair), Andrew Deugo, Madison Byblow, Ruth Cortez-Alvarez, Kieran Donnelly, Jordan Dempster, Shayla Garrick, Brittaney Kent, David Ratcliffe, Markus Hawco (Observer)

- 1. Formal Opening – Call to Order**
- 2. Adoption of Agenda** - Jordan Andrews motions to adopt the agenda, which is seconded by Andrew Deugo and unanimously passed.
- 3. Adoption of Minutes** - Jordan Andrews motions to adopt the minutes from the previous meeting, which is seconded by Brittaney Kent and passed unanimously.
- 4. Executive Updates** – Jordan Andrews says that his updates are coming later in more agenda items. Madison Byblow gives updates on campaigns that have just ended as well as those that are coming up. Andrew Deugo gives an update on the MOU (memorandum of understanding) for the financial relationship with the University regarding the transfer of the trust funds for the building project. He then gives an update on upcoming social events (Business Cocktail). No other events coming up to update on. Ruth Cortez-Alvarez gives an update on work with the University for students moving from Bracebridge to North Bay. Meeting on Monday went well. Selling things at the Lakehouse are also going well. Ruth also updates what students from Bracebridge are being given for compensation for the closure.
- 5. Policy Review and Adoption** - Jordan begins to discuss the policies for the office. These were to include Hours of Operation, Employee Conduct and Overtime Policy and Request forms. Jordan moves to accept the Hours of Operation policy and put it into practice after a one-week grace period. Andrew seconds and the motion is unanimously passed. Andrew Deugo motions to omnibus the approval of policies and put them into practice after a one-week grace period. Jordan Dempster seconds this motion, which is passed unanimously.
- 6. Building Project**

- a) **Quotes for Services** - Jordan Andrews discusses proposals for New Building Project. Jordan explains that all of the bids that are provided were done so by the architects and they were the best priced. Andrew Deugo motions to omnibus the proposals for the building project. Seconded by Jordan Dempster. Madison asks if there are any questions about any proposals. Kieran asks for clarification on the civil quote and Jordan Andrews responds. No further discussion. The motion is passed unanimously.
7. **Bar Equipment Appraisal and Sale** - Jordan begins discussion of Bar Equipment Appraisal and Sale. Dave motions that “the NUSU Executive Committee and Staff are to investigate the use of an Appraiser for the sale of equipment that NUSU will no longer need or choose to store”. Jordan Dempster seconds and the motion is passed unanimously.
8. **Closed Session** - Andrew Deugo motions to move to close session. Jordan Dempster seconds and the motion is passed. After the discussion, Andrew Deugo motions that leave close session. Brittaney Kent seconds and the motion is passed.
9. **Other Business** - Jordan mentions that he has one more motion for other business (senate & director elections). Jordan then motions that “the current Board dissolve effective May 1st and the new board elect from May 1st 2016 until May 1st 2017”. Brittaney Kent seconds the motion and it is passed unanimously.

Andrew Deugo motions to adjourn. This is seconded by Jordan Andrews and unanimously.